

REGULAR MEETING
July 16, 2018

The City Council of the City of Forest City, Iowa, met in regular session on July 16, 2018, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m.; followed by the Pledge of Allegiance. Councilmembers present at roll call were: Buffington, Davis, Holland, Mikes, Pehrson, Wooldridge, Zehren.

Mayor Ruitter opened the public hearing on the Proposed Amendment to the Forest City Urban Renewal Area at 7:01 pm. There being no written or oral objections, the Mayor closed the public hearing at 7:02 pm.

Mayor Ruitter then opened the public hearing on the Amendment to the Zoning Ordinance as to the Regulations for the Construction of Apartments in the Fire District Zone. There were no written or oral objections. Mayor Ruitter closed the public hearing at 7:03 pm.

No one spoke under public forum.

Zehren indicated that the minutes from the July 2, 2018 meeting were incorrect pertaining to the adoption of Ordinance 782. The minutes submitted showed Zehren motioning and seconding for the adoption. Smith will pull the notes from that meeting and make the correction. A second needed correction was pointed out on the list of invoices. The \$18,500 check to Bear Creek is noted at their annual payment, but it is actually a donation from the Hanson Family Foundation for repairs to the golf course due to the flood damage.

Moved by Davis, seconded by Wooldridge, to approve the following amended consent agenda items:

1. Agenda (7/16/18)
2. Council Minutes (7/2/18 amended)
3. Board & Committee Minutes, as follows: Street Committee (7/2/18), Street Committee (7/10/18), Airport Commission (7/10/18), and Park and Rec Board (7/16/18)
4. List of Claims (amended)
5. Payments from John K. & Luise V. Hanson Foundation to Bear Creek Golf Course - \$18,500; and an annual payment to Winnebago Historical Society - \$7,000
6. Approval to purchase a used grapple bucket – \$1,500
7. Class C Beer Permit & Ownership Change for Shopko Hometown #791

Motion carried unanimously.

Mary Farus asked the Council to add a special exception use to the RMO zoning ordinance allowing a convenience store/gas station to be allowed. Davis motioned to send the matter the Planning and Zoning, seconded by Holland. Ayes all; motion carried.

Scott Meinders discussed the upcoming Puckerbrush Celebration with the council. He asked for a waiver of the noise ordinance until 10 pm on Thursday and midnight on Friday and Saturday nights. Buffington motioned to approve the waiver, seconded by Wooldridge. Ayes all; motion carried.

Meinders then asked for suspension of the open container law within the beer garden area, which is from Ay Jalisco south and around the Courthouse on Friday evening, and from Ay Jalisco south to J Street on

Thursday and Saturday nights. Wooldridge motioned to approve the suspension of the open container law in the designated areas on the nights indicated; seconded by Davis. Ayes all; motion carried.

Zehren motioned to approve Resolution 18-19-07, A resolution accepting the Prairie View Drainage Improvement Project; seconded by Wooldridge. Roll call vote: ayes all; motion carried. A number of council members have been approached by citizens living the Prairie View Area that are very thankful that the drainage project was completed prior to the rains in June.

Mikes motioned to approve Resolution 18-19-08, Fiscal Year 2018 Year End Transfers; seconded by Buffington. Roll call vote: ayes all; motion carried.

Wooldridge motioned to approve Resolution 18-19-09, To Provide for a Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2018 Street and Utility Improvements Project, and the Taking of Bids Therefor; seconded by Davis. Rollcall vote: ayes all; motion carried.

Davis motioned to approve the first reading of Ordinance 783, An Ordinance Amending the Code of Ordinances of the City of Forest City, Iowa by Adding Regulations for the Building of Apartments Within the Fire Zone; seconded by Mikes. Roll call vote: ayes all; motion carried.

Zehren motioned to waive the rules for Ordinance 783; seconded by Holland. Roll call vote: ayes all; motion carried.

Davis then motioned for the adoption of Ordinance 783, seconded by Pehrson. Rollcall vote: Ayes all; motion carried. Smith will submit the ordinance to be published in the newspaper for the July 24 publication date at which time the ordinance will be in effect.

Wooldridge motioned to approve Resolution 18-19-10, Amending Resolutions 17-18-65 and 18-19-07, wages; seconded by Davis. This resolution is to correct errors found on the previous two resolutions. Roll call vote: ayes all; motion carried.

