

**REGULAR MEETING  
DECEMBER 5, 2011**

The City Council of the City of Forest City, Iowa, met in regular session on December 5, 2011, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor Pro-Tem Suzanne Murphy called the meeting to order. Councilmembers present at roll call were: Sorensen, West, Holland, Honsey, Murphy, Skjeie. Absent: Clouse.

Moved by Honsey, seconded by Skjeie, approving the minutes as written for the meeting of November 21, 2011. Motion carried unanimously.

Moved by Holland, seconded by Sorensen, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

Moved by Murphy, seconded by Honsey, approving a contract with Waggoner & Winegar Architects, Mason City, Iowa, for services relating to the renovation of the Forest City Police Station. Said contract is for \$2,500. Motion carried unanimously.

Police Chief Dan Davis and City Clerk Paul Boock updated the Council regarding parking issues around Waldorf College. Discussions were held with the Waldorf College president and the League of Cities as to possible solutions for residential parking in the Waldorf College area. The Safety Committee will contact residents of said area to see if they would prefer to have "No Overnight Parking" signs established or to leave the situation "as is". This item will be on the next regular Council agenda for further discussion.

Executive Director Kathy Rollefson of the Forest City Chamber of Commerce presented her monthly report to the Mayor-Pro Tem and City Council. No action was taken on this report.

Moved by Honsey, seconded by Sorensen, to return a \$5,000 donation to the Winnebago Foundation for development of a park on a Clark Street property, which was purchased from Robert Cooper. Motion carried unanimously.

The Mayor Pro-Tem and Council discussed a 15-minute parking spot around the area of the new Police Station at 145 East K Street. After discussion, the Council took the following action:

Councilmember Honsey introduced the following Ordinance and moved its adoption. Councilmember Murphy seconded the motion to adopt. The roll was called and the vote was AYES: Sorensen, West, Holland, Honsey, Murphy, Skjeie. NAYS: None. ABSENT: Clouse. Whereupon the Mayor Pro-Tem declared the motion carried.

Ordinance No. 722 was then read by the Clerk, after which it was discussed.

Councilmember Sorensen moved that the rule requiring said Ordinance to be read on three different days be dispensed with. Councilmember Honsey seconded the motion to adopt. The roll was called and the vote was AYES: Sorensen, West, Holland, Honsey, Murphy, Skjeie. NAYS: None. ABSENT: Clouse. Whereupon the Mayor Pro-Tem declared the motion carried.

Councilmember Sorensen moved that Ordinance No. 722 now be adopted. Councilmember West seconded the motion to adopt. The roll was called and the vote was AYES: Sorensen,

West, Holland, Honsey, Murphy, Skjeie. NAYS: None. ABSENT: Clouse. Whereupon the Mayor Pro-Tem declared the Ordinance adopted as follows:

Ordinance No. 722, an Ordinance found on page \_\_\_\_\_ of Ordinance Book No \_\_\_\_\_ AN ORDINANCE AMENDING CHAPTER 69.11 OF THE CODE OF ORDINANCES, FOREST CITY, IOWA, DESIGNATING A FIFTEEN MINUTE PARKING ZONE ON THE WEST SIDE OF NORTH 4<sup>TH</sup> STREET, BEGINNING 43 FEET SOUTH OF THE CENTER LINE OF EAST "K" STREET ALL WITHIN THE CITY OF FOREST CITY, IOWA.

Moved by Holland, seconded by Skjeie, authorizing a letter to be sent to Robert Clark of the Iowa Department of Transportation to conduct a traffic study in the area of G & J Streets and Highway 69 for pedestrian crosswalks. There will be no cost to the City for this study. Motion carried unanimously.

Councilmember Rick Skjeie reported that the Finance Committee had met and were recommending that sewer rental reserves be used to pay for project costs for Country Club Heights and the Golf Course areas. Mr. Skjeie reviewed the reasons for using the sewer rental reserves, and the Mayor Pro-Tem and City Council gave a general agreement to this concept.

The following invoices were approved for payment:

ADVANCED SYSTEMS	COMMODITIES	347.79
AUDIO EDITIONS	COMMODITIES	842.16
BAKER & TAYLOR COMPANY	COMMODITIES	3,041.84
BETTER HOMES & GARDENS	COMMODITIES	51.50
BLACK HILLS ENERGY	GAS FOR HEAT	35.90
BLUE CROSS-BLUE SHIELD	INSURANCE	29,875.53
CAPPER'S	SUBSCRIPTION	32.00
DEMCO	COMMODITIES	61.36
F C CHAMBER OF COMMERCE	REBATE/R LUNNING	110.00
F C SCHOOLS	COMMODITIES	55.00
FAMILY CIRCLE	SUBSCRIPTION	19.98
HIGHSMITH	COMMODITIES	209.75
IOWA HISTORY JOURNAL	SUBSCRIPTION	18.95
LADIES HOME JOURNAL	SUBSCRIPTION	9.99
NAT'L GEOGRAPHIC WORLD	COMMODITIES	88.40
NATIONAL GEOGRAPHIC	SUBSCRIPTION	34.00
OHIO DISTINCTIVE SOLUTIONS	COMMODITIES	15.00
OLD HOUSE INTERIORS	SUBSCRIPTION	24.00
PAYROLL FORMS.COM	COMMODITIES	97.20
RELIABLE OFFICE SUPPLIES	COMMODITIES	11.15
RODALE	COMMODITIES	7.98
RUITER/BYRON	REIMBURSEMENT	134.97
ST IMP PROJ FUND	TRANSFER	5,000.00
TASTE OF HOME	COMMODITIES	30.98
TORKELSON PLUMBING	COMMODITIES	74.00
ACS	COMMODITIES	733.36
EASTVOLD LANDSCAPING	COMM/SERV	196.00
LES NELSON INVESTMENTS	RENT	500.00
MONSEN/DEE ANN	EXPENSES	56.19
MONSON/VAL	MILEAGE	249.75
PAMIDA STORES OPERATING LLC	COMMODITIES	152.65
PETTY CASH	REIMBURSE PETTY CASH	79.96
SCHNEBLY'S "66"	COMMODITIES	283.88
STATE AUDITOR	FILING FEE	850.00
U S POST OFFICE	FIRST CLASS PRESORT	190.00

UNION SECURITY	INSURANCE	511.24
VERIZON	SERVICES	1,144.58
ALBERT LEA SEED HOUSE	COMMODITIES	69.47
ARROW PRINTING	COMMODITIES	313.51
BOMGAARS	COMMODITIES	288.96
BROWN SUPPLY	COMMODITIES	153.00
CALDWELL/RICHARD	REIMBURSEMENT	40.51
CENTRAL IA DISTRIBUTING	COMMODITIES	194.90
CHRYSLER OF FOREST CITY	COMMODITIES	34.91
COAST TO COAST COMPUTER	COMMODITIES	551.76
CONSTELLATION ENERGY	COMMODITIES	1,443.20
FARMER'S CO-OP ASSOC	COMMODITIES	3,223.23
GROVES CONTRACTING	COMM/SERV	200.00
HAWKEYE COMM COLLEGE	TRAINING/BARTLESON	3,150.00
HAWKINS INC	COMMODITIES	195.54
HD SUPPLY WATERWORKS	COMMODITIES	138.81
HEIMAN, INC	COMMODITIES	399.75
HYDRITE CHEMICAL	COMMODITIES	575.99
INTERST MOTOR TRUCKS	COMMODITIES	952.66
INTERSTATE ALL BATTERY CENTER	COMMODITIES	239.45
IRBY	COMMODITIES	622.37
LICHTSINN CHEVROLET	COMM/SERV	31.23
MANTRONICS	COMMODITIES	213.67
MASON CITY RECYCLING	RECYCLE	3,294.60
NEXT GENERATION	COMMODITIES	3,310.79
NORMAN EQUIPMENT	COMMODITIES	594.08
PAMIDA STORES OPERATING LLC	COMMODITIES	410.45
POWER SURGE	COMMODITIES	305.90
QUILL CORPORATION	COMMODITIES	63.98
RAY O'HERRON COMPANY	COMMODITIES	35.75
RELIABLE OFFICE SUPPLIES	COMMODITIES	254.29
STREICHER'S	COMMODITIES	19.99
TITAN MACHINERY	COMMODITIES	37.60
VISIONARY PARTNERS LLC	SERVICES	1,200.00
WATER ENVIRONMENT FEDERATION	MEMBERSHIP	88.00
WINNEBAGO IND FOUNDATION	REFUND	5,000.00
WINNEBAGO INDUSTRIES	COMMODITIES	436.62
BOOCK/PAUL D	EXPENSES	9.39
COMMUNITY FOUNDATION	REFUND	6,045.00
COPPE/TERESA	SERVICES	550.39
COSGRIFF/CHRISTA	EXPENSES	133.72
CUNNINGHAM/PAT	SERVICES	650.39
FARRIS/TYLER	SERVICES	20.00
IA ST TREASURER	SALES TAX	17,759.00
IPERS	IPERS	14,618.32
JENSEN/PAUL	REFUND	57.73
LAWSON/TRAVIS	UNIFORM ALLOWANCE	60.00
MENARDS	COMMODITIES	165.46
MOSIMAN/ANGELA	EXPENSES	16.65
PETTY CASH	REIMBURSE PETTY CASH	80.67
PIERCE MFG	COMMODITIES	294,759.00
SNYDER/MATT	SERVICES	90.00
STAPLES	COMMODITIES	1,511.73
THE VAULT FC, LLC	REFUND/DUMPSTER	380.00
THEISS SHIRTS, INC	COMMODITIES	247.80
THOMAS BOUREGY & CO	COMMODITIES	139.50
TITONKA SAVINGS BANK	FICA	15,389.67
U S POST OFFICE	POSTAGE	3,569.66

Moved by Murphy, seconded by Sorensen, to adjourn the meeting. Motion carried unanimously.

ATTEST:

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Paul Boock, City Clerk

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Suzanne Murphy, Mayor Pro-Tem