

REGULAR MEETING
March 4, 2019

The City Council of the City of Forest City, Iowa, met in regular session on March 4, 2019, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Mayor Ruitter announced that this was the time and the place for a Public Hearing regarding the F.Y. 2020 Budget for the City of Forest City, Iowa. Since there were no written objections, nor were any oral objectors present at the meeting, the Mayor declared the meeting to be closed at 7:01 p.m.

Councilmembers present at roll call included: Buffington, Davis (via web conference), Holland, Mikes, Pehrson, Wooldridge, and Zehren (via web conference). Absent: None.

No one spoke under public forum.

Moved by Wooldridge, seconded by Pehrson, to approve the consent agenda, as follows:

1. Agenda (2/18/19) - noting Item 12 for the Butter Solar Easement includes Resolution 18-19-55.
2. Council Minutes (2/18/19)
3. Board & Committee Minutes, as follows: Airport Commission (2/19/19), Library Board (1/16/19), Housing Commission (2/26/19), Historic Preservation Commission (2/26/19), Forest City Chamber of Commerce Director Report, Grow Forest City Report, and Fine Arts Center Board of Director Minutes (02/21/19)
4. List of Claims
5. Payment of Federal FEMA funds to Bear Creek Golf Course - \$38,831.87
6. Approval of licenses and permits, as follows: Class E Liquor License for Casey's General Store @ 1132 Hwy 69 S; Class C Liquor/Class BW Beer/Wine License for Golden Chopsticks (pending dram shop & paperwork); Class B Native Wine Permit for Winnebago Industries

Motion carried unanimously.

Airport Manager Dick Trimble asked the Council to approve Pay Request No. 1 in the amount of \$32,385.50 for the Rotating Beacon Project at the Forest City Airport. This is an 85/15 state project, which also received a Hanson Foundation Grant in the amount of \$2,700, a Winnebago Industries' Foundation Grant in the amount of \$2,650 and includes the sale of the old equipment. The cost to the City is estimated at \$900. Moved by Zehren, seconded by Wooldridge, to approve Pay Estimate No. 1 for the Rotating Beacon Project. Motion carried unanimously.

Councilmember Mikes introduced Resolution 18-19-52, A RESOLUTION ADOPTING WINNEBAGO COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN FOR THE CITY OF FOREST CITY, IOWA, which was seconded by Councilmember Zehren. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-52 duly adopted.

Councilmember Wooldridge introduced Resolution 18-19-53, A RESOLUTION APPROVING THE F.Y. 2020 BUDGET FOR THE CITY OF FOREST CITY, IOWA, which was seconded by Councilmember Mikes. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-53 duly adopted.

Councilmember Davis introduced Resolution 18-19-54, A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON THE DESIGNATION OF THE EXPANDED FOREST CITY URBAN RENEWAL AREA AND ON THE URBAN RENEWAL PLAN AMENDMENT, which was seconded by Councilmember Holland. The Hearing will be held April 1, 2019, at 7:00 p.m. in the Council Chambers of City Hall, Forest City, Iowa. Roll call vote –

Ayes, with Councilmember Mikes abstaining from the vote. Whereupon the Mayor declared Resolution 18-19-54 duly adopted.

City Attorney Steve Bakke led the discussion on the Butter Solar Easement. Per Bakke, if an easement is to exceed three years, a public hearing is needed for approval. After discussion, the Council took the following action:

Councilmember Holland introduced Resolution 18-19-55, A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON THE GRANTING OF AN EASEMENT FOR INGRESS AND EGRESS TO PROPERTY IN THE S 1/2 OF THE NE 1/4 OF THE SW 1/4 OF SECTION 25, TOWNSHIP 98 NORTH, RANGE 24 WEST, WINNEBAGO COUNTY IA LOCATED OFF OF HIGHWAY 9, FOREST CITY, IOWA, TO BUTTER SOLAR LLC, SAID HEARING TO BE HELD ON APRIL 1, 2019, AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF CITY HALL, FOREST CITY, IOWA, which was seconded by Councilmember Pehrson. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-55 duly adopted.

