

**REGULAR MEETING
NOVEMBER 21, 2011**

The City Council of the City of Forest City, Iowa, met in regular session on November 21, 2011, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. Absent: None.

Mayor Wilson announced that this was the time and the place for a Public Hearing on the adoption of the Fourth Amendment to the Forest City Urban Revitalization Plan (Commercial). City Clerk Paul Boock reviewed the specifics of the plan for those in attendance. Since there were no written objections filed, nor were there any oral objectors present at the meeting, the Mayor declared the Hearing to be closed. The Council took the following action:

Councilmember Holland introduced the following Ordinance and moved its adoption. Councilmember Honsey seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the motion carried.

Ordinance No. 720 was then read by the Clerk, after which it was discussed.

Councilmember Sorensen moved that the rule requiring said Ordinance to be read on three different days be dispensed with. Councilmember Murphy seconded the motion. The roll was called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the motion carried.

Councilmember Murphy moved that Ordinance No. 720 now be adopted. Councilmember Skjeie seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the Ordinance adopted as follows:

Ordinance No. 720, an Ordinance found on page _____ of Ordinance Book No _____ AN ORDINANCE AMENDING THE FOREST CITY COMMERCIAL REVITALIZATION AREA IN THE CITY OF FOREST CITY, IOWA, BY EXTENDING THE SAME FOR AN ADDITIONAL SIX YEARS.

Mayor Wilson announced that this was the time and the place for a Public Hearing on the adoption of the Fourth Amendment to the Forest City Urban Revitalization Plan (Residential). City Clerk Paul Boock reviewed the specifics of the plan for those in attendance. Since there were no written objections filed, nor were there any oral objectors present at the meeting, the Mayor declared the Hearing to be closed. The Council took the following action:

Councilmember Holland introduced the following Ordinance and moved its adoption. Councilmember West seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the motion carried.

Ordinance No. 721 was then read by the Clerk, after which it was discussed.

Councilmember Honsey moved that the rule requiring said Ordinance to be read on three different days be dispensed with. Councilmember Murphy seconded the motion. The roll was

called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the motion carried.

Councilmember Sorensen moved that Ordinance No. 721 now be adopted. Councilmember Skjeie seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the Ordinance adopted as follows:

Ordinance No. 721, an Ordinance found on page _____ of Ordinance Book No _____ AN ORDINANCE AMENDING THE FOREST CITY RESIDENTIAL REVITALIZATION AREA IN THE CITY OF FOREST CITY, IOWA, BY EXTENDING THE SAME FOR AN ADDITIONAL SIX YEARS.

Moved by Skjeie, seconded by Honsey, approving the minutes as written for the meeting of November 7, 2011. Motion carried unanimously.

Moved by Holland, seconded by Sorensen, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

City Attorney Steve Bakke (via telephone) updated the Mayor and Council regarding the 28E Agreement between the City of Forest City and the Forest City Ambulance Service. After discussion, the Council took the following action:

Moved by Murphy, seconded by Clouse, to submit the 28E Agreement, as prepared by City Attorney Bakke, to the Forest City Ambulance Service for their review and approval. Motion carried unanimously.

Park Board Chairperson Chad Reece was present at the meeting and asked the City Council to approve an agreement between the City of Forest City and the Community Foundation of Northeast Iowa to donate funds totaling \$6,045 to create the Hynes Spur Trail Fund for future maintenance. After discussion, the Council took the following action:

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Skjeie seconded the motion to adopt. The roll was called and the vote was AYES: Skjeie, Sorensen, West, Clouse, Holland, Honsey, Murphy. NAYS: None. ABSENT: None. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 11-12-13, a Resolution found in Resolution Book 11-12. A RESOLUTION APPROVING THE DONATION AND AGREEMENT FOR ESTABLISHMENT OF A DESIGNATED FUND FOR THE HYNES SPUR TRAIL.

The Mayor and City Council discussed the upcoming events and closing of streets for Relay for Life, which will be held on June 30, 2012. The Mayor, Police Chief, and Street Superintendent will approve the necessary streets to be closed and any other specific details for the event.

