

REGULAR MEETING
February 18, 2019

The City Council of the City of Forest City, Iowa, met in regular session on February 18, 2019, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Mayor Ruitter announced that this was the time and the place for a Public Hearing regarding the furnishing of electrical materials for Phase 1B of the Electric Systems Improvement Project. Since there were no written objections, nor were any oral objectors present at the meeting, the Mayor declared the meeting to be closed at 7:02 p.m.

Councilmembers present at roll call included: Buffington, Davis (via web conference), Holland, Mikes, Pehrson, and Zehren (via web conference). Absent: Wooldridge.

No one spoke under public forum.

Moved by Buffington, seconded by Pehrson, to approve the consent agenda, as follows:

1. Agenda (2/18/19)
2. Council Minutes (2/4/19)
3. Board & Committee Minutes, as follows: Personnel/Finance Committee (2/4/19), Heritage Park (2/5/19), Park Board (2/11/19), and Forest City Economic Development
4. Check in the amount of \$20,000 to IDOT for purchase of land on Highway 9 (pass thru for FCED)
5. List of Claims
6. Class C Liquor License for Treetown Music Festival, pending dram shop and required paperwork

Motion carried unanimously.

Councilmember Mikes introduced Resolution 18-19-47, A RESOLUTION INCREASING BASE SALARIES FOR THE STREET SUPERINTENDENT AND PARAMEDIC SUPERVISOR, which was seconded by Councilmember Pehrson. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-47 duly adopted.

Councilmember Holland introduced Resolution 18-19-48, A RESOLUTION AWARDING THE CONTRACT FOR THE FURNISHING OF ELECTRICAL MATERIALS, PHASE 1B, FOR FOREST CITY, IOWA, IN ADDITION TO THE LETTER OF RECOMMENDATION FROM THE ENGINEER AND BID SUMMARIES, which was seconded by Councilmember Zehren. The contracts were awarded to WESCO, Des Moines, IA (Bids 1, 2, 6-11 - \$341,031.07 + applicable taxes); IRBY, Rapid City, SD (Bids 3-4 - \$81,376 + applicable taxes); RESCO, Ankeny, IA - \$24,377.53 + applicable taxes). Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-48 duly adopted.

Councilmember Holland introduced Resolution 18-19-49, A RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT AND NOTICE TO BIDDERS, FIXING AMOUNT OF BID SECURITY, AND ORDERING CLERK TO PUBLISH NOTICE AND FIXING A DATE FOR RECEIVING SAME, AND FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE ELECTRIC DISTRIBUTION IMPROVEMENTS – PHASE 1B FOR FOREST CITY, IOWA, which was seconded by Councilmember Zehren. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-49 duly adopted.

Councilmember Buffington introduced the third reading of Ordinance No. 792 and moved its adoption. Councilmember Davis seconded the motion. There were no questions or discussion of the Ordinance. Roll call vote – all Ayes. This is the third and final reading of Ordinance No. 792.

Councilmember Mikes moved that Ordinance No. 792 now be adopted. Councilmember Pehrson seconded the motion to adopt. Ordinance No. 792 is AN ORDINANCE REPEALING CHAPTERS 55 AND 56 OF THE CODE OF ORDINANCES, FOREST CITY, IOWA, REPLACING SAID CHAPTERS WITH A NEW CHAPTER 55, ANIMAL PROTECTION AND CONTROL WITHIN THE CITY OF FOREST CITY, IOWA. Roll call vote – all Ayes. Whereupon Mayor Ruitter declared Ordinance No. 792 duly adopted.

Councilmember Zehren introduced Resolution 18-19-50, A RESOLUTION PROVIDING FOR NOTICES OF HEARINGS ON PROPOSED AMENDMENT TO THE REVITALIZATION PLANS FOR THE FOREST CITY URBAN REVITALIZATION AREAS, which was seconded by Councilmember Davis. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-50 duly adopted. The Hearing will be held Monday, March 18th, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Water/Wastewater Superintendent Kevin Reicks led the discussion on the farm lease between Todd Lewis and the City of Forest City for eight acres of land located in Ellington Township. Moved by Mikes, seconded by Zehren to approve the lease agreement. Motion carried, with Holland abstaining.

