

**REGULAR MEETING
SEPTEMBER 19, 2016**

The City Council of the City of Forest City, Iowa, met in regular session on September 19, 2016, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m. Councilmembers present at roll call were: Buffington, Davis (via telecom), Holland, Mikes, Wooldridge, Zehren. Absent: West.

No one spoke under Public Forum.

Beth Bilyeu presented her Economic Development report to the Mayor and Council. The Mayor and Council thanked Ms. Bilyeu for the information presented. No action was taken on this report.

Norma Hertzler presented her Grow Forest City report to the Mayor and Council. The Mayor and Council thanked Ms. Hertzler for the information presented. No action was taken on this report.

Moved by Zehren, seconded by Mikes, to approve the agenda as presented. Motion carried unanimously.

Moved by Wooldridge, seconded by Zehren, to approve the following consent agenda items:

- 1) Council Minutes for the meeting of 9/6/16
- 2) Minutes from Heritage Park (9/6/16), Airport Commission, & Street Committee (9/15/16)
- 3) Invoices as presented
- 4) Street Financial Report (amended bond info)

Motion carried unanimously.

Mark Johnson and Tom Nolton were present at the meeting to discuss the 2017 IFA Convention for the Fire Department. Forest City will be hosting the 139th annual Iowa Firefighters Association Convention in September 2017. This will be the third time Forest City has hosted this event, which started back in 1878. Up to 2200 firefighters and their spouses from all 99 counties in Iowa and a few from out of state are expected for the convention.

Cemetery Sexton Denny Hagen was present at the meeting to discuss Oakland Municipal Cemetery's request to purchase a lawn mower, which was granted at a previous meeting contingent on a lease agreement. Per Hagen, a lease is not available on a used mower. The Council will look at the amount of money raised from the sale of City items at the Heritage Park Consignment Sale to see if those funds could be used to purchase the new mower. Ron Holland will bring the proceeds check to City Hall, and this issue will be discussed further at the next regular Council meeting. After discussion, the Council took the following action:

Moved by Holland, seconded by Davis, to appropriate funds from the Heritage Park Consignment Sale to purchase a mower for Oakland Cemetery and to give Mayor Ruitter authority to purchase the mower. Motion carried unanimously.

Josh Pagel was present at the meeting and requested the City of Forest City maintain City property next to 245 East A Street. The Pagels have been mowing this property, and they no longer wish to maintain it or to own it. The Pagels agreed to maintain this property until the end of the season, and the City will take responsibility starting next year.

The Mayor and Council discussed the Transit Agreement with NIACOG. After discussion, the Council took the following action:

Moved by Holland, seconded by Wooldridge, to approve and accept the Transit Agreement with NIACOG as presented. Motion carried unanimously.

The Mayor and Council discussed the Westown Place Apartments site plan. Beth Bilyeu will have Brandon send a new copy of the site plan that will show public and private ownership. After discussion, the Council took the following action:

Moved by Zehren, seconded by Wooldridge, to approve the storm sewer, water main, fire hydrants, and everything listed on pages 1-3 of the site plan for Westown Apartments, with the easement to be obtained at a later date. Motion carried unanimously.

City Attorney Steve Bakke reported that the deed for the 33' has been obtained. He asked the Council to pass a Resolution dedicating certain property to the public use as a street right-of-way and to name said streets. This resolution now makes it possible for this to be a street right-of-way, and for the name of the street to be Bob Johnson Drive. After discussion, the Council took the following action:

Councilmember Mikes introduced the following Resolution and moved its adoption. Councilmember Zehren seconded the motion to adopt. The roll was called and the vote was AYES: Buffington, Davis, Holland, Mikes, Wooldridge, Zehren. NAYS: None. ABSENT: West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 16-17-07, a Resolution found in Resolution Book 16-17. A RESOLUTION DEDICATING CERTAIN PROPERTY TO THE PUBLIC USE AS A STREET RIGHT OF WAY AND NAMING SAID STREETS.

City Attorney Steve Bakke led the discussion regarding the contract and bond for the Wastewater Plant RBC Aeration Project. After discussion, the Council took the following action:

Councilmember Buffington introduced the following Resolution and moved its adoption. Councilmember Davis seconded the motion to adopt. The roll was called and the vote was AYES: Buffington, Davis, Holland, Mikes, Wooldridge, Zehren. NAYS: None. ABSENT: West. Whereupon the Mayor declared the Resolution duly adopted as follows:

Resolution No. 16-17-08, a Resolution found in Resolution Book 16-17. A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE WASTEWATER PLANT RBC AERATION PROJECT. Approval is contingent upon the Bond Surety being rated an 'A' or better.

