

**REGULAR MEETING  
SEPTEMBER 4, 2017**

The City Council of the City of Forest City, Iowa, met in regular session on September 4, 2017, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m. Councilmembers present at roll call were: Buffington, Davis, Holland, Mikes, Wooldridge, Zehren. ABSENT: West.

No one spoke during public forum.

Moved by Wooldridge, seconded by Davis, to approve the following consent agenda items:

- 1) Agenda (9/4/17)
- 2) Council Minutes (8/21/17)
- 3) Board & Committee minutes – Forest City Economic Development, Chamber of Commerce, Grow Forest City, & Finance Committee (8/21/17)
- 4) List of claims
- 5) Approval to pay \$1,000 to Chamber of Commerce from Winnebago Industries' Foundation
- 6) Special event liquor license for Totem Food Service of Winnebago Industries for Fire Convention

Motion carried unanimously.

Catarino Martinez of Ay Jalisco was present at the meeting and asked the Council's permission to close a portion of Clark Street from K Street to the Clark Lane alleyway on September 7-9 during the Fire Convention. The intersection will be open Thursday & Friday. After discussion, the Council took the following action:

Moved by Zehren, seconded by Buffington, to allow the closing of a portion of Clark Street for Ay Jalisco from September 7-9 during the Fire Convention. Motion carried unanimously.

Dennis Busta was present at the meeting to speak on behalf of Bear Creek Run regarding the goose problems at the golf course, bike paths, parks and ponds. There are over 200 geese here, which is causing a lot of mess and bacteria in these areas. The greens on holes 8, 18, 10 & 17 are very damaged with holes from the geese. Per Mr. Busta, the geese are very comfortable in their own area, as there are no predators present. Bear Creek Run would like to set up an organized hunt on holes 15, 16 & 17 to shoot south across the river to reflect to the geese that this is not a safe haven. The hunt would be planned accordingly, with proper notification, postings, and closing of the Back 9 and trails in that area. Goose season is September 23<sup>rd</sup>-25<sup>th</sup>, and re-opens October 7<sup>th</sup>. They are looking at having 15 hunters, with each hunter allowed two geese per day to help reduce the population. Per the DNR, they just need Council approval. The Council advised that Bear Creek needs to map out the area and regulate it, allowing only licensed hunters for this special hunt. They need to make sure appropriate notices are provided for this event. Barb will also contact the DNR to follow up on this issue. After discussion, the Council took the following action:

Moved by Zehren, seconded by Wooldridge, to approve the recommendations and requirements of Bear Creek Run regarding their geese issue, with Bear Creek Run to also involve Heritage Park. They are to return at the next regular Council meeting with their finalized plans for this organized hunt. Motion carried unanimously.

Street Superintendent Mike O'Rourke led the discussion regarding a request from Win Pehrson, 114 Winnebago Way, to remove a locust tree and a maple tree from his property at his expense. Per Mike,

the locust tree sheds huge brown pods and causes issues with the storm sewers, and the maple is causing issues with sewer lines. After discussion, the Council took the following action:

Moved by Wooldridge, seconded by Zehren, to approve the removal of a locust and a maple tree for Win Pehrson, 114 Winnebago Way, at his own expense. Motion carried unanimously.

City Administrator/Clerk Barb Smith asked the Council to approve the financing of a new street sweeper, which is now at 2.5%. After discussion, the Council took the following action:

Moved by Mikes, seconded by Davis, to approve the financing of a new street sweeper at 2.5%. Motion carried unanimously.

Electric Department Manager Duane Kuhn led the discussion regarding a bid received from Ken Kaiser Construction in the amount of \$9,250 to repair a 51' x 5' area of the north wall of the light plant on the parapet. Per Duane, there is no tuckpointing left and the walls are leaking. Kaiser had proposed an additional \$10,000 to do the rest of the north side. Duane recommended repairing the \$9,250 section right now, as the degradation on the inside is only in this area. After discussion, the Council took the following action:

Moved by Holland, seconded by Zehren, to approve Ken Kaiser Construction to repair the 51' x 5' section of the North wall of the Light Plant in the amount of \$9,250. Motion carried unanimously.