The Mayor and Council discussed the Visitor’s Center. Per City Administrator Barbara Smith, Grow Forest City and the Chamber of Commerce are moving forward with this concept, and Forest City Economic Development will be having an executive board meeting to discuss this issue. No action was taken on this discussion.

Councilmember Holland introduced Resolution 18-19-51, A RESOLUTION APPROVING THE TEMPORARY ASSIGNING OF WIN PEHRSON TO THE BUSINESS & INDUSTRY COMMITTEE, DUE TO CONFLICT REGARDING NEGOTIATIONS ON WINNEBAGO INDUSTRIES DEVELOPMENT AGREEMENT ON PROJECT ACORN, which was seconded by Councilmember Buffington. Pehrson will temporarily replace Tony Mikes, as Mikes is involved with these negotiations. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-51 duly adopted.

The Rental Inspection Town Hall Meeting will be held on Monday, February 25th, at 7:00 p.m. in the Emergency Services Center, located at the corner of J Street & Highway 69, Forest City, Iowa.

The following invoices were approved for payment:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ADVANCED SYSTEMS	MAINTENANCE	46.60
ADVANCED SYSTEMS	COPIER PAYMENT	83.04
ALLIANCE TECHNOLOGY LLC	200' PUSH CAMERA	6,369.53
ATLANTIC BOTTLING COMPANY	CIVIC AUD CONCESSIONS	121.10
BEN NORDSKOG	HOUSING REHAB #2	2,500.00
BILL'S FAMILY FOODS	MISC SUPPLIES	15.76
BLACK HILLS ENERGY	GAS FOR HEAT	7,087.47
BRIAN CURRENT	RENT REIMBURSE/TENANT #11	125.00
CANON FINANCIAL SERVICES	LEASE PAYMENT	148.66
CENTRAL IA DISTRIBUTING	MISC SUPPLIES	199.20
CENTRAL IA DISTRIBUTING	MISC SUPPLIES	673.20
CHRYSLER OF FOREST CITY	PARTS/SERVICE	113.68
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.30

