

**REGULAR MEETING  
NOVEMBER 7, 2011**

The City Council of the City of Forest City, Iowa, met in regular session on November 7, 2011, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were: Murphy, Skjeie, Sorensen, West, Clouse, Holland. Absent: Honsey.

Moved by Skjeie, seconded by Murphy, approving the minutes as written for the meeting of October 17, 2011. Motion carried unanimously.

Moved by Holland, seconded by Sorensen, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

Laurel Clement of NIACOG was present at the meeting and presented the Winnebago County Multi-Jurisdictional Hazard Mitigation Plan. This filing represents the beginning of the 30-day review period for the citizens of Forest City. The Mayor & Council thanked Ms. Clement for the plan, as presented by NIACOG.

Street Superintendent Byron Ruitter updated the Council regarding the condition of a 1998 Street Department Ford F150 half-ton pickup truck with 112,000 miles on it. The Mayor and Council asked that Byron Ruitter place an ad in the Summit asking for sealed bids to be taken for the sale of the truck.

The Mayor and Council discussed the third reading of Ordinance No. 719, which restricts placing garbage out prior to 5 p.m. the day before the scheduled pickup. After discussion, the Council took the following action:

Councilmember Sorensen introduced the following Ordinance and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Murphy, Skjeie, Sorensen, West, Clouse, Holland. NAYS: None. ABSENT: Honsey. Whereupon the Mayor declared the motion carried.

Ordinance No. 719 was then read by the Clerk, after which it was discussed. This represents the third reading of Ordinance No. 719.

Councilmember Murphy moved that Ordinance No. 719 now be adopted. Councilmember West seconded the motion to adopt. The roll was called and the vote was AYES: Murphy, Skjeie, Sorensen, West, Clouse, Holland. NAYS: None. ABSENT: Honsey. Whereupon the Mayor declared the Ordinance adopted as follows:

Ordinance No. 719, an Ordinance found on page \_\_\_\_\_ of Ordinance Book No \_\_\_\_\_ AN ORDINANCE AMENDING SECTION 105.10, PROHIBITED PRACTICES OF THE CODE OF ORDINANCES OF FOREST CITY, IOWA, TO ADD A NEW SUBSECTION RESTRICTING THE HOURS FOR PICKUP OF GARBAGE AND HOURS FOR PLACING GARBAGE FOR PICKUP.

The Mayor and Council discussed speed limit and stop signs on the John K. Hanson Drive extension. As the City of Forest City does not yet own this property, no action was taken on this issue. This item will be placed on the next regular Council agenda for further consideration.

City Attorney Bakke updated the Council regarding a 28E Agreement between the City of Forest City and the Forest City Ambulance Service. The Personnel & Finance Committee is currently reviewing the document, and this item will be on the next regular Council agenda for further discussion.

Police Chief Dan Davis updated the Council regarding the Police Station and what has been taking place. The rooms have now been cleared of all debris. The Mayor and Council asked that several architect firms be given an opportunity to walk through the building and make proposals for services for the repair or replacement of the building. This item will be placed on the next regular Council agenda for further updates.

Moved by Skjeie, seconded by Holland, approving the renewal of a Class E liquor license for Uptown Liquor. Motion carried unanimously.

Kathy Rollefson presented her monthly Chamber of Commerce director's report for the Mayor and Council. The Mayor and Council thanked Ms. Rollefson for her report.

The Mayor and Council selected Suzanne Murphy, Jerry Clouse, and the newly-elected Mayor to represent the City for the negotiating team for the Police Union contract.

City Attorney Bakke asked the Council to pass a Resolution accepting and finalizing the 2011 Street Resurfacing Project and Pay Estimate No. 1 (Final Pay Estimate for the City of Forest City, Iowa). After discussion, the Council took the following action:

Councilmember Murphy introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Murphy, Skjeie, Sorensen, West, Clouse, Holland. NAYS: None. ABSENT: Honsey. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 11-12-12, a Resolution found in Resolution Book 11-12. A RESOLUTION ACCEPTING AND FINALIZING THE 2011 STREET RESURFACING PROJECT AND PAY ESTIMATE NO. 1 (FINAL PAY ESTIMATE FOR THE CITY OF FOREST CITY, IOWA).

Moved by Sorensen, seconded by Murphy, approving Pay Estimate No. 1 to K & W Electric for the Airport Displacement Threshold Project in the amount of \$111,268.69. This project will receive 95% of its funds from federal funding, and the remaining 5% from Winnebago Industries. Motion carried unanimously.

Larry Pump, CPA, Charles City, Iowa, was present at the meeting and released the Forest City Audit Report for the City of Forest City. Larry Pump reported that the City's receipts totaled \$11,551.760 for the year ending June 30, 2011, and disbursements totaled \$11,383.794. A copy of the audit report is available for public review in the City Clerk's office. The Mayor and Council thanked Mr. Pump for his report.

