

**REGULAR MEETING
AUGUST 21, 2017**

The City Council of the City of Forest City, Iowa, met in regular session on August 21, 2017, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m. Councilmembers present at roll call were: Buffington, Davis, Holland, Mikes, Wooldridge, West, Zehren. ABSENT: None.

No one spoke during public forum.

Moved by West, seconded by Davis, to approve the following consent agenda items:

- 1) Agenda (8/21/17) as amended, tabling Items 7 & 9-13 from discussion
- 2) Council Minutes & Council Workshop Minutes (8/7/17)
- 3) Board & Committee minutes – Airport Commission (8/8/17), Library Board (7/19/17), & Park Board (8/10/17)
- 4) List of claims
- 5) Class C beer license for Forest City Foods

Motion carried unanimously.

Keila Buffington of Paddler's Tap was present at the meeting and asked the Council's permission to block off the streets from the 100 block of North Clark to the Intersection of K & Clark Streets for outdoor service on Thursday, September 7th, and Friday, September 8th. In addition, they will sell outside in front of their bar on Saturday, September 9th, during the Fire Convention. Their request includes suspending the open container ordinance on the 7th and 8th. After discussion, the Council took the following action:

Moved by Buffington, seconded by Mikes, to approve the requests of Paddler's Tap for blocking off streets for outdoor service and suspending the open container ordinance on September 7th & 8th, and selling in front of their bar on September 9th. Motion carried unanimously.

City Administrator/Clerk Barb Smith led the discussion on the Street Department's request to purchase a RT655 Johnston Sweeper Demo from Truck Equipment Inc. of Des Moines, Iowa. The cost of the sweeper is \$204,500, with a \$61,900 down payment and \$15,000 trade. The amount to be financed is \$127,600, which is to be amortized over 3 years. MBT will finance at 2 percent, with storm water funds used to make payments. After discussion, the Council took the following action:

Moved by Holland, seconded by Mikes, to approve the purchase of an RT655 Johnston Sweeper Demo from Truck Equipment Inc. of Des Moines, Iowa, and financing \$127,600 through a 2 percent MBT loan over a three-year period. This motion is contingent upon a Freightliner chassis, which Andrew Faber will check on. Motion carried unanimously.

City Administrator/Clerk Barb Smith presented a bid sheet from Street Superintendent Mike O'Rourke, seeking approval for intake repairs in the amount of \$24,100 from Groves Contracting, Forest City, Iowa, for FY 2018. After discussion, the Council took the following action:

Moved by Holland, seconded by Wooldridge, approving \$24,100 of intake repairs by Groves' Contracting, Forest City, Iowa, for F.Y. 2018. Motion carried unanimously.

City Attorney Bakke led the discussion regarding 2017 legislative changes. Per Bakke, no legislative changes are currently needed, and we need only to be aware of informational codes. No action was taken on this issue.

City Administrator/Clerk Barb Smith asked the Council's input on the approval of a letter agreement to the Hancock County Supervisors for Prairie View Estates. Per Barb, she has been working with Veenstra & Kimm since March on drainage improvements for Prairie View Estates. Hancock County wants the City to be responsible for permanently cleaning the ditch on their property, if the City decides to use the south side for drainage. If the Council does not wish to sign this letter on City letterhead, they can also look at the North side and shooting water straight down to Bear Creek. This would keep the drainage in City limits and county approval will not be needed. This item died for lack of a motion.

City Administrator/Clerk Barb Smith asked the Council's consideration of an insurance program that citizens can sign up for, which would provide them with protection for service line repairs. The City would need to sign off in agreement. Councilmember Holland stated City letterhead should not be used, and that a disclaimer would have to be included that the City is not responsible for paying for repairs owed by the property owner. This issue died for lack of a motion.

The Mayor and Council discussed changing the date of the next Council meeting, which falls on Labor Day. After discussion, the Council took the following action:

Moved by Wooldridge, seconded by Holland, to hold the next regular Council meeting on Labor Day. Motion carried unanimously.

City Administrator/Clerk Barb Smith led the discussion regarding a nuisance abatement at 350 South 8th Street. This property was cited previously and cleaned up by the City; however, it needs mowing again and removal of pallets. Although the first abatement letter sent stated that only one letter would be sent, City Attorney Bakke recommended a new letter be sent for this new nuisance. No action was taken on this issue.

Councilmember Buffington thanked KLOW for their excellent work on a cancer telethon.

City Administrator/Clerk Barb Smith said they are working on housing, working on a grant for dressing up the J Street corridor, a possible dog park, mural and way-finding signs.

