

**REGULAR MEETING
OCTOBER 17, 2016**

The City Council of the City of Forest City, Iowa, met in regular session on October 17, 2016, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor Byron Ruiter called the meeting to order at 7:00 p.m. Councilmembers present at roll call were: Buffington, Davis, Holland, Mikes, Zehren. Absent: West, Wooldridge.

Councilmember Wooldridge entered the meeting at 7:01 p.m.

No one spoke under Public Forum.

Beth Bilyeu presented her Forest City Economic Development report to the Mayor and Council. The Mayor and Council thanked Ms. Bilyeu for the information presented. No action was taken on this report.

Norma Hertzler presented her Grow Forest City report to the Mayor and Council and recommended the Council attend the Lorraine Klaasen concert at Immanuel Lutheran Church at October 20, 2016, at 7:00 p.m. The Mayor and Council thanked Ms. Hertzler for the information presented. No action was taken on this report.

Moved by Mikes, seconded by Holland, to approve the agenda as presented. Motion carried unanimously.

Moved by Holland, seconded by Davis, to approve the following consent agenda items:

- 1) Council Minutes for the meetings of 10/3/16 & 10/10/16
- 2) Minutes from Heritage Park (10/20/16) and Airport Commission (10/20/16)
- 3) Invoices as presented

Motion carried unanimously.

Drew Sweers of Veenstra & Kimm was present at the meeting and asked the Council to accept Change Order No. 1 and Pay Estimate No. 2 for the 2016 Street Resurfacing Project. After discussion, the Council took the following action:

Moved by Davis, seconded by Zehren, to approve Change Order No. 1 in the amount of \$34,601.20 for the 2016 Street Resurfacing Project. Motion carried unanimously.

Moved by Wooldridge, seconded by Holland, to approve Pay Estimate No. 1 in the amount of \$313,141.83 for work on the 2016 Street Resurfacing Project. Per Sweers, there is approximately \$150,000 remaining. Motion carried unanimously.

Ryan Boyd of Pro Vision Corporation was present at the meeting and presented information on the Classic 105 Self-Funded, Self-Defined Welfare Benefits Program. This program is a fully collateralized loan process resulting in no shortfall in take home pay, which reimburses 75% of all non-reimbursed medical expenses. After discussion, the Council took the following action:

Moved by Wooldridge, seconded by Zehren, to refer this issue to the Personnel Committee for their recommendation, and to have City Administrator/City Clerk Barb Smith contact other city administrators to see if they are familiar with the program and if they utilize it. Motion carried unanimously.

Susie Pinckney of Benefit Resources of Iowa was present at the meeting and led the discussion regarding the employees' insurance renewal. Due to ACA legislation, there will be two renewals this time – December 1st and January 1st. Susie recommended the Council approve the renewal of Options 1 (C25) & 2 (W8T), discontinuing Option 3 (W7P) and replacing it with a Blue Advantage Plan (W9L). If the Council approves the Classic 105 program and the participation requirement is made, Option 3 can be replaced with a higher deductible plan for the January 1st renewal. After discussion, the Council took the following action:

Moved by Davis, seconded by Wooldridge, to renew the employees' insurance program through Benefit Resources of Iowa and to offer Wellmark Plans C25, W8T & W9L for the employees' medical coverage. Motion carried unanimously.

The following invoices were approved for payment:

AFSCME - IOWA COUNCIL 61	DEDUCTION	452.20
BLACK HILLS ENERGY	GAS FOR HEAT	613.67
COSGRIFF/CHRISTA	REIMBURSEMENT	125.18
F C MUN UTILITIES	UTILITIES	15,358.89
IOWA COMMUN ALLIANCE	REG/BARB/NORMA/BETH	100.00
JENSON/DOUG	REIMB/CAL WIZ	88.00
KEGLER/SONI	REIMBURSEMENT	32.02
KNAPPER OIL CO	FUEL	160.21
KUHN/DUANE	REIMB/BREAKER	178.76
NEW YORK LIFE	DEDUCTION	360.12
SCHNEBLY'S "66"	FUEL	251.18
UMMEG	STS COSTS	72,721.36
UMMEG-RUGBY	RUGBY FARM	23,239.28
VALIC	DEDUCTION	765.00
VISUAL COMM SERVICES	BANNER/BOWMAN PARK	240.00
WCTA	SERVICES	1,428.06
WI SCTF	DEDUCTION	168.97
ADVANCED SYSTEMS	MAINTENANCE	81.50
BEENKEN/EMILY	SERVICES	50.00
BLACK HILLS ENERGY	GAS FOR HEAT	171.67
BSN SPORTS	REC SUPPLIES	365.81
CANON FINANCIAL SERVICES	LEASE PAYMENT	445.98
COSGRIFF/CHRISTA	REIMBURSEMENT	55.24
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	229,366.72
FARDAL/DEB	SERVICES	100.00
FARMER'S CO-OP ASSOC	FUEL	4,544.96
HALL/STEVE	SERVICES	75.00
I WIRELESS	SERVICES	147.04
IOWA GOLD KETTLE CORN	KETTLE CORN	50.00
IOWA LEAGUE OF CITIES	REGISTRATION/SMITH	40.00
KNAPPER OIL CO	SUPPLIES/DANCE	195.00
MANUFACTURER'S INSURANCE AGY	INSURANCE	765.50
MIDWEST FENCE AND GATE	SERVICES	982.66
NORDSKOG/SARAH	SERVICES	140.00
PEDERSEN/MIKE	SERVICES	350.00
PETTY CASH	REIMBURSE PETTY CASH	57.22
PRESTO-X	SERVICES	39.39
RHODE ISLAND NOVELTY	REC SUPPLIES	338.61
SUBWAY	GIFT CARDS	200.00
TRIMBLE/DICK	SERVICES	3,448.40
TWEETEN/TRAVIS	UNIFORM ALLOWANCE	174.95
U S POST OFFICE	ADV DEPOSIT ACCT	50.00

UNITY POINT CLINIC	SERVICES	37.00
AIRGAS	CYLINDER RENTAL	176.67
ARAMARK	LAUNDRY SERVICE	1,879.36
ARROW PRINTING	OFFICE SUPPLIES	307.97
BAKKE/STEVE	LEGAL SERVICES	6,769.46
BARB'S STITCHERY	SERVICES	5.00
BILL'S FAMILY FOODS	MISC SUPPLIES	160.54
BMC AGGREGATES	ROADSTONE	265.29
CENTRAL IOWA DISTRIBUTING	MISC SUPPLIES	775.80
CLAPSADDLE GARBER ASSOC	ENGINEERING SERVICES	341.60
CLEAR LAKE SANITARY DIST	TESTING	110.00
CONTINENTAL RESEARCH	MISC SUPPLIES	199.12
DENNY'S LAWN CARE	SERVICES	140.00
DITCHWITCH OF MN & IA	PARTS	194.00
DYNO OIL CO	GENERATOR OIL	1,473.52
EDDY'S GLASS & DOOR	SERVICES	21.00
EMC INSURANCE	WORK COMP	500.00
ENCORE ENERGY	SERVICES	1,313.68
FC POLICE OFFICER'S ASSN	TRAINING	110.00
FOREST CITY FOODS	MISC SUPPLIES	97.19
FOREST CITY FORD	PARTS/SERV	159.51
FOREST CITY VET CLINIC	CANINE SUPPLIES	121.80
G & H MOTOR PARTS	PARTS	1,672.32
G C DISTRIBUTING	BAGS	5,364.48
GRAHAM TIRE	TIRES	591.52
GROVES' CONTRACTING	SERVICES	864.00
H & S AUTO PARTS	PARTS	17.31
HEARTLAND ASPHALT	PAY EST NO. 2	313,141.83
HYGIENIC LABS ACCTS REC	TESTING	82.00
INTERSTATE ALL BATTERY CENTER	BATTERIES	38.60
INTERSTATE MOTOR TRUCKS	PARTS/SERV	693.81
J & J MACHINING	SERVICES	42.79
KIOW	ADVERTISING	414.80
LA POLICE GEAR	BOOTS	300.00
LANDFILL OF NORTH IOWA	LANDFILL COSTS	5,875.96
MIDWEST WHEEL COMPANIES	PARTS/SERV	205.34
MUNICIPAL SUPPLY	MISC SUPPLIES	1,345.17
NEXT GENERATION	SYSTEM SUPPORT	25.25
NORTH IOWA MEDIA GROUP	ADVERTISING	515.83
NORTH CENTRAL LABS	CHEMICALS	184.59
OFFICE DEPOT	OFFICE SUPPLIES	384.14
OLD DOMINION BRUSH CO	MISC SUPPLIES	641.83
PRAIRIE ENERGY COOP	UTILITIES	110.77
QUILL	OFFICE SUPPLIES	364.31
RIHN KENWORTH	PARTS/SERV	180.50
ROTHSTEIN UNDERGROUND	SERVICES	1,943.00
SHOPKO STORES OPERATING	MISC SUPPLIES	165.00
TASER INTERNATIONAL	BATTERY PACK	56.38
TRI-TECH FORENSICS	MISC SUPPLIES	216.25
UTILITIES PLUS ENERGY SERVICES	GENERATOR TESTING	9,576.50
WADE THOMPSON TRUCKING & REPAIR	PARTS/SERV	175.00
WAGNER TIRE	SERVICES	116.00
WHEELER WORLD	PARTS/SERV	16,732.30