CONTINENTAL RESEARCH	ENGINE CLEANER	229.12
CRYSTEEL	PARTS	67.00
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	150,690.29
DIGITAL ALLY	RMA REPAIR	220.00
DOUG GUST	DUMPSTER BUY BACK	50.00
EFTPS	FED/FICA TAX	23,756.74
ROSS EIDEN	REIMBURSE/DLE MEMBERSHIP	65.00
ELECTRONIC ENGINEERING	REMOVE & INSTALL NEW APX RADIO	918.60
ELLIOTT EQUIPMENT	FILTERS	426.20
ENCORE ENERGY	NAT GAS BOILER	3,883.27
F C CHAMBER OF COMMERCE	ANNUAL MEETING/BANQUET	175.00
FARMER'S CO-OP ASSOC	FUEL	7,993.65
FOREST CITY AUTO	LUBE/OIL/FILTER	34.58
FOREST CITY FORD	LUBE/OIL/FILTER	35.45
G & H MOTOR PARTS	PARTS	1,564.15
GALL'S	UNIFORMS	152.97
H & S AUTO PARTS	PARTS	30.17
HACH CHEMICAL CO	CHEMICALS	17.20
HAWKINS INC	CHEMICALS	1,808.87
HERMEL WHOLESale	WATER	101.83
NORMA J. GINTHER-HERTZER	FEBRUARY 15TH CHECK	1,250.00
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	1,791.00
I M F O A	IMFOA DUES/B BURRESS	150.00
IA ASSN OF MUN UTIL	ELEC/WATER MEMBER DUES	8,374.00
IA LAW ENFORCEMENT ACADEMY	ACADEMY/T SPOONER	6,240.00
INTERSTATE MOTOR TRUCKS	BRAKE SHOES/DRUMS	423.16
IOWA LEAGUE OF CITIES	CONF REG/B SMITH	250.00
IRBY	MISC SUPPLIES	319.08
K I O W	SNOW EVENT NOTICE	188.96
K.C. NIELSEN, LTD.	PARTS/SERVICE	685.92
KELTEK INC.	SCANNER	320.00
LANDFILL OF NORTH IOWA	LANDFILL CHARGES	4,661.07
MANUFACTURER'S BANK	RENT REIMBURSE/TENANT #29	187.50
MC2, INC.	MISC PARTS	9,599.13
MCCUBBINS WOOD PAINT	PLAQUE/A VRIEZE	110.00
MENARDS	HEATER/KEROSENE	645.31
MERCY CLINICS	DRUG SCREEN	67.00
MSC INDUSTRIAL SUPPLY CO.	AIR VENT	18.00
NELSON PLUMBING & HEAT	PARTS/SERVICE	1,097.19
NEW YORK LIFE	GROUP INS PAYABLE	350.12
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	789.22
NORTH CENTRAL SALES & SERVICE	TOWING/STORAGE	650.00
OFFICE DEPOT	OFFICE SUPPLIES	147.98
PETTY CASH	REIMBURSE PETTY CASH	40.00
PHOENIX RENTALS	RENT REIMBURSE/TENANT #26	287.50
POWER PROCESS EQUIPMENT, INC.	CHESTERTON PACKING	235.49
PRAIRIE ENERGY CO-OP	UTILITIES	133.57
QUILL CORPORATION	FIRST AID KITS	1,478.18
RIHM KENWORTH	PARTS	272.33
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	45.00
ROXANNE SCHNEIDER	ATHENIAN DIALOGUE	65.00
SCHNEBLY'S 66" "	DIESEL OIL	864.93
SHOPKO STORES OPERATING CO	MISC SUPPLIES	43.46
TACO JERRY'S	LUNCH SUPPLIES	120.00
TASC	FLEX PRE-TAX	1,021.09
THEISS SHIRTS, INC	SHIRTS	180.71
TIRE SOLUTIONS INC.	TIRES	795.15
TORKELSON PLUMBING	METER INSTALLATION	4,810.00
UMMEG	STS COSTS	18,161.75
UMMEG	ANNUAL MEMBER DUES	500.00

UMMEG-RUGBY	RUGBY FARM	12,992.33
UNITY POINT CLINIC	DRUG SCREEN	42.00
US DEPT IF EDUCATION AWG	GARNISHMENT	239.38
VALIC	DEF COMP- 457	475.00
VERIZON	PHONE SERVICE/DEVICE	68.34
VERMEER SALES & SERVICE INC.	FUEL FILTERS	381.00
WCTA	SERVICES	1,632.77
WINNEBAGO COUNTY SHERIFF	GARNISHMENT	444.39
ZIEGLER, INC.	HYDRAULIC FLUID	91.83
TOTAL ACCOUNTS PAYABLE		293,693.47
PAYROLL CHECKS		69,872.47
**** PAID TOTAL ****		363,565.94

FUND RECAP:

FUND DESCRIPTION	CLAIMS
GENERAL FUND	62,267.05
ROAD USE	12,946.60
LOW/MOD INCOME	3,100.00
LIBRARY	417.25
WATER	15,285.61
SEWER	29,695.51
ELECTRIC	225,648.41
LANDFILL-GARBAGE	14,205.51
TOTALS	<u>363,565.94</u>

Moved by Mikes, seconded by Pehrson, to adjourn the meeting at 8:03 p.m. Motion carried unanimously.

ATTEST:

Barbara Smith, City Administrator

Byron Ruiter, Mayor