

**REGULAR MEETING
JULY 6, 2009**

The City Council of the City of Forest City, Iowa, met in regular session on July 6, 2009, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were: Holland, Skjeie, Sorensen, Clouse. Absent: Murphy, West.

City Clerk Paul Boock asked that it be noted in the minutes of the following correction to the 6/15/09 Council minutes, which should read "Moved by Sorensen, seconded by Holland, approving a \$15,000 loan and a \$3,000 grant to Brian and Tora Buffington for a new children's bookstore in the downtown Commercial Business District."

Moved by Skjeie, seconded by Clouse, approving the minutes as amended for the meeting of June 15, 2009, and as written for the meeting of June 29, 2009. Motion carried unanimously.

Moved by Sorensen, seconded by Skjeie, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

The Mayor and Council discussed a new ordinance relating to parking in the Business Commercial Zoning District for rental properties. After considerable discussion, the Mayor and Council forwarded this ordinance to the Safety Committee for further review and recommendation. The City Clerk will email Jon West and Suzanne Murphy of the need to meet regarding this issue.

City Attorney Bakke asked the Council to pass a Resolution regarding financing a dump truck with a loan from Titonka Savings Bank. The Council set a hearing for July 20, 2009, at 7:00 p.m. for said hearing. The Council then took the following action:

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-01, a Resolution found in Resolution Book 09-10. A RESOLUTION AUTHORIZING THE PUBLICATION OF A NOTICE IN REGARD TO THE LOAN AGREEMENT WITH TITONKA SAVINGS BANK FOR THE FINANCING OF A DUMP TRUCK FOR THE STREET DEPARTMENT.

The Mayor asked the Council to consider a resolution approving the service agreement with Pat Galasso for another six months of service. After discussion, the Council took the following action:

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Clouse seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-02, a Resolution found in Resolution Book 09-10. A RESOLUTION APPROVING THE HIRING OF PATRICIA O'BRIEN GALASSO AND APPROVING THE CONTRACT FOR THE PROJECT MANAGER FOR THE IMPLEMENTATION OF BRANDING PROJECT FOR THE CITY OF FOREST CITY, IOWA.

The Mayor and Council discussed authorizing an estimated \$1,000 to \$1,500 for additional work on the 2009 Wastewater Treatment Facility Ultraviolet Disinfection Improvement Project. After discussion, the Council took the following action:

Moved by Clouse, seconded by Skjeie, approving an estimated \$1,000 to \$1,500 for Wapasha Construction to do additional work for the 2009 Wastewater Treatment Facility Ultraviolet Disinfection Improvement Project. The exact amount of the additional work will be approved through a change order at a later date. Motion carried unanimously.

Moved by Skjeie, seconded by Holland, approving Pay Estimate No. 2 to R & R Excavating, Inc. in the amount of \$324,765.23 for work on the 2009 Utility Improvement Project. Included in this motion is Change Order No. 1 to R & R Excavating, Inc. in the amount of \$6,727.18, which is included in the total amount for Pay Estimate No. 2. Motion carried unanimously.

Moved by Clouse, seconded by Holland, approving Pay Estimate No. 1 to Midwest Roofing Company in the amount of \$44,683.25 for work completed at the Wastewater Treatment Facility. Motion carried unanimously.

The Mayor and Council discussed the contract and bond for the Forest City 2009 PCC Street Reconstruction Project. After discussion, the Council took the following action.

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-03, a Resolution found in Resolution Book 09-10. A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE 2009 PCC STREET RECONSTRUCTION PROJECT.

The Mayor and Council discussed the preliminary and final plat of the Newport Addition Subdivision by Dave and Gary DeWaard. After discussion, the Council took the following action:

Moved by Holland, seconded by Skjeie, that the City Council authorize the City Clerk to write a letter to Andy Buffington, Hancock County Zoning Administrator, expressing concern of possible water problems upstream to the North, relating to the Newport Addition Subdivision project. Motion carried unanimously.