City Administrator/Clerk Barb Smith led the discussion regarding a Cintas contract for rugs and concentrated cleaners. Cintas currently has the bid for the state house and DOT, and it would cost just \$20 per month for City Hall rugs. Parks & Rec has a rug contract already in place, but they would be interested in the cleaning products. The contract would be a three-year contract with guaranteed prices. After discussion, the Council took the following action:

Moved by Wooldridge, seconded by Mikes, to approve a three-year contract with Cintas for City Hall rugs and cleaning products. Motion carried unanimously.

City Administrator/Clerk Barb Smith led the discussion regarding Sanitation/Garbage becoming its own utility. Sanitation would be moved out of the general fund to its own fund. The only downfall to this change is not having Sanitation employees' benefits included in the tax levy, but they generate enough revenue to more than cover benefits. They will have their own reserve fund moved over, as well as their own account. After discussion, the Council took the following action:

Moved by Davis, seconded by Buffington, to approve making Sanitation/Garbage its own utility, effective 7/1/18. Motion carried unanimously.

City Administrator/Clerk Barb Smith asked the Council to approve a letter of support for the Community Visioning Grant, which would merit the City more points in future grants. After discussion, the Council took the following action:

Moved by Buffington, seconded by Zehren, to approve a letter of Support for the Community Visioning Grant. Motion carried unanimously.

City Attorney Bakke asked the Council to enter into closed session, pursuant to Chapter 21.5(j) to discuss the purchase of real estate, where premature disclosure could reasonably be expected to increase the price that the government body would have to pay for the property. After discussion, the Council took the following action:

Moved by Davis, seconded by Mikes, to enter into closed session. A roll call vote was requested and the vote was AYES: Buffington, Davis, Holland, Mikes, Wooldridge, Zehren. NAYS: None. ABSENT: West. Motion carried unanimously.

The Council entered into closed session at 8:25 p.m.

The Council re-open the meeting at 8:57 p.m.

Moved by Wooldridge, seconded by Davis, instructing City Attorney Bakke to carry out the will of the Council, as discussed in closed session. Motion carried unanimously.

The following invoices were approved for payment:

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ADVANCED SYSTEMS	MAINTENANCE	41.64
AFSCME - IOWA COUNCIL 61	UNION DUES	252.15
AGVANTAGE FS	OIL	1,679.31
JUERN AKKERMAN	MILEAGE REIMBURSEMENT	60.99
AMARIL	SAFETY EQUIPMENT	975.32
AMERICAN FAMILY LIFE	GROUP INS PAYABLE	1,748.81
MITCH BARTLESON	MEAL REIMBURSEMENT	73.27
BEAR CREEK GOLF COURSE	GOLF MEMBERSHIP	140.2
BLACK HILLS ENERGY	GAS FOR HEAT	32.69
BLUE CROSS-BLUE SHIELD	GROUP INS PAYABLE	1,962.07
BMC AGGREGATES LC	CONCRETE SAND	1,906.11
BOLTON & MENK, INC.	CONSTR ADMIN/WESTOWN PLC	150
BOMGAARS SUPPLY	MISC SUPPLIES	1,283.81
CANON FINANCIAL SERVICES	LEASE PAYMENT	148.66
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.3
CONTINENTAL RESEARCH	MISC SUPPLIES	206.19
CROSSROADS MOBILE MAINTENANCE	DIGGER TRUCK REPAIRS	6,707.90
D & D SALES	CLOTHING/EMBROIDERY	155.5
DAKOTA SUPPLY	CTS FOR METERING	700.87
DATA TECHNOLOGIES, INC.	USER GROUP MEETING	320
DGR ENGINEERING	INITIAL FIN PLANNING	1,841.00
DIGITAL ALLY	BATTERY	40
JOSH DOUGLAS	MEAL REIMBURSEMENT	78.14
ECONO SIGNS LLC	SIGN POSTS PARTS	716.25
EDDY'S GLASS & DOOR	SERVICE	125.19
EFTPS	FED/FICA TAX	26,165.68
ELECTRONIC ENGINEERING	BATTERY	128
ELECTRONIC SPECIALTIES	LABOR	18.75
ERNIE WILLIAMS LTD	MOWER PARTS	58.3
F C CHAMBER OF COMMERCE	REBATE/J SHERMAN	50
F C EMPLOYEE ASSN	FLOWER FUND	39.92
FASTENAL	MISC PARTS	14.74
FLETCHER-REINHARDT	HOT STICK TESTER	2,147.97
FOREST CITY FORD	PARTS/SERVICE	40.95

