

**REGULAR MEETING
JULY 6, 2009**

The City Council of the City of Forest City, Iowa, met in regular session on July 6, 2009, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor George Wilson called the meeting to order. Councilmembers present at roll call were: Holland, Skjeie, Sorensen, Clouse. Absent: Murphy, West.

City Clerk Paul Boock asked that it be noted in the minutes of the following correction to the 6/15/09 Council minutes, which should read "Moved by Sorensen, seconded by Holland, approving a \$15,000 loan and a \$3,000 grant to Brian and Tora Buffington for a new children's bookstore in the downtown Commercial Business District."

Moved by Skjeie, seconded by Clouse, approving the minutes as amended for the meeting of June 15, 2009, and as written for the meeting of June 29, 2009. Motion carried unanimously.

Moved by Sorensen, seconded by Skjeie, approving payment of the following invoices. A list of the invoices will follow the minutes of the meeting. Motion carried unanimously.

The Mayor and Council discussed a new ordinance relating to parking in the Business Commercial Zoning District for rental properties. After considerable discussion, the Mayor and Council forwarded this ordinance to the Safety Committee for further review and recommendation. The City Clerk will email Jon West and Suzanne Murphy of the need to meet regarding this issue.

City Attorney Bakke asked the Council to pass a Resolution regarding financing a dump truck with a loan from Titonka Savings Bank. The Council set a hearing for July 20, 2009, at 7:00 p.m. for said hearing. The Council then took the following action:

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-01, a Resolution found in Resolution Book 09-10. A RESOLUTION AUTHORIZING THE PUBLICATION OF A NOTICE IN REGARD TO THE LOAN AGREEMENT WITH TITONKA SAVINGS BANK FOR THE FINANCING OF A DUMP TRUCK FOR THE STREET DEPARTMENT.

The Mayor asked the Council to consider a resolution approving the service agreement with Pat Galasso for another six months of service. After discussion, the Council took the following action:

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Clouse seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-02, a Resolution found in Resolution Book 09-10. A RESOLUTION APPROVING THE HIRING OF PATRICIA O'BRIEN GALASSO AND APPROVING THE CONTRACT FOR THE PROJECT MANAGER FOR THE IMPLEMENTATION OF BRANDING PROJECT FOR THE CITY OF FOREST CITY, IOWA.

The Mayor and Council discussed authorizing an estimated \$1,000 to \$1,500 for additional work on the 2009 Wastewater Treatment Facility Ultraviolet Disinfection Improvement Project. After discussion, the Council took the following action:

Moved by Clouse, seconded by Skjeie, approving an estimated \$1,000 to \$1,500 for Wapasha Construction to do additional work for the 2009 Wastewater Treatment Facility Ultraviolet Disinfection Improvement Project. The exact amount of the additional work will be approved through a change order at a later date. Motion carried unanimously.

Moved by Skjeie, seconded by Holland, approving Pay Estimate No. 2 to R & R Excavating, Inc. in the amount of \$324,765.23 for work on the 2009 Utility Improvement Project. Included in this motion is Change Order No. 1 to R & R Excavating, Inc. in the amount of \$6,727.18, which is included in the total amount for Pay Estimate No. 2. Motion carried unanimously.

Moved by Clouse, seconded by Holland, approving Pay Estimate No. 1 to Midwest Roofing Company in the amount of \$44,683.25 for work completed at the Wastewater Treatment Facility. Motion carried unanimously.

The Mayor and Council discussed the contract and bond for the Forest City 2009 PCC Street Reconstruction Project. After discussion, the Council took the following action.

Councilmember Sorensen introduced the following Resolution and moved its adoption. Councilmember Holland seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-03, a Resolution found in Resolution Book 09-10. A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE 2009 PCC STREET RECONSTRUCTION PROJECT.

The Mayor and Council discussed the preliminary and final plat of the Newport Addition Subdivision by Dave and Gary DeWaard. After discussion, the Council took the following action:

Moved by Holland, seconded by Skjeie, that the City Council authorize the City Clerk to write a letter to Andy Buffington, Hancock County Zoning Administrator, expressing concern of possible water problems upstream to the North, relating to the Newport Addition Subdivision project. Motion carried unanimously.

Moved by Sorensen, seconded by Skjeie, approving the renewal of a Class C beer permit for Sid's Gas & Groceries. Motion carried unanimously.