Mayor Ruitter asked that it be noted in the minutes of \$180 longevity increases for Amy Vrieze, Steve Heller and Steve Hanna.

The following invoices were approved for payment:

AGVANTAGE FS	MISC SUPPLIES	1,295.88
AIRGAS	CYLINDER RENTAL	26.90
BILL'S FAMILY FOODS	MISC SUPPLIES	176.24
BMC AGGREGATES LC	ROADSTONE	65.46
BROWN SUPPLY	PARTS	210.00
CENTRAL CABLE CONTRACTOR	SERVICES/BORING	20,403.00
CENTRAL SALT	BULK SALT	11,274.77

CINTAS FIRST AID	MISC SUPPLIES	35.95
CLAPSADDLE GARBER ASSOCIATES	SERVICES	1,252.22
COX INDUSTRIES, INC.	POLES	9,255.50
DENNY'S LAWN CARE	SERVICES	45.00
DITCH-WITCH OF MINN & IOWA	MISC SUPPLIES	170.28
DYNO OIL CO., INC.	MISC SUPPLIES	150.00
FARM & CITY INSURANCE	INSURANCE	137.00
FARMER'S CO-OP ASSOC	FUEL	1,015.58
FISHER SCIENTIFIC	MISC SUPPLIES	208.65
FLETCHER-REINHARDT	ELECTRICAL SUPPLIES	2,763.01
FOREST CITY FORD	PARTS/SERV	35.45
G & H MOTOR PARTS	PARTS	1,316.89
GALL'S	BOOTS/EIDEN	208.90
GARNER LUMBER & SUPPLY	MISC SUPPLIES	82.15
HACH CHEMICAL CO	CHEMICALS	209.19
HERMEL WHOLESALE	WATER	47.92
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	404.50
IA ASSN OF MUN UTIL	NCISA	1,383.19
K I O W	ADVERTISING	247.00
KAISER AUTO REPAIR	PARTS/SERV	76.29
KEN KAISER RESTORATION CO.	SERVICES	24,250.00
LANDFILL OF NORTH IOWA	LANDFILL COSTS	5,535.36
LAW ENFORCEMENT SYSTEMS	OFFICE SUPPLIES	44.00
MID AMERICAN RESEARCH CHEMICAL	MISC SUPPLIES	712.30
MINE SAFETY APPL CO. LLC	MISC SUPPLIES	824.80
NEXT GENERATION	SYSTEM SUPPORT	491.92
NO IA MEDIA GROUP	ADVERTISING	752.62
NORTH CENTRAL SALES & SERVICE	PARTS	252.42
QUILL CORPORATION	OFFICE SUPPLIES	170.84
RESCO	ELECTRICAL SUPPLIES	231.12
RIHM KENWORTH	PARTS	42.08
SID'S	MISC SUPPLIES	13.46
SINNWELL/ANDY	SERVICES	225.00
THE LODGE	ROOM/B SMITH	350.76
ULTRAMAX	AMMUNITION	291.00
UTILITIES PLUS ENERGY SERVICES	SERVICES/IR SCAN	1,797.60
WESCO RECEIVABLES CORP.	ELECTRICAL SUPPLIES	6,548.40
WESTRUM LEAK DETECTION	SERVICES	2,550.00
BEVERS/JOSH	METER DEP REFUND	150.00
BLACK HILLS ENERGY	GAS FOR HEAT	34.17
CORONA/AMEDEO	METER DEPOSIT REFUND	87.72
F C CHAMBER OF COMMERCE	REBATE/F VAZQUEZ	100.00
F C MUN UTILITIES	UTILITIES	18,723.73
FARLAND/PARKER	METER DEPOSIT REFUND	93.69
FOSELMAN/CARA	METER DEPOSIT REFUND	104.73
HOLLISTER/ISAIAHRETTA	METER DEPOSIT REFUND	9.10
HUFFMAN/DAISY	SERV/MILEAGE	57.74
JENSEN/RILEY	METER DEPOSIT REFUND	67.56
JENSON/DOUG	REIMBURSEMENT	177.06
NEAL/DYLAN	METER DEPOSIT REFUND	86.84
OFFICE DEPOT	OFFICE SUPPLIES	241.64
REICKS/KEVIN J	UNIFORM ALLOWANCE	12.83
RHODES/KISTA	METER DEPOSIT REFUND	47.42
RUITER/BYRON	REIMBURSEMENT	55.41
UNION SECURITY	DEDUCTION	1,487.34
WINDSTREAM	ACCESS CIRCUIT	16.20
YEAGER/JEAN	REIMBURSEMENT	89.10
YOUNG/LORY	MILEAGE REIMB/INTERVIEW	240.30
AFSCME - IOWA COUNCIL 61	DEDUCTION	452.20