Mayor Ruitter asked for it to be noted in the minutes that Betty Burress will receive a step increase to \$21.38 per hour and a \$300 longevity increase for five (5) years of service.

Wooldridge motioned to approve Resolution 18-19-11, to Approve the Urban Renewal Plan Amendment for the City of Forest City Urban Renewal Area; seconded by Pehrson. This amendment adds the annual appropriation to the child care center and three street projects that will be paid for with tax increment financing. Roll call vote: ayes all; motion carried.

Buffington motioned to approve Resolution 18-19-12, Setting the Date for the Sale of General Obligation Corporate Purpose Bonds, Series 2018 and Authorizing the Use of a Preliminary Official Statement in Connection Therewith; seconded by Wooldridge. Roll call vote: ayes all; motion carried.

Holland motioned to approve Resolution 18-19-13, Setting the Date for the Sale of Electric Revenue Bonds, Series 2018 and Authorizing the Use of a Preliminary Official Statement in Connection Therewith; seconded by Zehren. Roll call vote: ayes all; motion carried.

During staff reports, O'Rourke noted that over 250 ton of debris was picked up after the flood and taken to the landfill. Smith stated that FEMA will be in town this week to look into a national disaster declaration for the state. Smith discussed the next steps with the Forest City Hotel in preparation for the controlled burn.

At 8:14 pm. Davis motioned to go into closed session; seconded by Wooldridge. Roll call vote: ayes all; motion carried.

Wooldridge motioned to return to open session at 8:20 pm; seconded by Davis. Ayes all; motion carried.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A & P FOOD SERVICE	POOL CONCESSIONS	232.34
ABSOLUTE WASTE REMOVAL	ROLL OFF/FLOOD CLEAN UP	333.96
ACCESS SYSTEMS	QUARTERLY CHARGES	227.34
ADVANCED SYSTEMS	COPIER PAYMENT	83.04
AIRGAS	CYLINDER RENTAL	46.45
AMSTERDAM PRINTING & LITHO	OFFICE SUPPLIES	151.05
ARAMARK	LAUNDRY SERVICE	138.47
ATLANTIC BOTTLING COMPANY	CONCESSIONS SUPPLIES	143.44
AXON ENTERPRISE, INC.	TASER CARTRIDGES	528.00
BEAR CREEK GOLF COURSE	DONATION FOR FLOOD DAMAGE	18,500.00
BEN MIDTGAARD	UMPIRE/COACHING	500.00
BILL'S FAMILY FOODS	MISC SUPPLIES	28.19
BLACK HILLS ENERGY	GAS FOR HEAT	1,241.04
BLANEY MARKMAN	UMPIRE/COACHING	600.00
BLUE VALLEY PUBLIC SAFETY INC.	TORNADO SIREN REPAIR	952.00
BMC AGGREGATES LC	CONCRETE SAND	1,057.16
BOMGAARS SUPPLY	MISC SUPPLIES	729.75
BOMGAARS SUPPLY	MISC SUPPLIES	5.79
BORDER STATES ELECTRIC	POLE DRILL BITS	59.92
BRIAN CURRENT	RENT REIMBURSE/TENANT#11	237.50
BROWN SUPPLY	CURB BOX KEY	149.38
CANON FINANCIAL SERVICES	LEASE PAYMENT	148.66
CEMSTONE CONCRETE MATERIALS	GENERATOR PAD	1,602.25
CENTRAL IA DISTRIBUTING	BAGS	332.00
CENTRAL IA DISTRIBUTING	CLEANING/JANITORIAL SUPPLIES	153.80
CLAPSADDLE GARBER ASSOCIATES	RUNWAY 15/33 LIGHTING PROJ	961.08
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.30
COLTON SHIPMAN	UMPIRE/COACHING	500.00
COMPUTER SYSTEMS UNLIMITED	COMPUTERS/SERVICE	2,065.90
CONGER MEAT MARKET	BEEF PROCESSING	488.00
COVERT TRACK GROUP	BATTERY/PARTS	88.00
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	210,109.20
DAVE YOKIMISHYN	UMPIRE/COACHING	140.00
DECKER'S SPORTING GOODS	BASEBALL PANTS	1,876.50
DIAMOND VOGEL	PAINT/STAIN/SUPPLIES	336.32
EFTPS	FED/FICA TAX	26,360.16
ROSS EIDEN	REIMBURSEMENT	29.94
ELECTRONIC ENGINEERING	EAR PIECES	31.60
ELSMORE SWIM SHOP	SWIM TEAM SUPPLIES	121.60
EMC INSURANCE	WORK COMP DEDUCTIBLE	134.88
F C CHAMBER OF COMMERCE	FY 2019 CHAMBER FUNDING	7,000.00
F C ECON DEVEL CORP	IMPROVE & GROW FC	20,000.00
F C ECON DEVEL CORP	CITY EMAIL ADDRESSES	1,200.00
FARMER'S CO-OP ASSOC	FARM DIESEL	8,885.50
FIRE EQUIPMENT SPECIALTIES	PATCHES	254.95
FLETCHER-REINHARDT	ELECTRICAL SUPPLIES	121.98
FOREST CITY FORD	PATROL CAR	47,454.16
FOREST CITY FORD	OIL CHANGE	65.43
FOREST CITY HOMES	RENT REIMBURSE TENANT #13	137.50
FOREST CITY VET CLINIC	CANINE SUPPLIES	43.39
G & H MOTOR PARTS	PARTS	211.52
G & H MOTOR PARTS	PARTS	819.36
GREEN CANOPY	KYBO RENTAL	245.18
GROVES CONTRACTING	20 FT CURB & GUTTER	560.00