FUND RECAP:				
	INVOICE SET			TOTAL FUND
FUND DESCRIPTION	1	2	3	DISBURSEMENTS
GENERAL FUND	4,972.74	11,548.48	19,313.98	35,835.20
CAP IMPROVEMENT RESERVE				-
CDBG FUND				-
DEBT SERVICE FUND				-
LIBRARY TRUST FUND				-
CEMETERY PERP CARE FUND				-
HOTEL/MOTEL TAX FUND				-
TIF FUND			4,372.50	4,372.50
STREET IMPRO PROJECT FUND			298,464.58	298,464.58
PARK IMPROVEMENT FUND				-
AQUATIC CENTER				-
ROAD USE FUND				-
EMPLOYEE BENEFIT FUND				-
LOCAL OPTION SALES TAX				-
WATER FUND	1,846.09	389.00	16,835.05	19,070.14
SEWER RENTAL FUND	3,384.43	388.99	1,947.12	5,720.54
ELECTRIC FUND	104,333.35	229,946.18	35,671.25	369,950.78
STORM WATER UTILITY FUND			729.62	729.62
CLEARING FUND				-
PAYROLL CLEARING FUND	1,746.29			1,746.29
TOTALS	116,282.90	242,272.65	377,334.10	735,889.65

AUGUST RECEIPTS	
General Fund	53,771.27
Road Use Fund	56,767.80
Employee Benefit Fund	
Local Option Sales Tax	14,349.26
Hotel/Motel Tax Fund	17,441.48
TIF Fund	
Park Improvement Fund	
Debt Service Fund	
CDBG Fund	
Library Trust Fund	
Cemetery Perp Care Fund	
Water Fund	39,585.70
Sewer Rental Fund	57,751.95
Electric Fund	561,743.46
Storm Water Utility Fund	11,070.84
Payroll Clearing Fund	1,388.82
TOTALS	813,870.58
AUGUST NET SALARIES	137,716.79
SEPTEMBER NET SALARIES	121,770.06

Moved by Davis, seconded by Zehren, to adjourn the meeting at 8:29 p.m. Motion carried unanimously.

ATTEST:

Barbara Smith, City Administrator/Clerk

Byron Ruiter, Mayor