

**REGULAR MEETING
FEBRUARY 1, 2010**

The City Council of the City of Forest City, Iowa, met in regular session on February 1, 2010, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were Clouse, Holland, Honsey, Murphy, Skjeie, Sorensen, West. Absent: None.

Moved by Skjeie, seconded by Murphy, approving the minutes as written for the meetings of January 18 & 25, 2010. Motion carried unanimously.

Moved by Sorensen, seconded by Holland, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

Stephan Sheehan was present at the meeting and led the discussion on snow removal on North Clark Street in the Business Commercial Zoning District.

Mayor Wilson commended the Street Department for their efforts in removing snow on North Clark Street in the Business District.

Street Superintendent Byron Ruitter explained the process of snow removal in the Business District on North Clark Street.

Kathy Rollefson reported that 31 of the business owners in the downtown Business District had been contacted and were not interested in contracting snow removal services.

The Mayor and Council indicated that they would keep this snow removal issue in mind, but there would be no action taken at this time in regard to snow removal efforts in the Business District of North Clark Street.

Moved by Murphy, seconded by Sorensen, to accept an offer to keep the \$2,500 retainage fee for work done by Ulland Brothers on the 2008 Asphalt Overlay Project. This motion directs Jason Petersburg of Veenstra & Kimm to prepare documents whereby the City would officially accept this offer. This issue will be on the next regular Council agenda for official action to be approved by resolution. Motion carried unanimously.

Moved by Skjeie, seconded by Honsey, approving a new Class C beer permit application for Corner Market. Motion carried unanimously.

Kathy Rollefson of the Forest City Chamber of Commerce presented her Director's report for January 2010. This report is on file in the City Clerk's office for review. No action was taken on this report.

The Mayor and Council discussed the use of ATV's in Forest City for snow removal efforts. The City Clerk was asked to contact the League of Cities to secure more information as to what other cities have done. In addition, City Attorney Bakke was asked to contact other city attorneys who use the legal services of the League. This item will be on the next regular Council agenda for further discussion.

Moved by Sorensen, seconded by Holland, approving the receipt and disbursement of a John K. Hanson check in the amount of \$10,000 to Forest City Economic Development for a preliminary scope for redeveloping a building at 102 North Clark Street. Motion carried unanimously.

Moved by Murphy, seconded by West, approving Pay Application No. 2 in the amount of \$107,286.35 to Larson Contracting for work done on the Public Works' Facility Project. Motion carried unanimously.

Moved by Skjeie, seconded by Holland, approving the following tax abatements for 2009:

2009 TAX ABATEMENTS

Submitted to Assessor :

Celindro, Jovencio	\$ 5,100.00
Goll, Jason C.	\$ 130,000.00
Kuefler, Robert	\$ 36,500.00
Slette, Dale	\$15,000.00
Steffensen, Dennis & Beverly	\$ 12,500.00
Steffensen, Dennis & Beverly	\$ 7,500.00

Steffensen, Dennis & Beverly	\$ 26,500.00
Stricker, Brad	\$ 2,700.00
Sunde, Ryne, Prather, Amy	\$ 20,000.00
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	<u>\$ 255,800.00</u>

Motion carried unanimously.

Moved by Skjeie, seconded by Honsey, approving Pay Estimate No. 3 in the amount of \$32,491.40 to Heartland Asphalt for work done on the Runway 15-33 Rehabilitation Project. Motion carried unanimously.

Moved by Skjeie, seconded by Sorensen, approving Change Order No. 1 in the amount of \$155.38 to Heartland Asphalt for work done on the Runway 15-33 Rehabilitation Project. Motion carried unanimously.

City Attorney Bakke asked the Council to pass a Resolution approving Pay Estimate No. 4 in the amount of \$14,899.53 to Heartland Asphalt, Inc., and to approve project acceptance for the afore-mentioned project. After discussion, the Council took the following action:

Councilmember Skjeie introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Clouse, Holland, Honsey, Murphy, Skjeie, Sorensen, West. NAYS: None. ABSENT: None. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-25, a Resolution found in Resolution Book 09-10. A RESOLUTION ACCEPTING AND FINALIZING THE RUNWAY 15-33 REHABILITATION PROGRAM FOR THE CITY OF FOREST CITY, IOWA.

Moved by Skjeie, seconded by Honsey, approving Pay Estimate No. 2 in the amount of \$1,229.30 to K & W Electric and accepting the engineer's Statement of Completion of Work associated with the Reil Improvements. Motion carried unanimously.

City Attorney Bakke asked the Council to pass a Resolution approving Pay Estimate No. 4 in the amount of \$2,473.12 to Dickinson Co. and the engineer's Statement of Completion of Work associated with the AWOS Installation. After discussion, the Council took the following action:

Councilmember Skjeie introduced the following Resolution and moved its adoption. Councilmember Murphy seconded the motion to adopt. The roll was called and the vote was AYES: Clouse, Holland, Honsey, Murphy, Skjeie, Sorensen, West. NAYS: None. ABSENT: None. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-26, a Resolution found in Resolution Book 09-10. A RESOLUTION ACCEPTING AND FINALIZING THE AWOS INSTALLATION PROJECT FOR THE FOREST CITY MUNICIPAL AIRPORT PROJECT IN AND FOR THE CITY OF FOREST CITY, IOWA.

Mayor Wilson asked that it be noted in the minutes that Carrie Seiberlich is a new police officer hired by the City of Forest City at a starting wage of \$17.08 per hour.