HANCOCK CO COOPERATIVE OIL	TIRES	266.04
HAUGEN CONTRACTING	CASE CX80 EXCAVATOR	41,500.00
HAWKINS INC	CHEMICALS	2,176.83
HAWKINS INC	CHEMICALS	1,320.33
HEIDI OR MARY HANSEN	REFUND OF FINALED ACCT	22.99
HERMEL WHOLESALE	WATER	23.96
NORMA HERTZER	SERVICES	1,250.00
HOUSE OF SPORTS	2018 JOHN DEERE X590	2,790.00
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	13.00
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	84.50
I WIRELESS	PHONE SERVICE	171.68
IN THE SWIM	FLOAT KEEPER	60.83
SIMMERING-CORY/IA CODIFICATION	JULY 2018 SUPPLEMENT	81.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	476.76
IPERS	IPERS PAYABLE	44,308.17
IRBY	PHASE 1A ELECTRICAL PROJ	34,134.28
JEN CONRAD	BOARD SECRETARY	150.00
JOSH EARLL	UMPIRE/COACHING	60.00
K I O W	MOSQUITO SPRAYING AD	238.05
K.C. NIELSEN, LTD.	MOWER PARTS	126.88
K.C. NIELSEN, LTD.	MOWER PARTS	601.50
KIEFER SWIM PRODUCTS	SWIM SUPPLIES	49.49
KNAPPER OIL CO	POOL CONCESSIONS	847.84
LANDFILL OF NORTH IOWA	LANDFILL CHARGES	8,814.93
LAUREN HEIN	UMPIRE/COACHING	300.00
LAW ENFORCEMENT SYSTEMS	CASE FILE ENVELOPES	60.00
LINCOLN AQUATICS	ROPE LOK	11.28
DENNIS MELING	SWIM TEAM BUS DRIVER	250.00
MENARDS	SHELVING	340.26
MERCHANT JOB TRAINING & SAFETY	BOOK 1/L LECKRONE	550.00
METERING & TECHNOLOGY SOLUTION	METERS	1,454.36
MIDWEST COMPUTER BROKERS, INC.	FLOOD CLEANUP DISPOSAL	1,425.50
RON MILLER	UMPIRE/COACHING	275.00
MJR PROPERTIES	RENT REIMBURSE/TENANT#6	187.50
MUNICIPAL EMERGENCY SERVICES	HELMETS/SUPPLIES	976.54
N I A C O G	FY '19 MEMBERSHIP DUES	3,154.76
NELSON PLUMBING & HEAT	POOL START UP & FILL	7,332.99
NEW YORK LIFE	GROUP INS PAYABLE	360.12
NEXT GENERATION	SYSTEM SUPPORT	368.43
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	1,106.67
NORTH IA LUMBER & DESIGN	LUMBER/MISC SUPPLIES	148.72
OFFICE DEPOT	OFFICE SUPPLIES	183.97
OLD DOMINION BRUSH	SWEEPER GUTTER BROOMS	300.88
PARKER HORMUTH	UMPIRE/COACHING	180.00
TOM PAULEY	UMPIRE/COACHING	1,000.00
PETTY CASH	REIMBURSE PETTY CASH	98.26
PETTY CASH	REIMBURSE PETTY CASH	39.25
PRAIRIE ENERGY CO-OP	UTILITIES	117.08
PRESTO-X	SERVICES	43.00
RECREATION SUPPLY COMPANY	POOL LOUNGE CHAIRS	930.84
RECREONICS	POOL SUPPLIES	296.03
RESCO	MARKING PAINT	162.64
RIHM KENWORTH	MISC PARTS	325.76
RIVER CITY COMMUNICATIONS	ANNUAL CELL BACK UP	477.00
SCHNEBLY'S 66" "	FUEL	337.95
SCHNEBLY'S 66" "	TIRES/RADIATOR/SERVICE	1,001.94
SHOPKO STORES OPERATING CO	MISC SUPPLIES	164.40
SID'S	F550 WATER COOLER	13.46

