

**REGULAR MEETING  
JUNE 20, 2011**

The City Council of the City of Forest City, Iowa, met in regular session on June 20, 2011, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were: Skjeie, West, Clouse, Holland, Honsey, Murphy. Absent: Sorensen.

Mayor Wilson announced that this was the time and the place for a public hearing regarding the proposed adoption of Amendment No. 1 to the Mayes Education/Downtown Urban Renewal Plan. City Clerk Paul Boock reported that no written recommendations were received, resulting from the consultation that was held with the affected taxing entities. The Council was also informed that the proposed amendment had been approved by the Planning & Zoning Commission, and that it was in conformity with the general plan for the development of the City as a whole. The Mayor then asked the City Clerk whether any written objections had been filed with respect to the proposed plan. The City Clerk reported that no written objections had been filed. The Mayor then called for any oral objections to the adoption of Amendment No. 1 to the Mayes Education/Downtown Urban Renewal Plan, and none were made. The public hearing was then closed. The Council took the following action:

Councilmember Skjeie introduced the following Resolution and moved its adoption. Councilmember Murphy seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: Sorensen. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 10-11-29, a Resolution found in Resolution Book 10-11. A RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 1 TO THE MAYES EDUCATION/DOWNTOWN URBAN RENEWAL PLAN.

Moved by Honsey, seconded by Skjeie, approving the minutes as written for the meeting of June 6, 2011. Motion carried unanimously.

Moved by Holland, seconded by Murphy, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

The Mayor and City Council discussed a tiling problem that was creating water problems for Al & Patty Good at 18980 340<sup>th</sup> Street, Forest City. Street Superintendent Byron Ruitter estimated that it would cost \$14,000 to bore the project, making it possible for hooking up to the City storm sewer. After considerable discussion, the Mayor and City Council asked Street Superintendent Ruitter to meet with Al Good and report back at a future Council meeting.

Moved by Clouse, seconded by Honsey, approving a new Class E liquor license for Sid's Gas & Groceries, in addition to cigarette permits for: Sid's Gas & Groceries, Casey's, K-Way, Goldy's, Uptown Liquor, Kum & Go, Forest City Foods, VIP Lounge, and Bill's Family Foods. Motion carried unanimously.

Norma Hertzler presented the Forest City Economic Development monthly director's report for the Mayor and Council. The Mayor and Council thanked Ms. Hertzler for her information. No action was taken on this report.

Moved by Clouse, seconded by Skjeie, approving the appointment of Linda Mekelburg to the Board of Adjustment. Motion carried unanimously.

Water/Wastewater Superintendent Kevin Reicks asked the Council to pass a resolution to enter into a contract with WHKS & Company to respond to a DNR notice of violation. Reicks reported that the fees to engineer and respond to the notice of violation would range from \$8,000 - \$12,000 for the 2011 Sanitary Sewer Extension Project. The services would be for the Country Club Heights and Bear Creek Estates areas. After discussion, the Council took the following action:

Councilmember Honsey introduced the following Resolution and moved its adoption. Councilmember Skjeie seconded the motion to adopt. The roll was called and the vote was

AYES: Skjeie, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: Sorensen. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 10-11-30, a Resolution found in Resolution Book 10-11. A RESOLUTION APPROVING THE HIRING OF WHKS & COMPANY, ENGINEERS, AND APPROVING THE CONTRACTS FOR THE 2011 SANITARY SEWER EXTENSION PROJECT FOR THE CITY OF FOREST CITY, IOWA.

Street Superintendent Byron Ruitter asked the Council to pass a Resolution to set dates for a public hearing and bid letting for the 2011 Asphalt Overlay Resurfacing Project. After discussion, the Council took the following action:

Councilmember Murphy introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: Sorensen. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 10-11-31, a Resolution found in Resolution Book 10-11. A RESOLUTION SETTING DATES FOR A PUBLIC HEARING AND BID LETTING ON THE 2011 STREET RESURFACING PROJECT.

Street Superintendent Byron Ruitter reported that Winnebago County had asked for permission to use Forest City streets for a detour, resulting from work being done on County Road A44. The Mayor and Council said that no formal action was needed and that the request was approved by the City.

Moved by Clouse, seconded by Honsey, approving Pay Estimate No. 2 to Krudico in the amount of \$49,073.47 for work done on the Water Treatment Facility – Filter Media Replacement Project. Motion carried unanimously.