The following invoices were approved for payment:

ADVANCED SYSTEMS	SERVICES	350.55
AMAZON.COM	COMMODITIES	884.87
BAKER & TAYLOR COMPANY	COMMODITIES	1,663.60
BETTER HOMES & GARDENS	COMMODITIES	30.93
BLACK HILLS ENERGY	GAS FOR HEAT	235.37

BLUE CROSS-BLUE SHIELD	INSURANCE	30,912.52
CLEAR LAKE REPORTER	SUBSCRIPTION	59.00
COCA COLA ENTERPRISES	COMMODITIES	121.35
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	274,524.27
DEMCO	COMMODITIES	70.49
DIABETES SELF MANAGEMENT	SUBSCRIPTION	14.97
DOORS	COMMODITIES	18.50
EMC INSURANCE	WORK COMP/DAVISON	246.00
EMERY PRATT COMPANY	COMMODITIES	6.95
F C CHAMBER OF COMMERCE	REBATE/B THOMPSON	200.00
FARM & HOME PUBLISHERS	COMMODITIES	78.40
FARM & RANCH	SUBSCRIPTION	14.98
HAUGEN/STEVE	UNIFORM ALLOWANCE	200.00
HOUSE BEAUTIFUL	SUBSCRIPTION	28.86
KIPP BROTHERS	COMMODITIES	427.20
LOOKING BACK	SUBSCRIPTION	10.00
MIDWEST TAPE	COMMODITIES	25.99
NATIONAL GEOGRAPHIC	COMMODITIES	46.70
PREVENTION	SUBSCRIPTION	22.97
REIMAN PUBLICATIONS	COMMODITIES	30.98
SATURDAY EVENING POST	SUBSCRIPTION	10.00
TASTE OF HOME	COMMODITIES	10.00
TIME LIFE	SUBSCRIPTION	24.95
U S POST OFFICE	POSTAGE	176.00
WOODWORKING	SUBSCRIPTION	17.96
B & J WATER	SERVICES	15.50
CENTRAL IA DISTRIBUTING	COMMODITIES	386.79
COATES/STEPHANIE	SERVICES	1,360.00
COCA COLA ENTERPRISES	COMMODITIES	162.98
DAVIS/DANIEL	REIMBURSEMENT	519.26
FARM & CITY INSURANCE	INSURANCE	35.00
FARMER'S CO-OP ASSOC	COMMODITIES	87.51
NORTH CENTRAL SALES & SERVICE	COMM/SERV	150.00
PEDERSON/MIKE	SERVICES	300.00
REICKS/KEVIN J	UNIFORM ALLOWANCE	71.49
UNION SECURITY	INSURANCE	535.64
UPRR	REFUND ON FINAL	58.30
BARTLESON/MITCH	EXPENSES	523.22
BOOCK/PAUL D	EXPENSES	9.39
COPPE/TERESA	SERVICES	550.39
CUNNINGHAM/PAT	SERVICES	650.39
IA ST TREASURER	SALES TAX	18,579.44
IPERS	IPERS	14,494.45
KRUDICO INC	EST #3	4,009.21
LARSON CONTRACTING	SERVICES	5,000.00
LEGISLATIVE SERVICES	COMMODITIES	200.00
MANUFACTURER'S BANK	CD #40011	1,000,000.00
PETTY CASH	REIMBURSE PETTY CASH	125.14
ROLLEFSON JR/ROGER A	EXPENSES	31.75
TITONKA SAVINGS BANK	CD #56716	163,698.31
U S POST OFFICE	POSTAGE	394.55
BLACK HILLS ENERGY	GAS FOR HEAT	376.98
F C MUN UTILITIES	UTILITIES	9,540.70
FOREST CITY FOODS	COMMODITIES	212.00
HANSEN HARDWARE HANK	COMMODITIES	152.81
KNAPPER OIL CO	COMMODITIES	375.41
MONSEN/DEE ANN	MILEAGE	133.76
PRESTO-X	SERVICES	37.45
SCHNEBLY'S "66"	COMMODITIES	621.01
TRAINERS WAREHOUSE	COMMODITIES	204.06
WCTA	SERVICES	1,211.10

