

**REGULAR MEETING  
FEBRUARY 20, 2017**

The City Council of the City of Forest City, Iowa, met in regular session on February 20, 2017, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m. Councilmembers present at roll call were: Buffington, Davis (via telecom), Holland, West, Wooldridge, Zehren (via telecom). Absent: Mikes.

No one spoke under Public Forum.

Norma Hertzler presented her Grow Forest City report for the Mayor and Council. The Forest City newsletter is ready to go, and they are working on a community newsletter with the Chamber, which will highlight recycling. They are also finalizing details for bike rental and considering equipment rental. The Mayor and Council thanked Ms. Hertzler for the information presented. No action was taken on this report.

Moved by Zehren, seconded by Wooldridge, to approve the agenda as presented. Motion carried unanimously.

Moved by Holland, seconded by West, to approve the following consent agenda items:

- 1) Council Minutes (2/6/17)
- 2) Board & Committee minutes from the Park Board (2/13/17) and Library Board (1/18/17)
- 3) List of claims
- 4) Liquor license for Basis Marketing (Road to Treetown), pending appropriate documents

Motion carried unanimously.

As Rex Taylor was not present at the meeting, no discussion took place regarding the water/sewer bill for his rental. This item will be placed on the next regular Council agenda to allow Mr. Taylor to speak to the Mayor and Council.

Dustin Buck of the Forest City Police Department was present at the meeting to discuss the 10-33 program. The 10-33 program involves military and government surplus before it goes to liquidation. The FCPD has received 78 items from this program, which is a \$42,000 inventory that the FCPD was required to pay less than \$1,200 for. The FCPD has received the following items from the 10-33 program: Snap-on tools, a laptop, printer, projector, weight room equipment, rescue hooks, first aid kits, a defibrillator, three boxes of padlocks, and several other items. In addition, Dustin has written several grants on behalf of the FCPD and received funds from the Winnebago County Foundation, Hanson Foundation, Kenny Lindstrom Foundation and the Rotary, which were used to purchase a ballistic shield, airsoft equipment, tactical shotguns and bullet proof vests. The Mayor, Council and Police Chief Doug Jenson thanked Mr. Buck for his hard work and dedication to the FCPD.

City Attorney Bakke led the discussion regarding the second reading of Ordinance No. 762, which amends Section 69.20(A) of the Code of Ordinances of Forest City, Iowa, by adding additional areas to the residential permit parking area within the City of Forest City, Iowa. The area to be added to the "J" Street Residential Parking Permit Area includes: the area from 7<sup>th</sup> Street West to 11<sup>th</sup> Street, from "J" Street North to "L" Street, and 11<sup>th</sup> Street from "J" Street South to "G" Street. It will be required to show proof you live in that area to get a permit. After discussion, the Council took the following action:

Councilmember Wooldridge motioned to adopt Ordinance No. 762. Councilmember Zehren seconded the motion to adopt. The roll was called and the vote was AYES: Buffington, Davis, Holland, West,

Wooldridge, Zehren. NAYS: None. ABSENT: Mikes. Whereupon the Mayor declared the motion carried.

Councilmember West moved that the rule requiring said Ordinance to be read on three different days be dispensed with. Councilmember Holland seconded the motion. The roll was called and the vote was AYES: Buffington, Davis, Holland, West, Wooldridge, Zehren. NAYS: None. ABSENT: Mikes. Whereupon the Mayor declared the motion carried.

Councilmember Holland moved that Ordinance No. 762 now be adopted. Councilmember Buffington seconded the motion to adopt. The roll was called and the vote was AYES: Buffington, Davis, Holland, West, Wooldridge, Zehren. NAYS: None. ABSENT: Mikes. Whereupon the Mayor declared the Ordinance adopted as follows:

Ordinance No. 762 is AN ORDINANCE AMENDING SECTION 69.20(A) OF THE CODE OF ORDINANCES, FOREST CITY, IOWA, BY ADDING ADDITIONAL AREAS TO THE RESIDENTIAL PERMIT PARKING AREA WITHIN THE CITY OF FOREST CITY, IOWA.

Mayor Ruitter asked that it be noted in the minutes that Police Officer Matt Gerdes is moving to Step 2 (\$21.62), per the union contract.

During staff reports, Street & Sanitation Superintendent Mike O'Rourke noted they've been filling potholes and unplugged storm sewers. Mayor Ruitter noted he and City Administrator/Clerk Barb Smith are working together on an updated Emergency Preparedness Plan.

The following invoices were approved for payment:

| VENDOR NAME                | DESCRIPTION          | AMOUNT        |
|----------------------------|----------------------|---------------|
| <b>CLAIMS REPORT</b>       |                      |               |
| <b>VENDOR</b>              | <b>REFERENCE</b>     | <b>AMOUNT</b> |
| ADVANCED SYSTEMS           | MAINTENANCE          | 81.50         |
| AFSCME - IOWA COUNCIL 61   | DEDUCTION            | 424.79        |
| AGVANTAGE FS               | BULK OIL             | 812.79        |
| AHLERS & COONEY PC         | LEGAL SERVICES       | 38.00         |
| AIRGAS                     | CYLINDER RENTAL      | 26.90         |
| AMERICAN CASTING & MFG     | PARTS                | 454.20        |
| BETH ASCHENBRENNER         | BLS RENEWAL          | 104.00        |
| BATTERY JUNCTION           | FLASHLIGHT/BATTERIES | 40.33         |
| BILL'S FAMILY FOODS        | MISC SUPPLIES-141495 | 132.31        |
| BLUE CROSS-BLUE SHIELD     | INSURANCE            | 41,333.18     |
| BMC AGGREGATES LC          | CONCRETE SAND        | 376.72        |
| BORDER STATES ELECTRIC     | ELECTRICAL SUPPLIES  | 428.54        |
| BROWN SUPPLY               | PARTS                | 1,135.08      |
| CINTAS FIRST AID           | MISC SUPPLIES        | 71.42         |
| COMPUTER SYSTEMS UNLIMITED | SERVICES             | 1,115.00      |
| D & D SALES                | HI VIS CLOTHING      | 652.75        |
| DAIRYLAND POWER CO-OP      | PURCHASED ENERGY     | 126,455.18    |
| DES MOINES STAMP MFG       | INK PAD              | 29.00         |
| DXP ENTERPRISES, INC.      | PARTS                | 254.65        |
| ELECTRONIC SPECIALTIES     | ANTENNA              | 27.00         |
| ELITE K-9                  | CANINE SUPPLIES      | 63.45         |
| ENCORE ENERGY              | SERVICES             | 3,472.34      |

|                               |                     |            |
|-------------------------------|---------------------|------------|
| F C CHAMBER OF COMMERCE       | REBATE/M ERDMAN     | 50.00      |
| FARMER'S CO-OP ASSOC          | FUEL                | 341.29     |
| FIRE RESCUE SPECIALTY         | PARTS/SERV          | 67.00      |
| FLETCHER-REINHARDT            | ELECTRICAL SUPPLIES | 587.43     |
| FOREST CITY VET CLINIC        | CANINE SUPPLIES     | 15.00      |
| G & H MOTOR PARTS             | PARTS               | 1,406.12   |
| G C DISTRIBUTING              | BAGS                | 2,961.64   |
| GALL'S                        | MISC SUPPLIES       | 92.91      |
| GRAINGER                      | MISC SUPPLIES       | 52.40      |
| HAWKEYE TRUCK EQUIP           | PARTS               | 182.18     |
| HERMEL WHOLESALE              | WATER               | 23.96      |
| HMR SUPPLIES                  | MISC SUPPLIES       | 293.42     |
| HYGIENIC LAB ACCTS RECEIVABLE | TESTING             | 101.50     |
| IA ASSN OF MUN UTIL           | MEMBER DUES         | 7,133.00   |
| IOWA LEAGUE OF CITIES         | MEMBERSHIP-BURRESS  | 100.00     |
| IRBY                          | ELECTRICAL SUPPLIES | 113.40     |
| K I O W                       | ADVERTISING         | 281.60     |
| KAISER AUTO REPAIR            | PARTS/SERV          | 986.80     |
| LANDFILL OF NORTH IOWA        | LANDFILL COSTS      | 4,039.92   |
| LAW ENFORCEMENT TARGETS, INC  | TRAINING TARGETS    | 47.00      |
| MCMASTER CARR                 | MISC SUPPLIES       | 221.53     |
| MERCY CLINICS                 | SERVICES            | 87.00      |
| MIDWEST WHEEL COMPANIES       | PARTS               | 114.56     |
| VAL MONSON                    | HUMAN RES SOFTWARE  | 164.95     |
| N I A C O G                   | TICKETS             | 1,910.81   |
| NELSON PLUMBING & HEAT        | WATER DEPT          | 574.99     |
| NEW YORK LIFE                 | DEDUCTION           | 360.12     |
| NEXT GENERATION               | SYSTEM SUPPORT      | 185.13     |
| NO IA MEDIA GROUP             | ADVERTISING         | 1,497.74   |
| OFFICE DEPOT                  | OFFICE SUPPLIES     | 325.76     |
| ON SITE HEAT-ROCHESTER        | THAW BOX            | 305.30     |
| PITNEY BOWES                  | TAPE STRIPS         | 39.09      |
| POLLARD WATER                 | MISC SUPPLIES       | 195.87     |
| PRAIRIE ENERGY CO-OP          | UTILITIES-AIRPORT   | 145.27     |
| PRO PARTS OF IOWA             | PARTS               | 179.00     |
| QUILL CORPORATION             | PRINTER             | 199.99     |
| SCHNEBLY'S 66" "              | FUEL                | 353.96     |
| TASER INTERNATIONAL           | BATTERY/CARTRIDGE   | 366.28     |
| TITAN MACHINERY               | PARTS               | 616.91     |
| TRANS IOWA EQUIPMENT          | PARTS               | 336.49     |
| ULTRAMAX                      | AMMUNITION          | 552.00     |
| UMMEG                         | STS COSTS           | 68,920.24  |
| UMMEG-RUGBY                   | RUGBY FARM          | 18,521.03  |
| UNITY POINT CLINIC            | SERVICES            | 111.00     |
| VALIC                         | DEDUCTION           | 840.00     |
| WHEELER WORLD                 | PARTS               | 1,612.14   |
| WI SCTF                       | DEDUCTION           | 168.97     |
| WM. W. NUGENT & CO.           | PARTS               | 549.88     |
| **** PAID TOTAL ****          |                     | 295,861.71 |
| **** REPORT TOTAL ****        |                     | 295,861.71 |

Moved by Wooldridge, seconded by West, to adjourn the meeting at 7:28 p.m. Motion carried unanimously.

ATTEST:

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Barbara Smith, City Administrator/Clerk

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Byron Ruitter, Mayor