ANDY SINNWELL	ARTWORK	209.00
ROBERT SNITZER	REIMBURSEMENT	58.83
SPX TRANSFORMER SOLUTIONS	SUBSTATION TRANSFORMER FILTERS	1,030.29
SWIMOUTLET.COM	SWIM SUPPLIES	538.44
TASC	FLEX PRE-TAX	802.27
TEST AMERICA LABORATORIES	TESTING	273.00
THEISS SHIRTS, INC	COACHES SHIRTS	51.93
TITAN MACHINERY	INSTALL AUXILIARY HYDRAULICS	27,650.56
DICK TRIMBLE	AIRPORT MANAGER SALARY	3,755.61
U.S. BANK	CREDIT CARD CHARGES	3,745.74
ULTRAMAX	AMMUNITION	656.00
UMMEG	STS COSTS	20,890.05
UMMEG-RUGBY	RUGBY FARM	16,651.20
VALIC	DEF COMP- 457	425.00
VERIZON	PHONE SERVICE	1,490.23
WCTA	SERVICES	2,527.60
WESTOWN PLACE, LLC	RENT REIMBURSE TENANT#4	950.00
WESTOWN PLACE, LLC	RENT REIMBURSE/TENANT#2	237.50
TOTAL ACCOUNTS PAYABLE		604,164.88
PAYROLL CHECKS		79,365.07
**** PAID TOTAL ****		683,529.95
**** REPORT TOTAL ****		683,529.95

FUND RECAP:

FUND DESCRIPTION

CLAIMS

GENERAL FUND	205,829.51
DRUG FORFEITURE	88.00
FIRE DEPT DONATIONS	488.00
GRANT ADMINISTRATION	18,500.00
ROAD USE	28,330.37
LOW/MOD INCOME	1,750.00
WATER	31,233.79
SEWER	37,819.10
ELECTRIC	340,849.09
LANDFILL/GARBAGE	17,383.75
STORM WATER	1,258.34
TOTALS	<u>683,529.95</u>

MONTHLY FUND RECAP (May 2018)

FUND

DESCRIPTION

RECEIPTS

General	159,951.19
Park Improvement	500.00
Road Use	49,859.67
Employee Benefits	18,320.79
Emergency	1,201.04
Local Option Sales Tax	33,695.45
Hotel-Motel Tax	9,281.30
TIF	23,876.97

Low/Mod Income		1,961.74
Debt Service		26,894.59
Hanson Fine Arts Center		85,000.00
Water		56,913.53
Sewer		73,243.17
Electric		430,251.84
Storm Sewer		11,551.62
TOTAL ALL FUNDS	\$	982,502.90

MONTHLY FUND RECAP (June 2018)

<u>DESCRIPTION</u>		<u>RECEIPTS</u>
General		111,555.93
Park Improvement		5,500.00
Grant Administration		20,000.00
Road Use		40,792.25
Employee Benefits		7,171.97
Emergency		470.17
Local Option Sales Tax		33,695.45
TIF		4,794.98
Low/Mod Income		684.33
Debt Service		11,030.79
Water		64,922.05
Sewer		72,800.02
Electric		422,505.12
Storm Sewer		11,735.57
TOTAL ALL FUNDS	\$	807,658.63

JUNE NET SALARIES 225,967.02

Moved by Zehren, seconded by Wooldridge, to adjourn the meeting at 8:22 p.m. Ayes all; motion carried.

ATTEST:

Barbara Smith, City Administrator/Clerk

Byron Ruiter, Mayor