Moved by Skjeie, seconded by Honsey, approving the renewal of a Class B beer permit for Pizza Hut. Motion carried unanimously.

Beth Bilyeu presented her monthly Forest City Economic Development Director's report. The Mayor and Council thanked Ms. Bilyeu for her report.

Richard Honsey reported that the Grow Forest City Project is working on a marketing plan. The Mayor and Council thanked Mr. Honsey for his report.

Police Chief Dan Davis reported that he has been working with three architectural firms on proposals for the renovation of the Police Station and also that the City Attorney has reviewed a lease for the old Chamber office for the Police Department. The Mayor and Council thanked Mr. Davis for his report.

The Mayor and Council and a number of residents around Waldorf College discussed parking issues that the citizens are concerned with. The Mayor, Police Chief and City Clerk will be contacting the League of Cities in an attempt to find out what other communities do regarding parking issues that colleges have in residential areas.

Moved by Clouse, seconded by Skjeie, approving the purchase of a 2012 half-ton Chevrolet V6 4WD pickup truck from Lichtsinn Motors in the amount of \$10,865 (trade difference) for the Water Department. Motion carried unanimously.

Moved by Sorensen, seconded by Murphy, approving the reappointment of Eric Hertzler to the Airport Zoning Commission and Airport Commission. Motion carried unanimously.

Mayor Wilson asked that it be noted in the minutes of \$180 longevity increases for Dan Davis and Kevin Reicks, and a six-month probationary increase to \$19.21/hr for Mitch Bartleson. Mitch is a police officer for the City of Forest City.

The following invoices were approved for payment:

AIRGAS	COMMODITIES	32.80
ALL FOUR DEVELOPMENT	FINAL REBATE	8,000.00
AMERICAN CRANE	COMM/SERV	105.00
ARAMARK	COMM/SERV	611.65
B C & T BUNN	COMM/SERV	13,896.00
BAKKE/STEVEN	SERVICES	7,737.57
BELIN LAW FIRM	SERVICES	611.28
BILL'S FAMILY FOODS	COMMODITIES	161.51
COMPETITIVE ADVANTAGE	COMMODITIES	50.00
DAVIS/DANIEL	REIMBURSEMENT	433.96
F C FLOOR COVERING	COMM/SERV	2,495.51
F C MUN UTILITIES	SERVICES	21.53
FIALA OFFICE PRODUCTS	SERVICES	25.00
FISHER SCIENTIFIC	COMMODITIES	137.68
FOREST CITY FORD	COMM/SERV	36.45
G C DISTRIBUTING	COMMODITIES	5,368.83
GRAHAM TIRE	COMMODITIES	199.98
GROVES CONTRACTING	SERVICES	599.20
HACH CHEMICAL CO	COMMODITIES	445.23
HUPP ELECTRIC	COMMODITIES	1,368.83
HYGIENIC LAB ACCTS RECEIVABLE	SERVICES	15.00
IA ASSN OF MUN UTIL	TRAINING	40.00
INTERST MOTOR TRUCKS	COMM/SERV	576.37
IOWA CODIFICATION	SERVICES	52.50
IOWA ONE CALL	SERVICES	46.90
IRBY	COMMODITIES	2,598.93
KAM LINE HIGHWAY	COMMODITIES	137.50
LOGAN CONTRACTORS SUPPLY	COMMODITIES	582.30
LYLE'S SALES & SERVICE	COMM/SERV	48.46
MARSHALL & SWIFT	COMM/SERV	31.50

