

**REGULAR MEETING  
DECEMBER 21, 2009**

The City Council of the City of Forest City, Iowa, met in regular session on December 21, 2009, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were: Holland, Honsey, Skjeie, Sorensen, Clouse. Absent: Murphy, West.

Moved by Sorensen, seconded by Skjeie, approving the minutes as written for the meeting of December 7, 2009. Motion carried unanimously.

Moved by Holland, seconded by Honsey, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

Larry Pump, CPA, Charles City, Iowa, was present at the meeting and reviewed the F.Y.E. 2009 Audit for the City of Forest City. Pump reported that the City's receipts totaled \$10,635,429.00 for the year, and disbursements for the year totaled \$11,356,783.00. A copy of the audit report is available for review in the office of the Auditor of State and the City Clerk's office. The Mayor and Council thanked Mr. Pump for his report.

The Mayor and Council discussed the request from Allied Construction Company for a time extension for completion of the 2009 PCC Street Reconstruction Project. Since Veenstra & Kimm had prepared a change order for granting the extension request till May 10, 2010, the Council took the following action:

Moved by Honsey, seconded by Clouse, approving Change Order No. 2, which changes the completion date of the 2009 PCC Street Reconstruction Project to May 10, 2010. Motion carried unanimously.

City Attorney Steve Bakke reviewed an assignment of a 7<sup>th</sup> Street lease to Mayes' Education. This transfers the lease from Waldorf College to Mayes' Education on 7<sup>th</sup> Street between J & I and the alley from 7<sup>th</sup> Street East to 8<sup>th</sup> Street. After discussion, the Council took the following action:

Councilmember Holland introduced the following Resolution and moved its adoption. Councilmember Sorensen seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Honsey, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-20, a Resolution found in Resolution Book 09-10. A RESOLUTION APPROVING THE ASSIGNMENT OF LEASE BETWEEN WALDORF COLLEGE AND MAYES' EDUCATION, AND FOR THE EXECUTION OF THE SAME.

Moved by Holland, seconded by Honsey, approving the renewal of a Class C liquor license for the VIP Lounge. Motion carried unanimously.

Beth Bilyeu of Forest City Economic Development was present at the meeting and submitted a written report, which she also reviewed for the Mayor and Council. The following items were covered: Industrial and large business, housing, small business, and Grow Forest City. The Mayor and Council thanked Ms. Bilyeu for her report.

Carolyn Frakes, representing Grow Forest City, was present at the meeting and submitted a written report and reviewed the same for the Mayor and Council. The Mayor and Council thanked Ms. Frakes for her report.

Moved by Skjeie, seconded by Honsey, approving Pay Request No. 5 in the amount of \$29,480.12 to Wapasha Construction Company for work on the 2009 Ultraviolet Disinfection Improvements. Motion carried unanimously.

Mayor Wilson announced that he would be making the City appointments at the first regular Council meeting in January.

Bill Kraehling of TSB Bank was present at the meeting and requested that \$2,966.00 be forgiven for the cutting down of two trees at the Doris Weaver property at 246 North West Street. The Council discussed this issue and took the following action:

Moved by Sorensen, seconded by Clouse, to forgive the \$2,966.00 assessment for tree removal at 246 North West Street. A roll call vote was requested and the votes were AYES: Sorensen, Clouse. NAYS: Holland, Honsey, Skjeie. Motion defeated.

Moved by Honsey, seconded by Skjeie, approving the Forest City Summit to be the official publication of record for legal notices from January 1, 2010, through December 31, 2010. Motion carried unanimously.

Troy Hall reviewed the plat for the Hall Subdivision. The Planning & Zoning Commission has already approved the plat as submitted. The Mayor and Council asked that Mr. Hall provide a resolution approving the plat to be considered at the next regular Council meeting.

The Mayor and Council set January 5, 11, and 25, 2010, for budget meetings.

Mayor Wilson asked that it be noted in the minutes that Steve Heller was eligible for a \$600 probationary pay increase.

Police Chief Dan Davis reported that Josh Douglas had passed the Police Academy and was now a certified police officer.

The following invoices were approved for payment:

BILL'S FAMILY FOODS	COMMODITIES	300.00
CENTRAL IA DISTRIBUTING	COMMODITIES	347.93
COSGRIFF/CHRISTA	REIMBURSEMENT	228.17
F C CHAMBER OF COMMERCE	REBATE/P SORENSEN	100.00
G & H MOTOR PARTS	COMMODITIES	10.38
HANSEN HARDWARE HANK	COMMODITIES	212.04
I WIRELESS	SERVICES	86.59
IOWA HEALTH PHYSICIANS	WORK COMP/DOUGLAS	72.00
JONES/CHUCK	PURCHASE DUMPSTER	100.00
KNAPPER OIL CO	COMMODITIES	1,869.06
MARSHALL & SWIFT	COMM/SERV	37.77
ORIENTAL TRADING COMPANY	COMMODITIES	66.96
PETTY CASH	REIMBURSE PETTY CASH	60.90
PICTURE THIS	COMM/SERV	13.75
SCHNEBLY'S "66"	COMMODITIES	2,594.68
U S POST OFFICE	P O BOX RENT	40.00
VERIZON	SERVICES	337.73
WCTA	SERVICES	1,414.35
AMAZON.COM	COMMODITIES	201.02
BAKER & TAYLOR COMPANY	COMMODITIES	1,258.17
BLACK HILLS ENERGY	GAS FOR HEAT	136.48
DEMCO	COMMODITIES	126.64
FIELD & STREAM	SUBSCRIPTION	9.97
FLAGHOUSE	COMMODITIES	210.54
HANSEN HARDWARE HANK	COMMODITIES	9.38
MEDCO SUPPLY COMPANY	COMMODITIES	223.95
NORDMANN'S-FORBUNDET	MEMBERSHIP	50.00
RELIABLE OFFICE SUPPLIES	COMMODITIES	176.22
SELF	SUBSCRIPTION	16.00
VRIEZE/AMY	ANTI VIRUS RENEWAL	54.99
ADT SECURITY	COMMODITIES	159.81
AIRGAS	COMMODITIES	83.49
AMERICAN TIME & SIGNAL	COMMODITIES	129.55
ARAMARK	COMM/SERV	464.47
BAKKE/STEVEN	SERVICES	112.50
BELIN LAW FIRM	SERVICES	130.00
BILL'S FAMILY FOODS	COMMODITIES	72.33
BMC AGGREGATES LC	COMMODITIES	54.59
BROWN SUPPLY	COMMODITIES	517.92
CENTRAL IA DISTRIBUTING	COMMODITIES	46.31
CERTIFIED LABS	COMMODITIES	146.67
CRESCENT ELECTRIC	COMMODITIES	117.40
DAKOTA SUPPLY	COMMODITIES	1,262.60
DES MOINES STAMP MFG	TRAINING	67.00
FIALA OFFICE PRODUCTS	MAINTENANCE	25.38
FOREST CITY FORD	COMM/SERV	401.46
HANSEN HARDWARE HANK	COMMODITIES	100.46
HD SUPPLY WATERWORKS	COMMODITIES	2,148.40

HYGIENIC LAB ACCTS REC	SERVICES	18.00
IA ASSN OF MUN UTIL	TRAINING	40.00
INTERST MOTOR TRUCKS	COMMODITIES	578.00
INTERSTATE ALL BATTERY CNTR	COMMODITIES	40.41
IOWA ONE CALL	SERVICES	41.70
IOWA UTILITIES BOARD	2010 ASSESSMENT	750.00
K I O W	SERVICES	96.00
LAB SAFETY SUPPLY	COMMODITIES	63.56
LANDFILL OF NORTH IOWA	DUES	10,415.95
MID-WEST ROOFING	COMM/SERV	294.11
N I A C O G	TICKETS	3,452.11
NO IA MEDIA GROUP	SERVICES	714.99
NO CENTRAL SALES & SERVICE	COMM/SERV	1,678.05
PAMIDA STORES OP LLC	COMMODITIES	59.37
PRINTING SERVICES INC	COMMODITIES	99.36
RADAR ROAD TEC	COMMODITIES	90.00
RESCO	COMMODITIES	277.20
RSM MCGLADREY	SERVICES	27.00
TEMPLE DISPLAY	COMMODITIES	308.58
WASTE MGMT OF SOUTHERN	SERVICES	4,293.90
AD STARR	COMMODITIES	98.90
ASCHENBRENNER/BETH	MEDICAL REIMBURSEMENT	309.90
CONSTELLATION ENERGY	GAS FOR GENERATION	2,521.83
COSGRIFF/CHRISTA	REIMBURSEMENT	110.43
CREDIT BUREAU SVCS OF IOWA	SERVICES	4.02
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	246,508.51
DAVISON/ROBERT	MEDICAL REIMBURSEMENT	400.00
IBM CORPORATION	MAINTENANCE AGREEMENT	2,724.00
LARSON/TARAN	SERVICES	90.00
NO CENTRAL SALES & SERVICE	COMM/SERV	399.64
PRAIRIE ENERGY CO-OP	UTILITIES	134.14
SID'S	COMMODITIES	333.30
TRIMBLE/DICK	SERVICES	3,084.84
U S POST OFFICE	PRESORT FEE	185.00
UMMPA	UMMPA	730.64
VERIZON	SERVICES	28.58
WWMPG	STS COSTS	10,326.36

**NOVEMBER RECEIPTS:**

General Fund	1,108,762.90
Road Use Fund	34,730.56
Employee Benefit Fund	12,441.22
Local Option Sales Tax	42,446.87
TIF Fund	40,676.00
Low/Mod Income	2,086.96
ED-RLF	875.00
Debt Service Fund	36,235.70
Aquatic Center	3,052.19
Water Fund	32,481.47
Sewer Rental Fund	49,057.93
Electric Fund	416,101.79
Storm Water Utility Fund	11,196.31
Payroll Clearing Fund	722.54

**NOVEMBER NET SALARIES:**

November 2009	145,907.06
---------------	------------

Moved by Clouse, seconded by Sorensen, to adjourn the meeting. Motion carried unanimously.

ATTEST:

\_\_\_\_\_  
Paul D. Boock, City Clerk

\_\_\_\_\_  
George Wilson, Mayor