The following invoices were approved for payment:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADVANCED SYSTEMS	COPIER PAYMENT	80.25
AFSCME - IOWA COUNCIL 61	UNION DUES	252.15
AIRGAS	CHEMICALS	119.38
JUERN AKKERMAN	MILEAGE REIMBURSEMENT	148.20
AMAZON.COM	AUDIO BOOKS	97.10
AMERICAN LEGION	FLAGS	85.00
AMERICAN LIBRARY ASSOC.	MEMBERSHIP DUES	210.00
ARAMARK	LAUNDRY SERVICE	283.86
ATLANTIC BOTTLING COMPANY	CONCESSION SUPPLIES	293.52
AWWA-IOWA SECTION	REGISTRATION/S HAUGEN	380.00
B.C. WELDING	WATER PAN FOR K-9 VEHICLE	75.20
BAKER & TAYLOR COMPANY	BOOKS	386.90
BEN NORDSKOG	REIMBURSEMENT	18.60
BILL'S FAMILY FOODS	MISC SUPPLIES	332.08
CHAD BINA	UNIFORM ALLOWANCE	80.00
BLACK HILLS ENERGY	GAS FOR HEAT	132.62
BLACKBURN	MARKING PAINT	243.48
BMC AGGREGATES LC	PEA GRAVEL	290.12

BMC AGGREGATES LC	CONCRETE SAND	259.37
BOMGAARS SUPPLY	MISC SUPPLIES	106.07
C.H. MCGUINNESS CO., INC.	PARTS LABOR FOR BOILER	14,489.74
CALEB BLOCKER	REIMBURSEMENT	38.75
CINTAS FIRST AID	FIRST AID SUPPLIES	56.96
CITY OF FOREST CITY	DUMPSTER/DUMP TRUCK	313.64
CITY OF FOREST CITY	PROJECT SHARE/C SIMON	200.00
CLAPSADDLE GARBER ASSOCIATES	CONSUL/PROF FEES	1,871.92
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.30
CHRISTA COSGRIFF	MILEAGE/MEAL REIMBURSEMENT	226.54
COUNTRY	SUBSCRIPTION	14.98
COUNTRY SIDE	RE COVER CHAIR	75.00
CROSSROADS MOBILE MAINTENANCE	INSPECT/OSHA TEST 2011 FORD	2,521.45
D & L EQUIPMENT	REAR WHEEL FOR 5105 MOWER	900.00
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	
		266,881.17
DGR ENGINEERING	FINAN PLAN/ELEC SYSTEM IMPROV	2,574.00
EDDY'S GLASS & DOOR	TEMPERED GLASS	58.74
EDDY'S GLASS & DOOR	SERVICE CALL	60.00
EFTPS	FED/FICA TAX	27,440.75
ELECTRONIC ENGINEERING	RADIO PARTS	401.10
EVOQUA WATER TECHNOLOGIES LLC	SHAFTS	174.00
F C CHAMBER OF COMMERCE	REBATE/P EVANS	110.00
F C COMMUNITY SCHOOLS	17-CAT-001	83,038.25
FAMILY CIRCLE	SUBSCRIPTION	11.98
FARM & CITY INSURANCE	BOILER & MACHINERY	51,324.00
FARMER'S CO-OP ASSOC	FUEL	4,848.08
FARMER'S CO-OP ASSOC	CONTRACTED LP	2,300.00
FARMER'S CO-OP ASSOC	FUEL	261.42
FEDERAL FIRE EQUIPMENT	FIRE EXTINGUISHER SERVICE	195.25
FITNESS FACTORY OUTLET	CABLE PACK	85.00
FOREST CITY AUTO	PARTS/SERVICE	523.30
FOREST CITY FOODS	CONCESSION SUPPLIES	156.00
FOREST CITY VET CLINIC	CANINE SUPPLIES	290.88
G & H MOTOR PARTS	PARTS	32.26
GALL'S	UNIFORM ALLOWANCE	104.99
GIFTS SEW SWEET	EMBROIDERY	31.80
GRAHAM TIRE	STREET SWEEPER TIRE	414.18
GROVES CONTRACTING	WEST M & N BEST ST	5,162.50
H & S AUTO PARTS	MISC PARTS	15.32
HAWKINS INC	CHEMICALS	1,934.56
HAWKINS INC	CHEMICALS	1,620.99
HERMEL WHOLESAL	WATER	99.88
NORMA HERTZER	SERVICES	1,250.00
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	13.00
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	84.50
I WIRELESS	PHONE SERVICE	136.20
IA ASSN OF MUN UTIL	REGISTRATION/C BINA	3,000.00
IAWEA	REGISTRATION/S HAUGEN	150.00
INTERSTATE ALL BATTERY CENTER	BATTERIES	76.20
IOWA ONE CALL	SERVICES	45.90
IOWA PRISON IND	SIGNS	853.05
IRBY	ELECTRICAL SUPPLIES	148.95
J & J MACHINING	REPAIR TANK ON TRUCK #153	900.00
DOUG JENSON	REIMBURSEMENT	196.69
JETCO, INC.	LABOR & MILEAGE	553.75
K I O W	JULY 4TH GARBAGE PICK UP	167.50
KNAPPER OIL CO	FUEL	273.53
KRIZ-DAVIS COMPANY	LED STREET LIGHTS	20,659.75
LANDFILL OF NORTH IOWA	LANDFILL CHARGES	5,539.39
LYLE'S SALES & SERVICE	CHAIN SAW, PRUNER, POWER UNIT	928.05
LYLE'S SALES & SERVICE	OIL & WEED WHIP LINE	66.68