The following invoices were approved for payment:

ADVANCED SYSTEMS	COMMODITIES	217.08
AMAZON.COM	COMMODITIES	44.25
ASTRI MY ASTRI	COMMODITIES	237.65
AUDIO EDITIONS	COMMODITIES	829.63
BAKER & TAYLOR COMPANY	COMMODITIES	527.64
BLACK HILLS ENERGY	GAS FOR HEAT	1,536.31
BOOCK/PAUL D	EXPENSES	7.48
COUNTRY WOMAN	SUBSCRIPTION	14.98
DEMCO	COMMODITIES	64.89
F C MUN UTILITIES	SPEC PICK UP	17.94
H & S AUTO PARTS	COMMODITIES	120.30
HANSEN HARDWARE HANK	COMMODITIES	857.07
HELLER/STEVEN	REIMBURSEMENT	27.81
HIGHSMITH	COMMODITIES	165.89
IDEA ART	COMMODITIES	41.98
IOWA HISTORY JOURNAL	SUBSCRIPTION	18.95

IOWA LIBRARY ASSOC	DUES	70.00
KNAPPER OIL CO	COMMODITIES	2,665.58
OHIO DISTINCTIVE SOLUTIONS	COMMODITIES	24.00
OLD HOUSE INTERIORS	SUBSCRIPTION	24.00
QUICK COOKING	SUBSCRIPTION	10.00
READERS DIGEST ASSOC.	SUBSCRIPTION	17.98
RELIABLE OFFICE SUPPLIES	COMMODITIES	214.62
SCHNEBLY'S "66"	COMMODITIES	7,092.75
SID'S	COMMODITIES	118.03
TASTE OF HOME	COMMODITIES	29.98
TEEN VOGUE	SUBSCRIPTION	10.00
WORKBENCH	SUBSCRIPTION	19.95
BLUE CROSS-BLUE SHIELD	INSURANCE	25,006.62
F C CHAMBER OF COMMERCE	REBATE/S SUNDE	100.00
FARMER'S CO-OP ASSOC	COMMODITIES	1,265.67
MANTRONICS	COMMODITIES	240.00
MERCY CLINICS	WORK COMP/HOLKESVIK	46.00
RADIOLOGISTS OF NO IA	WORK COMP/HOLKESVIK	19.00
ROCHLEAU/CHAD	EXPENSES	508.71
TELEGADGET	COMMODITIES	152.00
UNION SECURITY	INSURANCE	518.40
VERIZON	SERVICES	491.17
AIRGAS	COMMODITIES	266.55
B & J WATER	COMM/SERV	8.03
BAKKE/STEVEN	SERVICES	3,736.34
BMC AGGREGATES LC	COMMODITIES	501.45
BOMGAARS	COMMODITIES	214.82
CONSOLIDATED ENERGY	COMMODITIES	248.03
DEWILD, GRANT, RECKERT	SERVICES	2,462.28
ELITE SHREDDING	SERVICES	400.00
ELLIOTT EQUIPMENT	COMMODITIES	162.31
F C AMBULANCE	SERVICES	35.00
F C ECON DEVEL CORP	GRANT	10,000.00
FIALA OFFICE PRODUCTS	MAINTENANCE	45.02
FLETCHER-REINHARDT	COMMODITIES	90.00
FOREST CITY FORD	COMM/SERV	28.23
GRAFIX	COMMODITIES	1,253.90
HACH CHEMICAL CO	COMMODITIES	368.88
HANSEN HARDWARE HANK	COMMODITIES	6.59
HEARTLAND ASPHALT	EST #3	32,491.40
HUTCHINSON/DUANE	COMMODITIES	361.96
HYDRITE CHEMICAL	COMMODITIES	396.46
IA ASSN OF MUN UTIL	COMMODITIES	67.07
IA ST TREASURER	COMM/SERV	1,975.00
IRBY	COMMODITIES	703.38
MATT PARROTT & SONS	COMMODITIES	274.51
MUNICIPAL SUPPLY	COMMODITIES	3,150.00
NORTH AMERICAN SALT	COMMODITIES	1,864.60
NO CENTRAL SALES & SERV	COMM/SERV	320.00
NORTHERN SAFETY	COMMODITIES	177.87
QUILL CORPORATION	COMMODITIES	71.94
RELIABLE OFFICE SUPPLIES	COMMODITIES	60.62
RIVER CITY COMMUNICATIONS	COMMODITIES	38.00
SENSUS TECHNOLOGIES	YEARLY SUPPORT	1,320.00
STANARD & ASSOCIATES	COMMODITIES	129.00
TITAN MACHINERY	COMMODITIES	922.00
TRAF-O-TERIA	COMMODITIES	158.48
VAN METER COMPANY	COMMODITIES	2,362.37
VEENSTRA & KIMM	SERVICES	7,433.80
ZEE MEDICAL	COMMODITIES	16.74
ZIEGLER, INC.	COMMODITIES	766.72

DECEMBER RECEIPTS:

General Fund	58,818.86
Road Use Fund	28,397.47
Employee Benefit Fund	370.35

Local Option Sales Tax	23,840.80
Hotel/Motel Tax Fund	19,982.52
TIF Fund	2,121.31
Debt Service Fund	776.92
Street Imp Project Fund	702,773.48
Aquatic Center	10,800.16
Cemetery Perp Care Fund	50.00
Water Fund	333,314.76
Sewer Rental Fund	851,222.56
Electric Fund	2,439,733.27
Storm Water Utility Fund	11,653.63
Payroll Clearing Fund	722.54

DECEMBER NET SALARIES:

December 2009	145,907.06
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Moved by Murphy, seconded by Clouse, to adjourn the meeting. Motion carried unanimously.

ATTEST:

Paul D. Boock, City Clerk

George Wilson, Mayor