

**REGULAR MEETING**  
**January 7, 2019**

The City Council of the City of Forest City, Iowa, met in regular session on January 7, 2019, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:04 p.m., followed by the Pledge of Allegiance. Councilmembers present at roll call were: Buffington, Davis (via telephone), Holland, Mikes, Pehrson, Wooldridge and Zehren (via telecom). Absent: None.

No one spoke under public forum.

Forest City Chamber of Commerce Director Kathy Rollefson presented her report for the Mayor and Council. The Mayor and Council thanked Ms. Rollefson for her report.

Moved by Mikes, seconded by Wooldridge, to approve the consent agenda, as follows:

1. Agenda (12/17/18), with noted corrections of the spelling of Airport Commissioner Donovan Smidt's name and cancellation of the closed session listed on the agenda
2. Council Minutes (12/17/18)
3. Council Workshop Minutes (12/17/18)
4. Board & Committee Minutes, as follows: Safety Committee (12/26/18); Housing Commission (12/18/18); Boman Fine Arts Center (11/1/18, 11/29/18, & 12/13/18); Library Board (11/20/18), Grow Forest City & Forest City Economic Development
5. List of Claims

Motion carried unanimously.

Councilmember Holland introduced Resolution 18-19-38, A RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS, AND FORM OF CONTRACT AND NOTICE TO BIDDERS, FIXING AMOUNT OF BID SECURITY, AND ORDERING CLERK TO PUBLISH NOTICE AND FIXING A DATE FOR RECEIVING SAME, AND FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE FURNISHING OF ELECTRICAL MATERIALS – PHASE 1B, which was seconded by Councilmember Wooldridge. Roll call vote – all ayes. Whereupon the Mayor declared Resolution 18-19-38 duly adopted.

Councilmember Wooldridge introduced Resolution 18-19-35, A RESOLUTION SETTING FOREST CITY APPOINTMENTS, COMMITTEES AND MAYOR'S APPOINTMENTS FOR 2019, which was seconded by Councilmember Zehren. Roll call vote – all ayes. Whereupon the Mayor declared Resolution 18-19-35 duly adopted.

Moved by Buffington, seconded by Pehrson, to approve the contract with KIOW for a 400-spot radio ad contract at \$9.05 per spot. Motion carried, with Councilmember Wooldridge abstaining.

Councilmember Zehren introduced Resolution 18-19-36, A RESOLUTION TO SET REIMBURSEMENT RATE FOR PAYMENT OF MILEAGE WHEN A CITY EMPLOYEE USES PERSONAL VEHICLE FOR CITY BUSINESS, which was seconded by Wooldridge. Roll call vote – all ayes. Whereupon the Mayor declared Resolution 18-19-36 duly adopted.

Councilmember Wooldridge introduced Resolution 18-19-37, A RESOLUTION APPROVING THE RENEWAL OF DONOVAN SMIDT'S APPOINTMENT TO THE AIRPORT COMMISSION, which was seconded by Mikes. Roll call vote – all ayes. Whereupon the Mayor declared Resolution 18-19-37 duly adopted.

The following invoices were approved for payment:

**CLAIMS REPORT**

VENDOR	REFERENCE	AMOUNT
ADVANCED SYSTEMS	MAINTENANCE	148.83
AMERICAN FAMILY LIFE	GROUP INS PAYABLE	1,752.69
AMERICAN HISTORY	SUBSCRIPTION	24.00
AVERY HINDERAKER	FUEL REIMBURSEMENT	30.00
BAKER & TAYLOR COMPANY	BOOKS	740.95
BEAR CREEK GOLF COURSE	GOLF MEMBERSHIP	146.30
BEN NORDSKOG	HOUSING REHAB #2	2,500.00
BLUE CROSS-BLUE SHIELD	GROUP INS PAYABLE	2,408.34
BMC AGGREGATES LC	CONCRETE SAND	59.25
BOMGAARS SUPPLY	MISC SUPPLIES	803.41
BRIAN CURRENT	RENT REIMBURSE/TENANT #11	125.00
CANON FINANCIAL SERVICES	LEASE PAYMENT	148.66
DAN CARLSON	UNIFORM ALLOWANCE	109.11
CENTRAL IA DISTRIBUTING	SUPPLIES	787.15
CHRISTOS VASSILAKOS	DEP REFUND/ACCT BAL REF	174.25
CITY OF FOREST CITY	SPECIAL PICK UP	25.12
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.30
COMPUTER SYSTEMS UNLIMITED	GATEWAY SECURITY	249.00
CONSOLIDATED MANAGEMENT	ACADEMY MEALS/TJ SPOONER	1,287.41
CORE & MAIN LP	MANHOLE WRENCH	65.41
CRESCENT ELECTRIC	LIGHT BULBS	224.24
CROWN POINT BUILDERS, INC	REFUND/BUILDING PERMIT	25.00
CULVER HAHN	ELECTRICAL SUPPLIES	208.85
DATA TECHNOLOGIES, INC.	YEAR END FORMS	223.05
DELUXE	LASER AP CHECKS	1,612.22
DGR ENGINEERING	PHASE 1B DISTRB IMPRV	1,524.00
DMACC STUDENT ACCOUNTS	TUITION/900956629 ARMSTRONG	624.00
DORSEY & WHITNEY, LLP	2018 URBAN RENEWAL AMEND	4,656.50
EFTPS	FED/FICA TAX	23,091.00
ELECTRONIC ENGINEERING	RADIO SCAN PROBLEM	67.45
ENCORE ENERGY	NAT GAS BOILER	3,304.55
F C AMBULANCE	CLEANING	50.00
F C EMPLOYEE ASSN	FLOWER FUND	42.75
F C MUN UTILITIES	UTILITIES	11,764.51
F C COMMUNITY SCHOOLS	17-CAT-001 GRANT	36,088.35
FARM & CITY INSURANCE	ADD 01' INTL 4900	347.00
FARMER'S CO-OP ASSOC	FUEL	190.38
FLETCHER-REINHARDT	ARRESTERS	1,609.09
FULL CIRCLE PLOWS	INSTALL PLOW-#151	1,483.00
G & H MOTOR PARTS	PARTS	15.53
GALL'S	BELT/CASE/PEPEPR SPRAY	77.31
GOOD HOUSEKEEPING	SUBSCRIPTION	32.07
HAWKINS INC	CHEMICALS	1,555.26
HERMEL WHOLESALE	WATER	47.92
NORMA HERTZER	DECEMBER 15TH CHECK	1,250.00
NORMA HERTZER	SERVICES	1,250.00
HOLLAND CONTRACTING	TIRES	2,560.00
IA ASSN OF MUN UTIL	SUPERVISOR MEETING	415.00
IOWA CENTRAL COMMUNITY COLLEGE	FIRE SCHOOL/M SCHAUMBERG	60.00
IA NARCOTICS OFFICERS ASSN	MEMBERSHIP/R SNITZER	25.00
SIMMERING-CORY/IA CODIFICATION	DEC 2018 SUPPLEMENT	362.00
IOWA DEPT OF NATURAL RESOURCES	ENVIRO LAB CERTIFICATION	400.00
IOWA DEPT OF NATURAL RESOURCES	EXAM FEE/M HAUGEN	30.00
IOWA LIBRARY ASSOC	MEMBERSHIP/C COSGRIFF	110.00
IOWA PRISON IND	STOP SIGNS	367.40