Airport Manager Dick Trimble was present at the meeting and asked the Council to pass two resolutions relating to a grant offer to displace Runway 15, install PAPI Runway 15, and install PAPI Runway 33. After discussion, the Council took the following action:

Councilmember Holland introduced the following Resolution and moved its adoption. Councilmember West seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: Sorensen. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 10-11-32, a Resolution found in Resolution Book 10-11. A RESOLUTION APPROVING THE GRANT FOR FAA AIRPORT PROGRAM FUNDING FOR THE RUNWAY 15 DISPLACEMENT, FOREST CITY MUNICIPAL AIRPORT PROJECT.

The Council then discussed a second resolution, approving the contract and bonds for the project. After discussion, the Council took the following action:

Councilmember Murphy introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: Sorensen. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 10-11-33, a Resolution found in Resolution Book 10-11. A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE RUNWAY 15 DISPLACEMENT, FOREST CITY MUNICIPAL AIRPORT PROJECT FOR THE CITY OF FOREST CITY, IOWA.

Mayor Wilson expressed concern regarding upcoming budgets, due to possible actions of the state legislature. No action was taken on this report.

The Mayor and Council discussed entering into closed session to discuss possible litigation. After discussion, the Council took the following action:

Moved by Skjeie, seconded by Honsey, to enter into closed session, pursuant to Chapter 21.5(c) to discuss strategy with Council on matters that are presently in litigation or where litigation is imminent. Motion carried unanimously.

The Council entered into closed session at 8:00 p.m.

The Council re-opened the meeting at 8:34 p.m. No statement was made regarding the closed session.

The following invoices were approved for payment:

AUKES/MARK	UNIFORM ALLOWANCE	40.64
CARLSON/DAN	UNIFORM ALLOWANCE	32.09
CENTRAL IA DISTRIBUTING	COMMODITIES	277.90
CLARK/KARI	REFUND	20.00
COCA COLA ENTERPRISES	COMMODITIES	211.37
CROSS/ERIN	REFUND	20.00
F C CHAMBER OF COMMERCE	REBATE/R HYNES	10.00
F C GREENHOUSE	COMMODITIES	109.92
FARMER'S CO-OP ASSOC	COMMODITIES	87.16
FOREST CITY FOODS	COMMODITIES	566.00
G & H MOTOR PARTS	COMMODITIES	28.88
HAGEN/NICHOLE	REFUND	20.00
I WIRELESS	SERVICES	98.11
KNAPPER OIL CO	COMMODITIES	195.00
LEHMAN/DARWIN	REFUND	20.00
MARSHALL & SWIFT	COMM/SERV	39.03
NIEDERKOFER/KARLA	REFUND	20.00
PAMIDA STORES OPERATING LLC	COMMODITIES	284.99
PRAIRIE ENERGY CO-OP	UTILITIES	127.12
R & S OSNES PAINT	COMMODITIES	29.95
RELIABLE OFFICE SUPPLIES	COMMODITIES	293.02
ST LUKE'S HEALTH RESOURCES	SERVICES	74.00
VAN SLYKE/THERESA	REFUND	20.00
ACS	SERVICES	150.12
ADVANCED SYSTEMS	COMMODITIES	349.92
AUDIO EDITIONS	COMMODITIES	57.14
BETTER HOMES & GARDENS	COMMODITIES	19.72
BLACK HILLS ENERGY	GAS FOR GENERATION	3,259.69
CALDWELL/RICHARD	REIMBURSEMENT	150.00
CREDIT BUREAU SERVICES OF IOWA	SERVICES	52.68
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	284,975.17
DEMCO	COMMODITIES	157.86
FARMER'S CO-OP ASSOC	COMMODITIES	2,053.22
G & H MOTOR PARTS	COMMODITIES	55.48
HAWKINS INC	COMMODITIES	3,260.94
KNAPPER OIL CO	COMMODITIES	2,267.94
LYLE'S SALES & SERVICE	COMMODITIES	56.50
MELING/DENNIS	SERVICES	200.00
MIDWEST FENCE AND GATE	FENCE/GATE IMPROVEMENTS	10,093.75
MIDWEST TAPE	COMMODITIES	873.96
NAT'L PEN CORPORATION	COMMODITIES	88.40
NEXT GENERATION TECH	COMMODITIES	1,495.86
O'ROURKE/MICHAEL	UNIFORM ALLOWANCE	101.52
OHIO DISTINCTIVE SOLUTIONS	COMMODITIES	55.00
PAULEY/TOM	SERVICES	700.00
PRIME STRIPE	COMMODITIES	107.90
RELIABLE OFFICE SUPPLIES	COMMODITIES	293.02
SCHNEBLY'S "66"	COMMODITIES	7,069.51
SID'S	COMMODITIES	218.52
SOLBERG/DARWIN	SERVICES	200.00
TASTE OF HOME	COMMODITIES	30.98
TRIMBLE/DICK	SERVICES	3,572.05
U S POST OFFICE	P O BOX RENT	100.00
UMMPA	STS COSTS	2,927.26
UPSTART	COMMODITIES	15.00
VERIZON	SERVICES	25.78
WINTER/JEREMY	SERVICES	200.00
WWMPG	STS COSTS	10,391.76
10-S TENNIS SUPPLY	COMMODITIES	212.74
ADT SECURITY	SERVICES	168.60
AIRGAS	COMMODITIES	32.80
AKER	COMMODITIES	493.67
AMERA-CHEM	COMMODITIES	81.90
ARAMARK	COMM/SERV	447.18
B & J WATER	COMM/SERV	5.75
BELIN LAW FIRM	SERVICES	320.00
BILL'S FAMILY FOODS	COMMODITIES	331.87
CARPENTER UNIFORM	COMMODITIES	8.75
CERTIFIED LABS	COMMODITIES	79.80
CONNEY SAFETY PRODUCTS	COMMODITIES	307.87
ED ROEHR SAFETY PRODUCTS	COMMODITIES	613.59
ELECTRONIC ENGINEERING	COMMODITIES	786.92
F C CHAMBER OF COMMERCE	HOTEL/MOTEL	9,531.52
F C ECON DEVEL CORP	HOTEL/MOTEL	3,177.17

