

REGULAR MEETING
March 18, 2019

The City Council of the City of Forest City, Iowa, met in regular session on March 18, 2019, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Mayor Ruitter announced that this was the time and the place for a Public Hearing regarding the proposed amendment to the Forest City Urban Revitalization Areas. Since there were no written objections, nor were any oral objectors present at the meeting, the Mayor declared the meeting to be closed at 7:01 p.m.

Mayor Ruitter announced that this was the time and the place for a Public Hearing regarding the Proposed Plans, Form of Contract and Estimate of Costs for the Electric Distribution Improvements Project – Phase 1B. Since there were no written objections, nor were any oral objectors present at the meeting, the Mayor declared the meeting to be closed at 7:01 p.m.

Councilmembers present at roll call included: Buffington, Davis (via web conference), Holland, Mikes, Pehrson and Zehren (via web conference). Absent: Wooldridge.

Under Public Forum, Carla Corcoran expressed concern about the proposed housing code. The Mayor invited her to attend the Rental Inspection Housing Program meeting on March 25th.

Moved by Zehren, seconded by Buffington, to approve the consent agenda, as follows:

1. Agenda (3/18/19)
2. Council Minutes (3/4/19)
3. Board & Committee Minutes, as follows: Heritage Park (3/5/19), Planning & Zoning Commission (3/13/19), Airport Commission (3/12/19), Park Board (3/11/19)
4. List of Claims

Motion carried unanimously.

Councilmember Zehren introduced Resolution 18-19-56, A RESOLUTION ADOPTING THE 2019 AMENDMENTS TO THE FOREST CITY URBAN REVITALIZATION AREAS and moved its adoption, which was seconded by Councilmember Pehrson. Roll call vote – Ayes, with Mikes abstaining. Whereupon the Mayor declared Resolution 18-19-56 duly adopted.

Electric Department Manager Duane Kuhn led the discussion regarding the DGR Letter of Award Recommendation and Bid Tabulation. Per Kuhn, bids ranged from \$550,258.65 to \$869,093.74. Councilmember Holland introduced Resolution 18-19-57, A RESOLUTION MAKING AWARD OF A CONTRACT FOR THE ELECTRIC DISTRIBUTION IMPROVEMENTS – PHASE 1B PROJECT FOR FOREST CITY, IOWA and moved its adoption, which was seconded by Councilmember Mikes. Roll call vote – all Ayes. Whereupon the Mayor declared Resolution 18-19-57 duly adopted. The low bid of \$550,258.65 was accepted from Perrin Directional Drilling LLC, Cherokee, Iowa.

Electric Department Manager Duane Kuhn asked the Council to approve repairs of the Fairbanks Morse engine at the Light Plant, in the amount of \$42,000. Moved by Holland, seconded by Zehren, to approve the engine repairs. Motion carried unanimously.

The following invoices were approved for payment:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADVANCED DOOR SYSTEMS	PARTS/LABOR	350.96
ADVANCED DOOR SYSTEMS	PARTS/SERVICE	120.00
ADVANCED SYSTEMS	MAINTENANCE	97.10
ADVANCED SYSTEMS	LEASE PAYMENT	105.43
AGVANTAGE FS	HYDRAULIC FLUID	1,312.56
TRENT ANDERSON	SAFETY CLOTHING	42.79
ARAMARK	LAUNDRY SERVICE	352.14
BILL'S FAMILY FOODS	MSIC SUPPLIES	76.85
BLACK HILLS ENERGY	GAS FOR HEAT	7,559.11
BOMGAARS SUPPLY	MISC SUPPLIES	269.45
CANON FINANCIAL SERVICES	LEASE PAYMENT	148.66
CENTRAL IA DISTRIBUTING	MISC SUPPLIES	268.00
CLAPSADDLE GARBER ASSOCIATES	ROTATING BEACON IMPROVEMENT	1,170.96
COLLECTION SERVICE CENTER	CHILD SUPPORT	254.30
CSG FORTE PAYMENTS, INC.	CREDIT CARD EQUIPMENT	299.37
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	156,063.83
DAVE'S AUTO SERVICE	TOWING/STORAGE	275.00
DIAMOND VOGEL	PAINT/SUPPLIES	790.71
DIVISION OF LABOR	ANNUAL INSPECTION	175.00
DXP ENTERPRISES, INC.	OIL/GREASE	3,213.64
EDDY'S GLASS & DOOR	DOOR HANDLE/KEYS	91.00
EFTPS	FED/FICA TAX	24,760.59
ELECTRONIC ENGINEERING	LIGHT PLANT PAGERS	1,702.00
ELSMORE SWIM SHOP	SWIM SUPPLIES	139.45
ENCORE ENERGY	NAT GAS BOILER	3,726.30
F C CHAMBER OF COMMERCE	HOTEL/MOTEL	6,989.30
F C ECON DEVEL CORP	HOTEL/MOTEL	2,329.77
FARMER'S CO-OP ASSOC	FUEL	9,773.06
FARUS CONTRACTING	RENT REIMBURSE/TENANT #19	245.00
FARUS CONTRACTING	RENT REIMBURSE/TENANT #15	95.00
FOREST CITY AUTO CENTER	FUEL CAP	21.39
FOREST CITY VET CLINIC	CANINE SUPPLIES	135.90
G & H MOTOR PARTS	PARTS	806.33
GWORKS	USER GROUP MEETING	260.00
H & S AUTO PARTS	PARTS	25.24
HASTINGS FIBER GLASS PRODUCTS	PRUNER HEAD	109.55
MIKE HAUGEN	FUEL/MEAL REIMBURSEMENT	228.31
HAWKINS INC	CHEMICALS	1,285.75
HOLLAND CONTRACTING	SNOW REMOVAL	312.50
HOLLAND CONTRACTING	TIRES	1,400.00
HYGIENIC LAB ACCTS RECEIVABLE	TESTING	1,258.00
IA ASSN OF MUN UTIL	NCISA	1,456.19
SIMMERING-CORY/IA CODIFICATION	FEB 2019 SUPPLEMENT	749.00
IRBY	ELECTRICAL SUPPLIES	333.48
JOANS UPHOLSTERY	HEAT HOUSER REPAIR	48.15
K I O W	SNOW EVENT	353.34
K.C. NIELSEN, LTD.	PARTS	346.12
KAISER AUTO REPAIR	FUEL PUMP	557.04
KNORR ELECTRIC	INSPECTION FEE	20.00
LANDFILL OF NORTH IOWA	LANDFILL CHARGES	8,445.43
MANUFACTURER'S BANK	RENT REIMBURSE/TENANT #29	187.50
MARTINEZ PROPERTIES	RENT REIMBURSE/TENANT #30	112.50
MENARDS	MISC SUPPLIES	62.75
RON MILLER	OFFICIAL	800.00
NEW YORK LIFE	GROUP INS PAYABLE	350.12
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	1,194.73