BLACK HILLS ENERGY	GAS FOR HEAT	1,266.15
BSN SPORTS	SHIRTS	46.66
COSGRIFF/CHRISTA	REIMBURSEMENT	36.85
FARMER'S CO-OP ASSOC	FUEL	4,035.80
HEARTLAND ASPHALT	PAY EST #1	100,451.74
IOWA SECTION - AWWA	REGISTRATION/REICKS	160.00
JENSON/DOUG	REIMBURSEMENT	329.93
KNAPPER OIL CO	FUEL	232.82
NEW YORK LIFE	DEDUCTION	360.12
OFFICE DEPOT	OFFICE SUPPLIES	23.49
PETTY CASH	REIMBURSE PETTY CASH	86.08
RHODE ISLAND NOVELTY	REC SUPPLIES	145.03
SCHNEBL'S "66"	FUEL	386.94
SHOPKO STORES OPERATING CO	MISC SUPPLIES	55.82
UMMEG	STS COSTS	85,776.50
UMMEG-RUGBY	RUGBY FARM	15,525.81
VALIC	DEDUCTION	765.00
VEENSTRA & KIMM	SERVICES	13,691.86
WCTA	SERVICES	1,562.36
WI SCTF	DEDUCTION	168.97
ACS	ANNUAL SUPPORT/PRINTERS	1,379.58
ARAMARK	SERVICES	187.91
BLACK HILLS ENERGY	GAS FOR HEAT	521.39
CENTRAL IA DISTRIBUTING	TOWELS	43.50
I WIRELESS	SERVICES	301.58
IOWA ONE CALL	SERVICES	285.60
IOWA WATER MANAGEMENT	GLASS TUBES	31.15
KNORR ELECTRIC	SERVICE/LABOR	59.03
NELSON PLUMBING & HEAT	SERVICES/WATER HEATER	702.11
OFFICE DEPOT	MISC SUPPLIES	213.88
PRAIRIE ENERGY CO-OP	UTILITIES	109.18
PRINTING SERVICES INC	OFFICE SUPPLIES	249.82
STEFFENSEN/DENNIS	PARTS/LABOR BOWMAN PARK	6,188.50
TRIMBLE/DICK	SERVICES/REIMBURSEMENT	3,500.45
Y M C A	DEDUCTION	333.00

FUND RECAP:					
	INVOICE SET				TOTAL FUND
FUND DESCRIPTION	1	2	3	4	DISBURSEMENTS
GENERAL FUND	49,324.51	8,315.70	5,395.08	6,334.24	69,369.53
CAP IMPROVEMENT RESERVE					-
CDBG FUND					-
DEBT SERVICE FUND					-
LIBRARY TRUST FUND					-
CEMETERY PERP CARE FUND					-
HOTEL/MOTEL TAX FUND					-
TIF FUND					-
STREET IMPRO PROJECT FUND			71,703.10		71,703.10
PARK IMPROVEMENT FUND				6,188.50	6,188.50
AQUATIC CENTER					-
ROAD USE FUND					-
EMPLOYEE BENEFIT FUND					-
LOCAL OPTION SALES TAX					-
WATER FUND	3,590.81	1,719.95	42,739.45	347.31	48,397.52
SEWER RENTAL FUND	1,483.97	2,884.51	367.70	347.32	5,083.50
ELECTRIC FUND	43,136.31	7,475.08	103,509.00	484.91	154,605.30
STORM WATER UTILITY FUND	45.00		99.51	71.40	215.91
CLEARING FUND					-
PAYROLL CLEARING FUND		1,487.34	1,746.29	333.00	3,566.63
TOTALS	97,580.60	21,882.58	225,560.13	14,106.68	359,129.99

Moved by Buffington, seconded by Davis, to adjourn the meeting at 8:20 p.m. Motion carried unanimously.

ATTEST:

Valerie Monson, Interim City Clerk

Byron Ruiter, Mayor