FARMER'S CO-OP ASSOC	COMMODITIES	325.06
FIALA OFFICE PRODUCTS	SERVICES	29.83
FLETCHER-REINHARDT	COMMODITIES	72.87
G & H MOTOR PARTS	COMMODITIES	1,065.04
GRAHAM TIRE	COMMODITIES	602.00
H & S AUTO PARTS	COMMODITIES	481.41
HACH CHEMICAL CO	COMMODITIES	452.71
HANSEN HARDWARE HANK	COMMODITIES	216.73
HISTORY EDUCATION	COMMODITIES	212.90
HYGIENIC LAB ACCTS RECEIVABLE	SERVICES	18.00
IA DIVISION OF LABOR SERVICES	BOILER FEE	25.00
IA STATE UNIV	SERVICES	200.00
IOWA ONE CALL	SERVICES	96.40
K I O W	SERVICES	179.10
KRUDICO INC	EST #2	49,073.47
LAB SAFETY SUPPLY	COMMODITIES	103.47
LANDFILL OF NORTH IOWA	LANDFILL COSTS	5,308.30
LEIGH ENVIRONMENTAL	COMMODITIES	326.00
MARSHALL & SWIFT	SERVICES	68.25
MASON CITY BUSINESS SYSTEMS	COMMODITIES	115.85
MIDWEST BREATHING AIR	COMMODITIES	531.95
N I A C O G	REHAB/MCCOLLOCH	6,000.00
NO IA MEDIA GROUP	COMM/SERV	586.04
NORTH CENTRAL SALES & SERVICE	COMM/SERV	658.25
O'DONNELL APPLIANCE	SERVICES	48.00
PAMIDA STORES OPERATING LLC	COMMODITIES	13.98
PRINTING SERVICES INC	COMMODITIES	150.95
RESCO	COMMODITIES	3,636.50
RSM MCGLADREY	SERVICES	27.00
SAFELITE	COMMODITIES	64.14
SCHNEBLY'S "66"	COMMODITIES	114.90
STREICHER'S	COMMODITIES	2,299.99
USA BLUE BOOK	COMMODITIES	35.33
WASTE MANAGEMENT OF SOUTHERN	RECYCLE	4,227.14
WESCO	COMMODITIES	2,178.01
ZIMMER & FRANCESCON	COMODITIES	586.31

**MAY RECEIPTS:**

General Fund	135,495.13
Road Use Fund	32,019.49
Employee Benefit Fund	10,891.41
Local Option Sales Tax	24,091.10
TIF Fund	42,072.11
Debt Service Fund	25,410.56
Cemetery Perp Care Fund	100.00
Water Fund	35,561.77
Sewer Rental Fund	50,212.86
Electric Fund	430,599.71
Storm Water Utility Fund	11,874.06
Payroll Clearing Fund	1,541.49

**MAY NET SALARIES**

**110,828.35**

Moved by Murphy, seconded by Clouse, to adjourn the meeting. Motion carried unanimously.

ATTEST:

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Paul Boock, City Clerk

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George Wilson, Mayor