JETCO, INC.	ETHERNET CABLE CONNECTION	2,975.00
K.C. NIELSEN, LTD.	HANDLE	4.82
KAISER AUTO REPAIR	BATTERY/DIAGNOSTIC	636.41
KUSTOM SIGNALS, INC.	RADIO REPAIR	278.01
LAKE MILLS PUBLIC LIBRARY	DVD	10.00
LARSON CONTRACTING CENTRAL	RETAINAGE CK/REISSUED	4,608.55
LARSON CONTRACTING CENTRAL	DEMO VILLAGE CHATEAU	33,320.00
LINDER BRETTIN	COACHING	150.00
LYLE'S SALES & SERVICE	PARTS/SERVICE	161.43
M O C I C	2019 MEMBERSHIP FEE	100.00
MANUFACTURER'S BANK	DEPOSIT TO ACCT #4821	187.50
MASON CITY RECYCLING	RECYCLING CHARGES	3,988.20
MASON CITY ROOFING	REROOF OLD CASEY'S	14,042.30
MERCY CLINICS	PRE-EMPLOYMENT PHY	287.00
METLIFE - GROUP BENEFITS	GROUP INS PAYABLE	239.51
MID AMERICAN RESEARCH CHEMICAL	GLOVES	126.68
MIDWEST WHEEL COMPANIES	BRAKE DRUM	143.90
TOM MONTGOMERY	MEAL REIMBURSEMENT	14.82
MPLS-ST PAUL	SUBSCRIPTION	23.95
N I A C O G	TRANSIT TICKETS	2,428.24
NELSON PLUMBING & HEAT	GARAGE BOILER	368.94
NO IA MEDIA GROUP	ADV/LEGAL PULICATIONS	982.37
NORTH CENTRAL LABS	CHEMICALS	14.98
OFFICE DEPOT	OFFICE SUPPLIES	170.80
PETTY CASH	REIMBURSE PETTY CASH	46.59
PETTY CASH	REIMBURSE PETTY CASH	49.70
PHOENIX RENTALS	RENT REIMBURSE/TENANT #26	290.00
PHOENIX RENTALS	RENT REIMBURSE/TENANT #21	137.50
PITNEY BOWES	METER RENTAL	126.00
PREVENTION	SUBSCRIPTION	36.00
LARRY PUMP	CONSUL/PROF FEES-AUDIT	11,200.00
QUILL CORPORATION	OFFICE SUPPLIES	86.01
QUILL CORPORATION	OFFICE SUPPLIES	680.65
RIHM KENWORTH	REAR BRAKES	119.12
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	25.00
STONERIDGE LLC	TONGA PROPERTY	1,200.00
TASC	FLEX PRE-TAX	802.27
TEST AMERICA LABORATORIES	TESTING	971.25
TITAN MACHINERY	PARTS	150.00
TJ SPOONER	MEAL REIMBURSEMENT	15.88
TRAF-O-TERIA	PRINTED ENVELOPES	266.74
TREAS, ST OF IOWA	STATE TAX	8,833.00
U P S	UPS CHARGES	116.99
U S POST OFFICE	UTILITY BILL POSTAGE	2,000.00
VALIC	DEF COMP- 457	475.00
VERIZON	PHONE SERVICE	935.15
ALYSON WALKER	COACHING	180.00
WALLACE,HOLLAND,KASTLER	2018 ST & UTILITY IMPRV	11,409.38
WHEELER WORLD	REBUILD FUEL INJECTOR	2,423.29
WINNEBAGO COUNTY SHERIFF	GARNISHMENT	146.91
WINNEBAGO COUNTY SECONDARY	CINTAS REIMBURSEMENT	273.44
WCTA	REFUND TOWER RENT	624.43
Y M C A	YMCA	351.00
TOTAL ACCOUNTS PAYABLE		216,767.32
PAYROLL CHECKS		135,239.45
**** PAID TOTAL ****		352,006.77
***** REPORT TOTAL *****		352,006.77

**FUND RECAP:**

<b>FUND DESCRIPTION</b>	<b>CLAIMS</b>
GENERAL FUND	104,645.14
ROAD USE	19,184.21
TIF	4,656.50
LOW/MOD INCOME	3,240.00
HANSON FINE ARTS CENTER	36,088.35
MOTEL PROJECT	33,320.00
2018-20 STREET PROJECTS	10,918.78
LIBRARY	109.00
CASEY'S STORE	14,072.77
WATER	22,110.07
SEWER	24,612.09
ELECTRIC	57,759.61
LANDFILL-GARBAGE	16,681.70
STORM WATER	4,608.55
TOTALS	<u>352,006.77</u>

Moved by Wooldridge, seconded by Mikes, to adjourn the meeting at 7:34 p.m. Motion carried unanimously.

ATTEST:

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Valerie Monson, Deputy Clerk

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Byron Ruiter, Mayor