Moved by Holland, seconded by Skjeie, approving a Puckerbrush Days beer garden for Sportsman's Lounge on July 17, 2009. Motion carried unanimously.

Moved by Sorensen, seconded by Skjeie, approving the receipt and disbursement of a Hanson Foundation check to Forest City Economic Development in the amount of \$8,000 for growth and investment in Forest City. Motion carried unanimously.

Moved by Sorensen, seconded by Holland, approving the receipt and disbursement of a Manufacturer's Bank check to Forest City Economic Development in the amount of \$1,869.92 for a housing program. Motion carried unanimously.

Moved by Holland, seconded by Skjeie, approving the receipt and disbursement of a Hanson Foundation check in the amount of \$8,500 to the Chamber of Commerce for a fireworks display. Motion carried unanimously.

Andy Buffington, Emergency Management Director for Forest City, was present at the meeting and led the discussion regarding the City considering the installation of new sirens. Andy will give vendor information to the City Clerk for the Safety Committee's review. This item will be placed on the agenda again in one month for discussion.

Moved by Skjeie, seconded by Clouse, approving Lee Lambert to replace Don Meyer on the Planning & Zoning Commission. Motion carried unanimously.

Light Plant Superintendent Roger Rollefson and Ron Holland led the discussion regarding ARC Flash Analysis for the Electric Department, which is a new OSHA law. The Electric Department has secured two engineer's proposals. No action was taken on this issue at this time.

Kathy Rollefson of the Forest City Chamber of Commerce reviewed streets to be closed for a car show on Clark Street and other related items for Puckerbrush Days. The Mayor, Street Superintendent and Police Chief will consider the Chamber's request to block off Clark Street.

Mayor Wilson asked the Council to pass the payroll resolution for Fiscal Year 2009-2010. After discussion, the Council took the following action:

Councilmember Clouse introduced the following Resolution and moved its adoption. Councilmember Skjeie seconded the motion to adopt. The roll was called and the vote was AYES: Holland, Skjeie, Sorensen, Clouse. NAYS: None. ABSENT: Murphy, West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 09-10-04, a Resolution found in Resolution Book 09-10. A RESOLUTION ESTABLISHING NEW BASE SALARIES AND BENEFITS FOR THE EMPLOYEES OF THE CITY OF FOREST CITY, IOWA.

Mayor Wilson asked that it be noted in the minutes that Steve Heller has been promoted to Assistant Light Plant Superintendent at a base wage rate of \$22.50 per hour.

The following invoices were approved for payment:

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| DAIRYLAND POWER CO-OP | PURCHASED ENERGY | 206,005.18 |
| F C GREENHOUSE | COMMODITIES | 165.37 |
| GROVES CONTRACTING | SERVICVES | 2,000.00 |
| IOWA DNR | NPDES PERMIT | 175.00 |
| PETTY CASH | REIMBURSE PETTY CASH | 166.57 |
| R & R | EST #1 | 115,719.75 |
| RED SHED LANDSCAPING | SERVICES | 7,525.00 |
| ROLLEFSON JR/ROGER A | UNIFORM ALLOWANCE | 60.10 |
| TITONKA SAVINGS BANK | CD #54529 | 1,800,000.00 |
| UMMPA | UMMPA | 649.14 |
| USA BLUE BOOK | COMMODITIES | 92.69 |
| WWMPG | STS COSTS | 9,174.45 |
| ADVANCED SYSTEMS | SERVICES | 222.19 |
| AMAZON.COM | COMMODITIES | 612.32 |
| ASCHENBRENNER/BETH | UNIFORM ALLOWANCE | 50.90 |
| AUDIO EDITIONS | COMMODITIES | 1,054.50 |
| BAKER & TAYLOR COMPANY | COMMODITIES | 1,169.48 |
| BIRDS AND BLOOMS | SUBSCRIPTION | 10.00 |
| BLACK HILLS ENERGY | GAS FOR HEAT | 587.27 |
| COCA COLA ENTERPRISES | COMMODITIES | 34.45 |
| ERNIE WILLIAMS LTD | LAWN MOWER | 1,900.00 |
| F C CHAMBER OF COMMERCE | REBATE/J VOLD | 200.00 |
| FABER/ANDREW | UNIFORM ALLOWANCE | 93.60 |
| FARM & HOME PUBLISHERS | COMMODITIES | 76.20 |
| FARMER'S CO-OP ASSOC | COMMODITIES | 407.78 |
| FERTILIZER EQUIPMENT | COMMODITIES | 5,364.00 |
| G & H MOTOR PARTS | COMMODITIES | 218.65 |
| GREEN/MARY | COMM/SERV | 173.42 |
| HANSEN HARDWARE HANK | COMMODITIES | 138.21 |
| HERITAGE MICROFILM | COMMODITIES | 94.63 |
| HOLKESVIK/ZACH | UNIFORM ALLOWANCE | 13.01 |
| I WIRELESS | SERVICES | 83.17 |
| KNAPPER OIL CO | COMMODITIES | 335.50 |
| LICHTSINN CHEVROLET | NEW POLICE CARS | 21,674.00 |
| LIFEGUARD STORE/THE | COMMODITIES | 137.00 |
| O'ROURKE/MICHAEL | UNIFORM ALLOWANCE | 89.99 |
| RON'S LP SERV | COMMODITIES | 6,000.00 |
| SCHWAN'S | COMMODITIES | 473.52 |
| SPAHN & ROSE | COMMODITIES | 91.19 |
| VIDEO STORE/THE | COMMODITIES | 91.62 |
| WCTA | COMMODITIES | 10,525.22 |
| BOOCK/PAUL D | EXPENSES | 11.12 |
| CHARLSON/ELYNN G | EXPENSES | 172.19 |
| COPPE/TERESA | SERVICES | 496.72 |
| CUNNINGHAM/PAT | SERVICES | 596.72 |
| DICKINSON COMPANY | EST #3 | 2,634.24 |
| DUMMETT/MICHELLE | SERVICES | 100.00 |
| LAHARV CONST | COMM/SERV | 1,052.50 |
| PAULEY/TOM | SERVICES | 600.00 |
| SOLBERG/DARWIN | SERVICES | 400.00 |
| U S POST OFFICE | POSTAGE | 176.00 |
| ALLTEL | SERVICES | 366.43 |
| BLACK HILLS | GAS FOR HEAT | 31.53 |
| BLUE CROSS | INSURANCE | 25,799.93 |
| CARLSON/DAN | UNIFORM ALLOWANCE | 57.11 |

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| DECKERS | COMMODITIES | 1,431.00 |
| ELEC ENGINEER | COMMODITIES | 96.85 |
| CHAMBER OF COMMERCE | REBATE | 10.00 |
| FARMER'S COOP | COMMODITIES | 583.62 |
| FENSKE/BOB | SERVICES | 400.00 |
| CONGREGATIONAL CHURCH | COMMODITIES | 15.00 |
| FC FOODS | COMMODITIES | 184.32 |
| FC FORD | COMMODITIES | 984.99 |
| FT DEARBORN | INSURANCE | 196.10 |
| G & H | COMMODITIES | 248.23 |
| H & S | COMMODITIES | 85.74 |
| HANSEN HARDWARE | COMMODITIES | 360.70 |
| HAWKINS | COMMODITIES | 1,731.14 |
| HEIMAN | COMMODITIES | 493.73 |
| HOBART | COMMODITIES | 245.08 |
| IOWA STATE UNIV | SERVICES | 50.00 |
| KLOETZKE/BRIAN | SERVICES | 250.00 |
| MERCY CLINICS | SERVICES | 81.00 |
| O'ROURKE, MIKE | UNIFORM ALLOWANCE | 35.37 |
| PAMIDA | COMMODITIES | 170.91 |
| RUITER/BYRON | UNIFORM ALLOWANCE | 113.61 |
| SANDRY FIRE | COMMODITIES | 13,069.71 |
| SCHNEBLY'S | COMMODITIES | 2,551.30 |
| SMEIGH/JAMIE | SERVICES | 250.00 |
| SPAHN & ROSE | COMMODITIES | 26.00 |
| SYLVIA'S | COMMODITIES | 154.30 |
| THIESS | COMMODITIES | 1,060.00 |
| THOMPSON/STANLEY | REIMBURSEMENT | 47.05 |
| ACS | COMMODITIES | 25,990.23 |
| ALLTEL CORPACCTS PAYABLE | SERVICES | 27.02 |
| BLACK HILLS ENERGY | GAS FOR HEAT | 268.96 |
| COCA COLA ENTERPRISES | COMMODITIES | 187.36 |
| F C MUN UTILITIES | UTILITIES | 14,613.79 |
| FABER/ANDREW | UNIFORM ALLOWANCE | 107.57 |
| FARM & CITY INSURANCE | INSURANCE | 28,514.00 |
| FOREST CITY FOODS | COMMODITIES | 251.16 |
| FRITO LAY | COMMODITIES | 105.84 |
| HAWKINS INC | COMMODITIES | 1,410.00 |
| IOWA TELECOM | SERVICES | 193.10 |
| JOHN DEERE CREDIT | MOWER | 8,220.29 |
| MCCUBBINS WOOD PAINT | COMMODITIES | 630.00 |
| ORIENTAL TRADING COMPANY | COMMODITIES | 233.02 |
| PITNEY BOWES | SERVICES | 17.75 |
| ROLLEFSON JR/ROGER A | UNIFORM ALLOWANCE | 51.14 |
| SCHWAN'S | COMMODITIES | 868.58 |
| SYLVIA'S SWIMWEAR | FREIGHT | 10.00 |
| THEISS SHIRTS, INC | COMMODITIES | 1,275.69 |
| UNION SECURITY | INSURANCE | 499.75 |
| AUKES/MARK | UNIFORM ALLOWANCE | 200.00 |
| BARCO PRODUCTS COMPANY | COMMODITIES | 2,493.50 |
| CANNON WATER TECHNOLOGY | COMMODITIES | 386.67 |
| CENTRAL IA DISTRIBUTING | COMMODITIES | 211.90 |
| CHRISTIAN BOOK DIST | COMMODITIES | 895.32 |
| FABER/ANDREW | UNIFORM ALLOWANCE | 106.40 |
| G & H MOTOR PARTS | COMMODITIES | - |
| GOLL/JASON | UNIFORM ALLOWANCE | 116.21 |
| GROVES CONTRACTING | COMM/SERV | 1,705.00 |
| IA ST TREASURER | SALES TAX | 10,446.00 |
| IOWA WORKFORCE DEV | UNEMPLOYMENT TAX | 517.62 |
| IPERS | IPERS | 10,911.43 |
| KEPHART/NANCY | UNIFORM ALLOWANCE | 177.93 |
| LICHTSINN CHEVROLET | NEW POLICE CAR | 17,915.00 |
| LIFEGUARD STORE/THE | COMMODITIES | 145.50 |
| MENARDS | COMMODITIES | 256.18 |
| MOSIMAN/ANGELA | REIMBURSEMENT | 58.54 |
| NAT'L BUSINESS FURNITURE | COMMODITIES | 737.59 |