Moved by Sorensen, seconded by Skjeie, approving the renewal of a Class C beer permit for Sid's Gas & Groceries. Motion carried unanimously.

Moved by Holland, seconded by Skjeie, approving a Puckerbrush Days beer garden for Sportsman's Lounge on July 17, 2009. Motion carried unanimously.

Moved by Sorensen, seconded by Skjeie, approving the receipt and disbursement of a Hanson Foundation check to Forest City Economic Development in the amount of \$8,000 for growth and investment in Forest City. Motion carried unanimously.

Moved by Sorensen, seconded by Holland, approving the receipt and disbursement of a Manufacturer's Bank check to Forest City Economic Development in the amount of \$1,869.92 for a housing program. Motion carried unanimously.

Moved by Holland, seconded by Skjeie, approving the receipt and disbursement of a Hanson Foundation check in the amount of \$8,500 to the Chamber of Commerce for a fireworks display. Motion carried unanimously.

Andy Buffington, Emergency Management Director for Forest City, was present at the meeting and led the discussion regarding the City considering the installation of new sirens. Andy will give vendor information to the City Clerk for the Safety Committee's review. This item will be placed on the agenda again in one month for discussion.

Moved by Skjeie, seconded by Clouse, approving Lee Lambert to replace Don Meyer on the Planning & Zoning Commission. Motion carried unanimously.

Light Plant Superintendent Roger Rollefson and Ron Holland led the discussion regarding ARC Flash Analysis for the Electric Department, which is a new OSHA law. The Electric Department has secured two engineer's proposals. No action was taken on this issue at this time.

Kathy Rollefson of the Forest City Chamber of Commerce reviewed streets to be closed for a car show on Clark Street and other related items for Puckerbrush Days. The Mayor, Street Superintendent and Police Chief will consider the Chamber's request to block off Clark Street.

Mayor Wilson asked the Council to pass the payroll resolution for Fiscal Year 2009-2010. After discussion, the Council took the following action:

Councilmember Clouse introduced the following Resolution and moved its adoption. Councilmember Skjeie seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-04, a Resolution found in Resolution Book 09-10. A RESOLUTION ESTABLISHING NEW BASE SALARIES AND BENEFITS FOR THE EMPLOYEES OF THE CITY OF FOREST CITY, IOWA.

Mayor Wilson asked that it be noted in the minutes that Steve Heller has been promoted to Assistant Light Plant Superintendent at a base wage rate of \$22.50 per hour.

The following invoices were approved for payment:

DAIRYLAND POWER CO-OP	PURCHASED ENERGY	206,005.18
F C GREENHOUSE	COMMODITIES	165.37
GROVES CONTRACTING	SERVICVES	2,000.00
IOWA DNR	NPDES PERMIT	175.00
PETTY CASH	REIMBURSE PETTY CASH	166.57
R & R	EST #1	115,719.75
RED SHED LANDSCAPING	SERVICES	7,525.00
ROLLEFSON JR/ROGER A	UNIFORM ALLOWANCE	60.10
TITONKA SAVINGS BANK	CD #54529	1,800,000.00
UMMPA	UMMPA	649.14
USA BLUE BOOK	COMMODITIES	92.69
WWMPG	STS COSTS	9,174.45
ADVANCED SYSTEMS	SERVICES	222.19
AMAZON.COM	COMMODITIES	612.32
ASCHENBRENNER/BETH	UNIFORM ALLOWANCE	50.90
AUDIO EDITIONS	COMMODITIES	1,054.50
BAKER & TAYLOR COMPANY	COMMODITIES	1,169.48
BIRDS AND BLOOMS	SUBSCRIPTION	10.00
BLACK HILLS ENERGY	GAS FOR HEAT	587.27
COCA COLA ENTERPRISES	COMMODITIES	34.45
ERNIE WILLIAMS LTD	LAWN MOWER	1,900.00
F C CHAMBER OF COMMERCE	REBATE/J VOLD	200.00
FABER/ANDREW	UNIFORM ALLOWANCE	93.60
FARM & HOME PUBLISHERS	COMMODITIES	76.20
FARMER'S CO-OP ASSOC	COMMODITIES	407.78
FERTILIZER EQUIPMENT	COMMODITIES	5,364.00
G & H MOTOR PARTS	COMMODITIES	218.65
GREEN/MARY	COMM/SERV	173.42
HANSEN HARDWARE HANK	COMMODITIES	138.21
HERITAGE MICROFILM	COMMODITIES	94.63
HOLKESVIK/ZACH	UNIFORM ALLOWANCE	13.01
I WIRELESS	SERVICES	83.17
KNAPPER OIL CO	COMMODITIES	335.50
LICHTSINN CHEVROLET	NEW POLICE CARS	21,674.00
LIFEGUARD STORE/THE	COMMODITIES	137.00
O'ROURKE/MICHAEL	UNIFORM ALLOWANCE	89.99
RON'S LP SERV	COMMODITIES	6,000.00
SCHWAN'S	COMMODITIES	473.52
SPAHN & ROSE	COMMODITIES	91.19
VIDEO STORE/THE	COMMODITIES	91.62
WCTA	COMMODITIES	10,525.22
BOOCK/PAUL D	EXPENSES	11.12
CHARLSON/ELYNN G	EXPENSES	172.19
COPPE/TERESA	SERVICES	496.72
CUNNINGHAM/PAT	SERVICES	596.72
DICKINSON COMPANY	EST #3	2,634.24
DUMMETT/MICHELLE	SERVICES	100.00
LAHARV CONST	COMM/SERV	1,052.50
PAULEY/TOM	SERVICES	600.00
SOLBERG/DARWIN	SERVICES	400.00
U S POST OFFICE	POSTAGE	176.00
ALLTEL	SERVICES	366.43
BLACK HILLS	GAS FOR HEAT	31.53
BLUE CROSS	INSURANCE	25,799.93
CARLSON/DAN	UNIFORM ALLOWANCE	57.11