WINDSTREAM	SERVICES	16.20
BLACK HILLS ENERGY	GAS FOR HEAT	376.98
COLONIAL ACCIDENT & LIFE	INSURANCE	13.76
F C MUN UTILITIES	UTILITIES	9,540.70
FOREST CITY FOODS	COMMODITIES	212.00
HANSEN HARDWARE HANK	COMMODITIES	152.81
KNAPPER OIL CO	COMMODITIES	375.41
MONSEN/DEE ANN	MILEAGE	133.76
NEW YORK LIFE	INSURANCE	174.27
PRESTO-X	SERVICES	37.45
SCHNEBLY'S "66"	COMMODITIES	621.01
TRAINERS WAREHOUSE	COMMODITIES	204.06
WCTA	SERVICES	1,211.10
WINDSTREAM	SERVICES	16.20
AIRGAS	COMMODITIES	21.25
ARROW PRINTING	COMMODITIES	808.40
B & J WATER	COMM/SERV	40.00
BMC AGGREGATES LC	COMMODITIES	118.13
BOMGAARS	COMMODITIES	718.82
CHAPMAN METERING	SERVICES	52.43
CHIEF	COMMODITIES	524.99
CHRYSLER OF FOREST CITY	COMM/SERV	91.55
CLAPSADDLE GARBER ASSOCIATES	SERVICES	4,770.24
CONSTELLATION ENERGY	COMMODITIES	1,399.86
CREATIVE FORMS	COMMODITIES	137.73
CRESCENT ELECTRIC	COMMODITIES	87.69
D & D SALES	COMM/SERV	443.50
DAKOTA SUPPLY	COMMODITIES	339.73
DALE'S BODY SHOP	SERVICES	27.82
ELECTRICAL MATERIALS	COMMODITIES	176.15
ELECTRONIC ENGINEERING	COMODITIES	138.70
ENERGY SALES	COMMODITIES	289.35
FARMER'S CO-OP ASSOC	COMMODITIES	1,875.77
FISHER SCIENTIFIC	COMMODITIES	163.59
FLETCHER-REINHARDT	COMMODITIES	36.79
FOREST CITY FOODS	COMMODITIES	102.78
G & H MOTOR PARTS	COMMODITIES	1,578.53
GRAHAM TIRE	TIRES	806.54
GROVES CONTRACTING	SERVICES	5,631.50
H & S AUTO PARTS	COMMODITIES	88.68
HANSEN HARDWARE HANK	COMMODITIES	219.98
HAWKINS INC	COMMODITIES	1,408.97
HD SUPPLY WATERWORKS	COMMODITIES	287.90
HERMEL WHOLESALE	COMMODITIES	34.64
HORN PLASTICS	COMMODITIES	200.00
HOTSY	COMMODITIES	121.80
HYDRITE CHEMICAL	COMMODITIES	741.49
IA ASSN OF MUN UTIL	TRAINING	170.00
IA GOOD ROAD ASSN	MEMBERSHIP	95.00
INTERST MOTOR TRUCKS	COMMODITIES	18.05
IOWA CODIFICATION	COMMODITIES	230.00
IOWA ONE CALL	SERVICES	41.40
IOWA PRISON IND	COMMODITIES	400.81
IOWA UTILITIES BOARD	ASSESSMENT	3,055.00
IOWA WATER MANAGEMENT	COMMODITIES	107.00
IRBY	COMMODITIES	729.73
J & J WELDING	COMMODITIES	326.92
JACK'S OK TIRE	COMMODITIES	3,794.72
K & W ELECTRIC	DISPLACE THRESHHOLD	111,268.69
KAISER AUTO REPAIR	COMM/SERV	39.09
LAHARV CONST	COMMODITIES	85.68
LANDFILL OF NORTH IOWA	LANDFILL COSTS	4,907.10

LAW ENFORCEMENT SYSTEMS	COMMODITIES	283.00
LICHTSINN CHEVROLET	COMM/SERV	42.71
MASON CITY RECYCLING	RECYCLE	3,294.60
MASON CITY TIRE	COMM/SERV	337.70
MATT PARROTT & SONS	COMMODITIES	220.75
MID STATES SUPPLY	COMMODITIES	232.86
MID-WEST ROOFING	COMM/SERV	497.56
MIDWEST BREATHING AIR	COMMODITIES	10.50
MUNICIPAL SUPPLY	COMMODITIES	499.43
N I A C O G	TICKETS	2,954.42
NEXT GENERATION TECH	SERVICES	243.25
NO IA PLUMBING	COMM/SERV	329.75
NU-TEK BUILDERS	SERVICES	780.00
O'DONNELL APPLIANCE	SERVICES	96.00
PANNKUK/GLEN	SERVICES	120.00
PLATH/BRIAN	REIMBURSEMENT	59.45
POWER PROCESS EQUIP	COMMODITIES	518.55
PRAIRIE VIEW LAND DEVELOP	REBATE	20,602.60
QUILL CORPORATION	COMMODITIES	16.99
RDJ	COMMODITIES	400.14
RELIABLE OFFICE SUPPLIES	COMMODITIES	152.10
RIVER CITY COMMUNICATIONS	COMMODITIES	298.00
RJ INDUSTRIES	COMMODITIES	425.00
SANDRY FIRE SUPPLY	COMMODITIES	65.43
SIRCHIE FINGER PRINT LAB	COMMODITIES	1,298.56
SOLOMON ELECTRIC	COMMODITIES	17,066.50
SPAHN & ROSE	COMMODITIES	44.88
STANARD & ASSOCIATES	SERVICES	26.00
STANDARD EXCHANGE	SERVICES	10.00
STREICHER'S	COMMODITIES	753.99
T & R SERVICE	COMMODITIES	775.00
TEST AMERICA LABORATORIES	SERVICES	50.00
ULLAND BROTHERS	EST #1	100,559.68
VEENSTRA & KIMM	SERVICES	360.00
WCTA	SERVICES	39.99

Moved by Murphy, seconded by Clouse, to adjourn the meeting. Motion carried unanimously.

ATTEST:

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Paul Boock, City Clerk

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George Wilson, Mayor