G & H MOTOR PARTS	PARTS	1,457.12
CHAD GERDES	MEAL REIMBURSEMENT	15.89
GRAINGER	FILTERS	54.36
H & S AUTO PARTS	PARTS	16.7
STEVE HAUGEN	MEAL REIMBURSEMENT	19.69
HERMEL WHOLESALE	WATER	23.96
NORMA HERTZER	SERVICES	1,250.00
HOLLAND CONTRACTING	PRAIRIE VIEW TILE EXPLORE	1,180.00
IA ASSN OF MUN UTIL	NCISA	1,447.13
IA ST TREASURER	SALES TAX	5,000.00
IA ST TREASURER	USE TAX	1,152.58
IA ST TREASURER	QUARTERLY SALES TAX	2,224.56
INTERNAL REVENUE SERVICE	ADDITIONAL FED WITHHOLDING DUE	26.49
IPERS	GROUP INS PAYABLE	29,363.66
DOUG JENSON	MEAL/GAS REIMBURSEMENT	105.2
JOHNSON FEED, INC.	ROAD SALT	1,928.25
BETSY KLEIN	MEAL REIMBURSEMENT	16.92
LAW ENFORCEMENT SUPPLY	LIGHTS/MITCH'S CAR	1,199.95
LYLE'S SALES & SERVICE	CHAINS/CHAIN SHARPENING	107.19
MASON CITY RECYCLING	RECYCLING CHARGES	3,988.20
MERCY CLINICS	SERVICES	48
METERING & TECHNOLOGY SOLUTION	METER	1,061.78
METLIFE - GROUP BENEFITS	GROUP INS PAYABLE	261.86
MIDWEST PIPE SUPPLY	MISC PARTS	2,883.68
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	218.07
NORTH IA LUMBER & DESIGN	MISC SUPPLIES	104.68
PETTY CASH	REIMBURSE PETTY CASH	32.42
PF DISTRIBUTION CENTER, INC.	FLARE LIGHTS/BATTERIES	440
QUILL CORPORATION	OFFICE SUPPLIES	276.65
RESCO	MAINT UNDGRD COMM	1,498.00
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	25
SMITH MOWING SERVICE	ABATEMENT MOWING	28
TASC	FLEX PRE-TAX	858.22
TB MASONRY, LC	PD BUILDING REPAIR	1,780.00
TEST AMERICA LABORATORIES	TESTING	1,165.50
TREAS, ST OF IOWA	STATE TAXES	8,607.00
U P S	UPS CHARGES	71.57
U S PLASTICS CORPORATION	MISC PARTS	79.19
U S POST OFFICE	UTILITY BILL POSTAGE	1,000.00
U.S. BANK	CREDIT CARD CHARGES	1,560.41
VALIC	DEFERRED COMP	875
WESCO RECEIVABLES CORP.	TRANSFORMER PAD/FINE ARTS CTR	1,510.84
WI SCTF	CHILD SUPPORT	168.97
Y M C A	YMCA	303
ZIMMER & FRANCESCON	LIFT PUMP PARTS	276.95
TOTAL ACCOUNTS PAYABLE		125,977.32
PAYROLL CHECKS		72,490.49
**** PAID TOTAL ****		198,467.81
**** REPORT TOTAL ****		198,467.81

<b>FUND RECAP:</b>	
<b>FUND DESCRIPTION</b>	<b>CLAIMS</b>
GENERAL FUND	107,491.41
ROAD USE	6,294.59
WESTOWN PLACE	150.00
WATER	11,338.85
SEWER	19,125.79
ELECTRIC	52,887.17
STORM WATER	1,180.00
<b>TOTALS</b>	<b>198,467.81</b>

Moved by Wooldridge, seconded by Davis, to adjourn the meeting at 9:00 p.m. Motion carried unanimously.

ATTEST:

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Barb Smith, City Administrator/Clerk

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Byron Ruitter, Mayor