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| NELSON PLUMBING & HEAT | COMM/SERV | 1,392.94 |
| NU-TEK BUILDERS | COMM/SERV | 4,800.00 |
| PAMIDA STORES OP LLC | COMMODITIES | 286.36 |
| RAYHONS/DALE | UNIFORM ALLOWANCE | 200.00 |
| RELIABLE OFFICE SUPPLIES | COMMODITIES | 91.40 |
| SWANSON/KEVIN | UNIFORM ALLOWANCE | 200.00 |
| TITONKA SAVINGS BANK | FICA | 12,634.36 |
| U S POST OFFICE | POSTAGE | 396.29 |
| VEGA/JERRY | UNIFORM ALLOWANCE | 198.92 |
| WORTHINGTON DIRECT | COMMODITIES | 1,425.96 |
| ABM EQUIPMENT | COMMODITIES | 91.93 |
| ACS | SUPPORT | 10,939.24 |
| ADT SECURITY | SERVICES | 159.81 |
| AHLERS & COONEY PC | SERVICES | 90.00 |
| AIRGAS | COMMODITIES | 27.90 |
| ARAMARK | COMM/SERV | 541.26 |
| B & J WATER | SERVICES | 13.25 |
| BARCO MUNICIPAL SUPPLY | COMMODITIES | 565.23 |
| BILL'S FAMILY FOODS | COMMODITIES | 207.76 |
| BMC AGGREGATES LC | COMMODITIES | 1,273.48 |
| BOMGAARS | COMMODITIES | 182.92 |
| BROWN SUPPLY | COMMODITIES | 742.48 |
| CARPENTER UNIFORM | COMMODITIES | 51.17 |
| CENTRAL IA DISTRIBUTING | COMMODITIES | 63.50 |
| CONNEY SAFETY PRODUCTS | COMMODITIES | 262.74 |
| CONTINENTAL RESEARCH | COMMODITIES | 525.00 |
| CRESCENT ELECTRIC | COMMODITIES | 464.57 |
| CULVER HAHN | COMMODITIES | 186.70 |
| DAKOTA SUPPLY | COMMODITIES | 1,137.29 |
| DEWILD, GRANT, RECKERT & | SERVICES | 1,824.00 |
| ELECTRONIC ENGINEERING | COMM/SERV | 5,913.00 |
| F C CHAMBER OF COMMERCE | DONATION/PUCKERBRUSH | 21,675.51 |
| F C ECON DEVEL CORP | DONATION/GROW FC | 11,928.42 |
| FARM & CITY INSURANCE | INSURANCE | 334.00 |
| FARMER'S CO-OP ASSOC | COMMODITIES | 351.77 |
| FASTENAL | COMMODITIES | 66.77 |
| FIVE STAR SHOP SERVICE | COMMODITIES | 146.60 |
| FLETCHER-REINHARDT | COMMODITIES | 1,607.65 |
| FOREST CITY FORD | COMM/SERV | 268.33 |
| FOUR SEASONS SERV | COMMODITIES | 44.00 |
| FOX VALLEY SYSTEMS | COMMODITIES | 206.46 |
| FOXBORO COMPANY | COMMODITIES | 193.02 |
| G & H MOTOR PARTS | COMMODITIES | 636.25 |
| GALASSO/PAT | SERVICES | 16,000.00 |
| GROVES CONTRACTING | COMM/SERV | 18,804.00 |
| GULLICKSON ELECTRIC | SERVICES | 3,500.00 |
| H & S AUTO PARTS | COMMODITIES | 100.07 |
| HAMMER/NATALIE | LAND | 1,500.00 |
| HANCOCK CONCRETE PROD | COMMODITIES | 432.00 |
| HAWKINS INC | COMMODITIES | 1,457.70 |
| HD SUPPLY WATERWORKS | COMMODITIES | 375.35 |
| HYDRITE CHEMICAL | COMMODITIES | 367.00 |
| IA ASSN OF MUN UTIL | COMMODITIES | 24.35 |
| IA DIVISION OF LABOR SVCS | BOILER FEE | 25.00 |
| INGERSOLL RAND | COMMODITIES | 1,437.64 |
| INTERST MOTOR TRUCKS | COMMODITIES | 29.09 |
| IOWA CODIFICATION | SERVICES | 50.00 |
| IOWA DNR | WATER SUPPLY FEE | 526.95 |
| IOWA LEAGUE OF CITIES | DUES | 1,592.00 |
| IOWA ONE CALL | COMM/SERV | 138.60 |
| IOWA WATER MANAGEMENT | COMMODITIES | 841.39 |
| KAISER AUTO REPAIR | COMM/SERV | 426.59 |
| LOGAN CONTRACTORS SUPPLY | COMMODITIES | 434.70 |
| MCGUINNESS CO/C H | COMM/SERV | 3,676.44 |
| METTLER TOLEDO | COMMODITIES | 380.00 |
| MID-WEST ROOFING | EST #1 | 44,683.25 |
| N I A C O G | TICKETS | 1,826.89 |