Per City Attorney Bakke, the Iowa Supreme Court will be hearing two cases at the Boman Fine Arts Center on Tuesday, April 2nd, at 7:00 p.m.

The following invoices were approved for payment:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABM EQUIPMENT	PARTS	116.13
ACCESS SYSTEMS	QUARTERLY CHARGES	605.27
ADVANCED SYSTEMS	QUARTERLY CHARGES	124.79
ALLIANCE TECHNOLOGY LLC	PORTABLE BATTERY	164.85
AMERICAN FAMILY LIFE	GROUP INS PAYABLE	1,752.69
TRENT ANDERSON	UNIFORM ALLOWANCE	85.59
B & B TRANSFORMER	3 PHASE	14,995.00
BAKER & TAYLOR COMPANY	BOOKS	912.25
BARCO PRODUCTS COMPANY	ENTRANCE MAT	236.70
BEAR CREEK GOLF COURSE	GOLF MEMBERSHIP	129.82
BEAR CREEK GOLF COURSE	FEDERAL FEMA FUNDS	38,831.87
BLACKHAWK SPRINKLERS	BACKFLOW TESTING	217.00
BLUE CROSS-BLUE SHIELD	GROUP INS PAYABLE	2,442.72
BLUE VALLEY PUBLIC SAFETY INC.	BATTERY CHARGER	1,848.00
BMC AGGREGATES LC	ROADSTONE	859.48
BOMGAARS SUPPLY	MISC SUPPLIES	419.02
BOMGAARS SUPPLY	MISC SUPPLIES	1,548.37
CAMPUS VIEW APARTMENTS	RENT/S ARMSTRONG	650.00
CAMPUS VIEW APARTMENTS	JAN & MARCH RENT/S ARMSTRONG	1,300.00
CENTRAL IA DISTRIBUTING	CLEANING SUPPLIES	250.50
CENTRAL LOCK & KEY	KEY FOBS	27.50
CLAPSADDLE GARBER ASSOCIATES	BEACON IMPROVEMENTS	1,040.48
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.30
COMPUTER SYSTEMS UNLIMITED	INSTALL PRINTER DRIVER	82.50
CONSUMER REPORTS	SUBSCRIPTION	32.10
CHRISTA COSGRIFF	REIMBURSE/LIBRARY ITEMS	186.11
CYBERSMITH ENGINEERING	MACHINE PROBES	300.00
D & D SALES	SAFETY EQUIP/A HINDERAKER	507.50
DELUXE	DEPOSIT TICKETS	34.63
DEMCO	OFFICE SUPPLIES	201.60
DGR ENGINEERING	PHASE 1B DIST IMPROVEMENTS	15,891.00
EFTPS	FED/FICA TAX	23,369.02