DECKERS	COMMODITIES	1,431.00
ELEC ENGINEER	COMMODITIES	96.85
CHAMBER OF COMMERCE	REBATE	10.00
FARMER'S COOP	COMMODITIES	583.62
FENSKE/BOB	SERVICES	400.00
CONGREGATIONAL CHURCH	COMMODITIES	15.00
FC FOODS	COMMODITIES	184.32
FC FORD	COMMODITIES	984.99
FT DEARBORN	INSURANCE	196.10
G & H	COMMODITIES	248.23
H & S	COMMODITIES	85.74
HANSEN HARDWARE	COMMODITIES	360.70
HAWKINS	COMMODITIES	1,731.14
HEIMAN	COMMODITIES	493.73
HOBART	COMMODITIES	245.08
IOWA STATE UNIV	SERVICES	50.00
KLOETZKE/BRIAN	SERVICES	250.00
MERCY CLINICS	SERVICES	81.00
O'ROURKE, MIKE	UNIFORM ALLOWANCE	35.37
PAMIDA	COMMODITIES	170.91
RUITER/BYRON	UNIFORM ALLOWANCE	113.61
SANDRY FIRE	COMMODITIES	13,069.71
SCHNEBLY'S	COMMODITIES	2,551.30
SMEIGH/JAMIE	SERVICES	250.00
SPAHN & ROSE	COMMODITIES	26.00
SYLVIA'S	COMMODITIES	154.30
THIESS	COMMODITIES	1,060.00
THOMPSON/STANLEY	REIMBURSEMENT	47.05
ACS	COMMODITIES	25,990.23
ALLTEL CORPACCTS PAYABLE	SERVICES	27.02
BLACK HILLS ENERGY	GAS FOR HEAT	268.96
COCA COLA ENTERPRISES	COMMODITIES	187.36
F C MUN UTILITIES	UTILITIES	14,613.79
FABER/ANDREW	UNIFORM ALLOWANCE	107.57
FARM & CITY INSURANCE	INSURANCE	28,514.00
FOREST CITY FOODS	COMMODITIES	251.16
FRITO LAY	COMMODITIES	105.84
HAWKINS INC	COMMODITIES	1,410.00
IOWA TELECOM	SERVICES	193.10
JOHN DEERE CREDIT	MOWER	8,220.29
MCCUBBINS WOOD PAINT	COMMODITIES	630.00
ORIENTAL TRADING COMPANY	COMMODITIES	233.02
PITNEY BOWES	SERVICES	17.75
ROLLEFSON JR/ROGER A	UNIFORM ALLOWANCE	51.14
SCHWAN'S	COMMODITIES	868.58
SYLVIA'S SWIMWEAR	FREIGHT	10.00
THEISS SHIRTS, INC	COMMODITIES	1,275.69
UNION SECURITY	INSURANCE	499.75
AUKES/MARK	UNIFORM ALLOWANCE	200.00
BARCO PRODUCTS COMPANY	COMMODITIES	2,493.50
CANNON WATER TECHNOLOGY	COMMODITIES	386.67
CENTRAL IA DISTRIBUTING	COMMODITIES	211.90
CHRISTIAN BOOK DIST	COMMODITIES	895.32
FABER/ANDREW	UNIFORM ALLOWANCE	106.40
G & H MOTOR PARTS	COMMODITIES	-
GOLL/JASON	UNIFORM ALLOWANCE	116.21
GROVES CONTRACTING	COMM/SERV	1,705.00
IA ST TREASURER	SALES TAX	10,446.00
IOWA WORKFORCE DEV	UNEMPLOYMENT TAX	517.62
IPERS	IPERS	10,911.43
KEPHART/NANCY	UNIFORM ALLOWANCE	177.93
LICHTSINN CHEVROLET	NEW POLICE CAR	17,915.00
LIFEGUARD STORE/THE	COMMODITIES	145.50
MENARDS	COMMODITIES	256.18
MOSIMAN/ANGELA	REIMBURSEMENT	58.54
NAT'L BUSINESS FURNITURE	COMMODITIES	737.59