MCCUBBINS WOOD PAINT	COMMODITIES	65.00
MID AMERICAN RESEARCH CHEMICAL	COMMODITIES	116.17
MIDWEST WHEEL & EQUIP	COMMODITIES	55.25
MINNESOTA VALLEY TESTING LAB	SERVICES	178.00
N I A C O G	TICKETS	1,796.69
NO IA MEDIA GROUP	COMM/SERV	1,256.90
NORTH CENTRAL SALES & SERVICE	COMM/SERV	220.57
PAMIDA STORES OPERATING LLC	COMMODITIES	207.00
PANNKUK/GLEN	SERVICES	340.00
QUALITY STRIPING	COMMODITIES	987.90
QUILL CORPORATION	COMMODITIES	178.71
RSM MCGLADREY	SERVICES	27.00
SERVICEMASTER	SERVICES	19,176.63
WCTA	SERVICES	100.00
WESTRUM LEAK DETECTION	SERVICES	492.50
ZIEGLER, INC.	COMMODITIES	97.81
ALLIED INSURANCE	INSURANCE	100.00
BLACK HILLS ENERGY	GAS FOR GENERATION	799.72
COPPE/BARRY	UNIFORM ALLOWANCE	64.20
COSGRIFF/CHRISTA	EXPENSES	79.96
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	246,955.59
GIFTS SEW SWEET	SERVICES	82.50
IA DEPT OF AGRICULTURE	SERVICES/ANDERSON	15.00
MANUFACTURER'S INSURANCE AGY	INSURANCE	2,065.00
NORTHERN CEDAR SERVICE	COMM/SERV	252.20
RELIABLE OFFICE SUPPLIES	COMMODITIES	229.76
ROLLEFSON JR/ROGER A	UNIFORM ALLOWANCE	46.99
SID'S	COMMODITIES	6,314.67
TERRY'S VILLAGE	COMMODITIES	138.00
UMMPA	STS COSTS	2,891.42
VERIZON	SERVICES	25.08
WALDORF BOOK STORE	COMMODITIES	98.58
WWMPG	STS COSTS	10,264.55
BARTLESON/MITCH	EXPENSES	108.62
BOOCK/PAUL D	UNIFORM ALLOWANCE	30.00
D & D SALES	SERVICES	130.00
HARE ELECTRIC	COMM/SERV	195.42
HARRINGA/KATHY	UNIFORM ALLOWANCE	25.68
I WIRELESS	SERVICES	93.20
IOWA DEPT OF NATURAL RESOURCES	CERTIFICATION/ZIELSKE	80.00
LAHARV CONST	SERVICES	332.67
MARSHALL & SWIFT	COMM/SERV	40.08
MIDWEST FENCE AND GATE	COMM/SERV	351.93
MONSEN/DEE ANN	UNIFORM ALLOWANCE	30.00
MONSON/VAL	UNIFORM ALLOWANCE	30.00
PAMIDA STORES OPERATING LLC	COMMODITIES	97.15
PRAIRIE ENERGY CO-OP	UTILITIES	124.83
THOMPSON/BECKY	UNIFORM ALLOWANCE	25.68
TRIMBLE/DICK	SERVICES	3,379.42
<u>SEPTEMBER RECEIPTS:</u>		
General Fund		1,470,034.84
Road Use Fund		38,664.70
Employee Benefit Fund		9,752.02
Local Option Sales Tax		28,579.54
Hotel-Motel Tax Fund		12,048.96
TIF Fund		5,637.93
Low/Mod Income		2,012.66
Debt Service Fund		39,379.83
Water Fund		37,124.65

Sewer Rental Fund	51,608.50
Electric Fund	614,676.74
Storm Water Utility Fund	10,729.18
Payroll Clearing Fund	1,541.49

OCTOBER RECEIPTS:

General Fund	533,182.99
Road Use Fund	30,444.67
Employee Benefit Fund	123,976.63
Local Option Sales Tax	28,579.54
TIF Fund	159,920.99
Low/Mod Income	9,470.87
Debt Service Fund	254,641.26
Library Trust Fund	98,250.81
Cemetery Perp Care Fund	45,379.43
Water Fund	38,964.80
Sewer Rental Fund	55,804.99
Electric Fund	534,405.23
Storm Water Utility Fund	11,610.74
Payroll Clearing Fund	3,474.98

OCTOBER NET SALARIES

117,143.18

Moved by Murphy, seconded by Clouse, to adjourn the meeting. Motion carried unanimously.

ATTEST:

Paul Boock, City Clerk

George Wilson, Mayor