ELECTRONIC ENGINEERING	BATTERY PACKS	43.00
F C AMBULANCE	SHARED SCHEDULING SERVICE	500.00
F C CHAMBER OF COMMERCE	ANNUAL MEETING TABLE	175.00
F C EMPLOYEE ASSN	FLOWER FUND	41.00
F C MUN UTILITIES	UTILITIES	12,569.35
FARMER'S CO-OP ASSOC	FUEL	49.76
FARUS CONTRACTING	RENT REIMBURSE/TENANT# 27	95.00
FLETCHER-REINHARDT	ELECTRICAL SUPPLIES	1,090.46
G & H MOTOR PARTS	PARTS	52.45
G C DISTRIBUTING	BAGS	4,414.52
GLOBE GAZETTE	SUBSCRIPTION	480.50
GWORKS	UB INTERNET MODULE	1,190.00
H & S AUTO PARTS	CHUCK/FITTING	6.58
HERMEL WHOLESAL	WATER	32.09
NORMA J. GINTHER-HERTZER	MARCH 1ST CHECK	1,250.00
HUSKIE TOOLS	REPAIR CRIMPER	795.70
IA PUBLIC AIRPORT ASSN	MEMBERSHIP/R TRIMBLE	175.00
IOWA DEPT OF TRANSPORTATION	INTERNATIONAL 4900 TRUCK	8,000.00
IOWA PRISON IND	SIGNS	334.62
IOWA WATER MANAGEMENT	7675-WATER TREATMENT	985.00
IPERS	IPERS PAYABLE	32,295.15
J.D. POWER	SUBSCRIPTION	137.00
JOHNSON CONTROLS FIRE PROTECT	ALARM SERVICE	2,242.50
K.C. NIELSEN, LTD.	SNOW BLOWER PARTS	139.17
TODD LEWIS	LEASE PAYMENT	1,529.00
LINCOLN NATIONAL LIFE INS CO	GROUP INS PAYABLE	2,028.70
LUBE-TECH & PATNERS, LLC	MOBIL DELVAC 1640	1,985.18
MANUFACTURER'S INSURANCE AGY	INSURANCE ADDITION	2,337.00
MASON CITY RECYCLING	RECYCLING CHARGES	3,988.20
MENARDS	BLACK PIPE FITTINGS	616.49
METLIFE - GROUP BENEFITS	GROUP INS PAYABLE	239.51
MIRROR REPORTER	SUBSCRIPTION	65.00
MOVIE LICENSING USA	COMPLIANCE SITE LICENSE	243.00
N I A C O G	TRANSIT OPERATION	2,538.41
NELSON PLUMBING & HEAT	BOILER SERVICE	262.50
NEXT GENERATION	SYSTEM SUPPORT	1,370.25
NORTHERN SAFETY CO.	FILTER PACK	89.95
OUR IOWA	SUBSCRIPTION	19.98
PEOPLE	SUBSCRIPTION	118.26
MEDCO SUPPLY COMPANY	SHIPPING CHARGES	10.95
PHOENIX RENTALS	RENT REIMBURSE/TENANT #21	137.50
POLLARD WATER #3325	HYDRANT MARKERS	604.43
POWER LINE SUPPLY	HIGH VOLTAGE INSULATORS	503.07
QUILL CORPORATION	OFFICE SUPPLIES	219.34
QUILL CORPORATION	OFFICE SUPPLIES	48.97
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	25.00
SCHNEBL'S 66" "	FUEL	44.00
SCHNEIDER ELECTRIC SYSTEMS	FOXBORO CHARTS	650.99
ROBERT SNITZER	FUEL REIMBURSEMENT	11.25
TASC	FLEX PRE-TAX	1,021.09
TEST AMERICA LABORATORIES	TESTING	777.00
TREAS, ST OF IOWA	STATE TAXES	8,350.00
DICK TRIMBLE	SERVICES	3,820.33
U P S	UPS CHARGES	82.80
U.S. BANK	BOOKS/AUDIO BOOKS	2,191.66
US DEPT IF EDUCATION AWG	GARNISHMENT	222.84
UTILITY EQUIP CO	MISC PARTS	460.90
VALIC	DEF COMP- 457	475.00
VERIZON	PHONE SERVICE	36.86
WESCO RECEIVABLES CORP.	PROJECT SUPPLIES	6,137.04

WESTRUM LEAK DETECTION	LEAK DETECTION SERVICE	650.00
WINNEBAGO COUNTY SHERIFF	GARNISHMENT	296.98
Y M C A	YMCA	277.50
ZIEGLER, INC.	FILTER	14.88
TOTAL ACCOUNTS PAYABLE		221,012.45
PAYROLL CHECKS		69,273.24
**** PAID TOTAL ****		290,285.69
***** REPORT TOTAL *****		290,285.69

FUND RECAP:

FUND DESCRIPTION	CLAIMS
GENERAL FUND	130,965.07
ROAD USE	17,235.40
LOW/MOD INCOME	232.50
LIBRARY	77.66
CASEY'S STORE	30.47
WATER	16,149.02
SEWER	23,574.43
ELECTRIC	82,864.31
LANDFILL-GARBAGE	19,156.83
TOTALS	<u>290,285.69</u>

Moved by Wooldridge, seconded by Pehrson, to adjourn the meeting at 7:44 p.m. Motion carried unanimously.

ATTEST:

Barbara Smith, City Administrator

Byron Ruiter, Mayor