NELSON PLUMBING & HEAT	COMM/SERV	1,392.94
NU-TEK BUILDERS	COMM/SERV	4,800.00
PAMIDA STORES OP LLC	COMMODITIES	286.36
RAYHONS/DALE	UNIFORM ALLOWANCE	200.00
RELIABLE OFFICE SUPPLIES	COMMODITIES	91.40
SWANSON/KEVIN	UNIFORM ALLOWANCE	200.00
TITONKA SAVINGS BANK	FICA	12,634.36
U S POST OFFICE	POSTAGE	396.29
VEGA/JERRY	UNIFORM ALLOWANCE	198.92
WORTHINGTON DIRECT	COMMODITIES	1,425.96
ABM EQUIPMENT	COMMODITIES	91.93
ACS	SUPPORT	10,939.24
ADT SECURITY	SERVICES	159.81
AHLERS & COONEY PC	SERVICES	90.00
AIRGAS	COMMODITIES	27.90
ARAMARK	COMM/SERV	541.26
B & J WATER	SERVICES	13.25
BARCO MUNICIPAL SUPPLY	COMMODITIES	565.23
BILL'S FAMILY FOODS	COMMODITIES	207.76
BMC AGGREGATES LC	COMMODITIES	1,273.48
BOMGAARS	COMMODITIES	182.92
BROWN SUPPLY	COMMODITIES	742.48
CARPENTER UNIFORM	COMMODITIES	51.17
CENTRAL IA DISTRIBUTING	COMMODITIES	63.50
CONNEY SAFETY PRODUCTS	COMMODITIES	262.74
CONTINENTAL RESEARCH	COMMODITIES	525.00
CRESCENT ELECTRIC	COMMODITIES	464.57
CULVER HAHN	COMMODITIES	186.70
DAKOTA SUPPLY	COMMODITIES	1,137.29
DEWILD, GRANT, RECKERT &	SERVICES	1,824.00
ELECTRONIC ENGINEERING	COMM/SERV	5,913.00
F C CHAMBER OF COMMERCE	DONATION/PUCKERBRUSH	21,675.51
F C ECON DEVEL CORP	DONATION/GROW FC	11,928.42
FARM & CITY INSURANCE	INSURANCE	334.00
FARMER'S CO-OP ASSOC	COMMODITIES	351.77
FASTENAL	COMMODITIES	66.77
FIVE STAR SHOP SERVICE	COMMODITIES	146.60
FLETCHER-REINHARDT	COMMODITIES	1,607.65
FOREST CITY FORD	COMM/SERV	268.33
FOUR SEASONS SERV	COMMODITIES	44.00
FOX VALLEY SYSTEMS	COMMODITIES	206.46
FOXBORO COMPANY	COMMODITIES	193.02
G & H MOTOR PARTS	COMMODITIES	636.25
GALASSO/PAT	SERVICES	16,000.00
GROVES CONTRACTING	COMM/SERV	18,804.00
GULLICKSON ELECTRIC	SERVICES	3,500.00
H & S AUTO PARTS	COMMODITIES	100.07
HAMMER/NATALIE	LAND	1,500.00
HANCOCK CONCRETE PROD	COMMODITIES	432.00
HAWKINS INC	COMMODITIES	1,457.70
HD SUPPLY WATERWORKS	COMMODITIES	375.35
HYDRITE CHEMICAL	COMMODITIES	367.00
IA ASSN OF MUN UTIL	COMMODITIES	24.35
IA DIVISION OF LABOR SVCS	BOILER FEE	25.00
INGERSOLL RAND	COMMODITIES	1,437.64
INTERST MOTOR TRUCKS	COMMODITIES	29.09
IOWA CODIFICATION	SERVICES	50.00
IOWA DNR	WATER SUPPLY FEE	526.95
IOWA LEAGUE OF CITIES	DUES	1,592.00
IOWA ONE CALL	COMM/SERV	138.60
IOWA WATER MANAGEMENT	COMMODITIES	841.39
KAISER AUTO REPAIR	COMM/SERV	426.59
LOGAN CONTRACTORS SUPPLY	COMMODITIES	434.70
MCGUINNESS CO/C H	COMM/SERV	3,676.44
METTLER TOLEDO	COMMODITIES	380.00
MID-WEST ROOFING	EST #1	44,683.25
N I A C O G	TICKETS	1,826.89

NELSON PLUMBING & HEAT	COMM/SERV	275.70
NO IA MEDIA GROUP	COMM/SERV	841.85
NORTH CENTRAL LAB	COMMODITIES	586.30
PRINTING SERVICES INC	COMMODITIES	95.96
QUILL CORPORATION	COMMODITIES	467.70
R & S OSNES PAINT	COMMODITIES	50.77
RESCO	COMMODITIES	211.61
RIVER CITY COMMUNICATIONS	COMMODITIES	29.00
SOLOMON ELECTRIC	COMMODITIES	1,043.25
SPAHN & ROSE	COMMODITIES	44.15
THOMASSON COMPANY	COMMODITIES	7,413.00
ULINE	COMMODITIES	30.78
ULTRAMAX	SERVICES	988.00
VEENSTRA & KIMM	SERVICES	11,036.00
WALLACE,HOLLAND,KASTLER	SERVICES	693.12
WATER SYSTEMS ENG	COMMODITIES	450.00
ZEE MEDICAL	COMMODITIES	51.43
ZEP MFG CO	COMMODITIES	280.88

Moved by Clouse, seconded by Sorensen, to adjourn the meeting. Motion carried unanimously.

ATTEST:

Paul D. Boock, City Clerk

George Wilson, Mayor