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| NELSON PLUMBING & HEAT | COMM/SERV | 275.70 |
| NO IA MEDIA GROUP | COMM/SERV | 841.85 |
| NORTH CENTRAL LAB | COMMODITIES | 586.30 |
| PRINTING SERVICES INC | COMMODITIES | 95.96 |
| QUILL CORPORATION | COMMODITIES | 467.70 |
| R & S OSNES PAINT | COMMODITIES | 50.77 |
| RESCO | COMMODITIES | 211.61 |
| RIVER CITY COMMUNICATIONS | COMMODITIES | 29.00 |
| SOLOMON ELECTRIC | COMMODITIES | 1,043.25 |
| SPAHN & ROSE | COMMODITIES | 44.15 |
| THOMASSON COMPANY | COMMODITIES | 7,413.00 |
| ULINE | COMMODITIES | 30.78 |
| ULTRAMAX | SERVICES | 988.00 |
| VEENSTRA & KIMM | SERVICES | 11,036.00 |
| WALLACE,HOLLAND,KASTLER | SERVICES | 693.12 |
| WATER SYSTEMS ENG | COMMODITIES | 450.00 |
| ZEE MEDICAL | COMMODITIES | 51.43 |
| ZEP MFG CO | COMMODITIES | 280.88 |

Moved by Clouse, seconded by Sorensen, to adjourn the meeting. Motion carried unanimously.

ATTEST:

Paul D. Boock, City Clerk

George Wilson, Mayor