MATT POLSDOFER	REIMBURSEMENT	16.78
MEAD & HUNT	FC PLANNING FOR PRESERVATION	529.00
DENNIS MELING	BUS DRIVING SERVICE	210.00
MENARDS	SNOW FENCE/PROP CLEAN UP	136.11
TOM MONTGOMERY	REIMBURSEMENT	17.17
N I A C O G	JUNE TRANSIT TICKETS	4,108.17
N I C A O	ASSISTANCE REF/A FAILS	75.00
NATIONAL PEN CO. LLC	PENS	109.64
NELSON PLUMBING & HEAT	CITY HALL	444.23
NEUTRON	MISC SUPPLIES	438.64
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	837.12
OFFICE DEPOT	OFFICE SUPPLIES	124.57
GLEN PANNKUK	STUMP GRINDING	220.00
PETTY CASH	REIMBURSE PETTY CASH	68.61
PLASTIC RECYCLING, INC.	BENCH/TABLE/TRASH RECEPTACLE	1,737.00
PRAIRIE ENERGY CO-OP	UTILITIES	116.01
PRESTO-X	SERVICES	82.00
QUILL CORPORATION	FACIAL TISSUE	10.89
QUILL CORPORATION	HYDROGEN PEROXIDE	364.77
RADAR ROAD TEC	RADAR CERT	210.00
RHODE ISLAND NOVELTY	CONCESSION SUPPLIES	203.31
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	45.00
SATURDAY EVENING POST	SUBSCRIPTION	15.00
SCHNEBL'S 66" "	FUEL	378.45
SCHNEBL'S 66" "	BATTERIES #170	283.90
SHOPKO STORES OPERATING CO	MISC SUPPLIES	94.41
SHOPKO STORES OPERATING CO	PRINTER INK	59.90
SID'S	ICE	26.92
SIRCHIE FINGER PRINT LAB	MISC SUPPLIES	138.14
SISCO	GROUP INS PAYABLE	29,067.91
ROBERT SNITZER	REIMBURSEMENT	38.24
DENNIS STEFFENSEN	SERVICE-LOCKS	45.00
STREICHER'S	BULLETPROOF VEST	2,202.00
TASC	FLEX PRE-TAX	858.22
THE TOY NETWORK	SPINNERS	158.89
DICK TRIMBLE	AIRPORT MANAGER SALARY	3,508.91
TWEETEN STUMP REMOVAL	CHIPPED STUMPS	390.00
U S PLASTICS CORPORATION	MISC PARTS	38.65
UMMEG	STS COSTS	85,446.36
UMMEG-RUGBY	RUGBY FARM	12,248.43
VALIC	DEFERRED COMP	840.00
VISU-SEWER CLEAN	LABOR & EQUIPMENT	2,210.00
WI SCTF	CHILD SUPPORT	168.97
WINN CO DEPT OF PUBLIC HEALTH	POOL INSPECTION	243.00
WINNEBAGO COUNTY SECONDARY	ROAD PAINTING	2,819.35
WINNEBAGO COUNTY TREASURER	PROPERTY TAXES	1,313.69
WOMAN'S DAY	SUBSCRIPTION	21.37
TOTAL ACCOUNTS PAYABLE		662,750.45
		74,146.39
PAYROLL CHECKS		
**** PAID TOTAL ****		736,896.84
***** REPORT TOTAL *****		736,896.84

FUND RECAP:	
FUND DESCRIPTION	CLAIMS
GENERAL FUND	126,039.61
ROAD USE	6,510.88
HANSON FINE ARTS CENTER	83,038.25
WATER	13,017.85
SEWER	19,812.29
ELECTRIC	485,408.07
STORM WATER	3,069.89
TOTALS	736,896.84

JULY RECEIPTS		
FUND	DESCRIPTION	RECEIPTS
1	General	\$189,799.66
110	Road Use	\$53,779.43
112	Employee Benefits	\$2,433.78
121	Local Option Sales Tax	\$29,887.15
125	TIF	\$2,013.27
200	Debt Service	\$7,069.24
600	Water	\$45,342.36
610	Sewer	\$76,053.76
630	Electric	\$518,565.25
740	Storm Sewer	\$11,624.83
	TOTAL ALL FUNDS	\$936,568.73
	July Net Salaries	\$ 160,701.73

Moved by Davis, seconded by Wooldridge to adjourn the meeting at 7:53 p.m. Motion carried unanimously.

ATTEST:

Barb Smith, City Administrator/Clerk

Byron Ruitter, Mayor