NORTH IA LUMBER & DESIGN	INSULATION	62.83
OUTLAW TRUCK PARTS	PARTS	71.59
PETTY CASH	REIMBURSE PETTY CASH	66.95
PETTY CASH	REIMBURSE PETTY CASH	37.50
PHOENIX RENTALS	RENT REIMBURSE/TENANT #26	150.00
POWER LINE SUPPLY	GUARD RISER	2,172.75
PRAIRIE ENERGY CO-OP	UTILITIES	139.87
PRESTO-X	SERVICES	86.00
QUILL CORPORATION	OFFICE SUPPLIES	198.96
RESCO	PROJECT SUPPLIES	9,158.65
RHODE ISLAND NOVELTY	REC SUPPLIES	153.06
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	45.00
BRANDON SCHMIDT	FUEL REIMBURSEMENT	25.01
SHOPKO STORES OPERATING CO	MINI FRIG	139.99
KEVIN SWANSON	PART REIMBURSEMENT	57.84
TASC	FLEX PRE-TAX	1,021.09
DICK TRIMBLE	SERVICES	3,834.02
UMMEG	STS COSTS	16,943.94
UMMEG-RUGBY	RUGBY FARM	9,244.74
US DEPT IF EDUCATION AWG	GARNISHMENT	279.69
VALIC	DEF COMP- 457	475.00
VERIZON	PHONE SERVICE/DEVICE	68.36
VESSCO	ROTOR ASSMEBLY	517.22
VISUAL COMMUNICATION SERVICES	MEET & GREET SIGN	84.62
VOLTMER	PAY EST #1/ROTATING BEACON	32,385.50
SANDY WAGNER	SERVICES	250.00
WCTA	SERVICES	1,632.77
WESCO RECEIVABLES CORP.	PROJECT SUPPLIES	55,877.42
WESTRUM LEAK DETECTION	LEAK DETECTION SERVICE	650.00
WINNEBAGO COUNTY SHERIFF	GARNISHMENT	142.81
ZIEGLER, INC.	PARTS/SERVICE	357.94
TOTAL ACCOUNTS PAYABLE		379,987.77
PAYROLL CHECKS		72,469.42
**** PAID TOTAL ****		452,457.19
***** REPORT TOTAL *****		452,457.19

FUND RECAP:

FUND DESCRIPTION	CLAIMS
GENERAL FUND	94,317.06
DRUG FORFEITURE	19.99
GRANT ADMINISTRATION	25.50
ROAD USE	18,435.91
HOTEL/MOTEL FUND	9,319.07
LOW/MOD INCOME	790.00
LIBRARY	505.62
WATER	11,446.43
SEWER	14,383.54
ELECTRIC	283,066.79
LANDFILL-GARBAGE	20,147.28
TOTALS	<u>452,457.19</u>

MONTHLY FUND RECAP (January 2019)

FUND	DESCRIPTION	RECEIPTS
001	General	\$ 90,526.61
004	Park Improvement	\$ 2,000.00

006	Grant Administration	\$	500.00
110	Road Use	\$	45,290.32
112	Employee Benefits	\$	2,181.06
119	Emergency	\$	163.22
121	Local Option Sales Tax	\$	35,891.92
125	TIF	\$	2,018.03
200	Debt Service	\$	2,420.83
600	Water	\$	57,863.27
610	Sewer	\$	72,442.05
630	Electric	\$	508,048.66
670	Landfill/Garbage	\$	41,747.11
740	Storm Sewer	\$	11,712.05
	TOTAL ALL FUNDS	\$	872,805.13

MONTHLY FUND RECAP (February 2019)

FUND	DESCRIPTION	RECEIPTS
001	General	\$ 107,406.32
004	Park Improvement	
006	Grant Administration	\$ 20,000.00
110	Road Use	\$ 45,252.38
112	Employee Benefits	\$ 772.71
119	Emergency	\$ 57.83
121	Local Option Sales Tax	\$ 33,703.34
200	Debt Service	\$ 1,196.73
309	Motel Project	\$ 4,117.93
600	Water	\$ 57,078.52
610	Sewer	\$ 73,810.20
630	Electric	\$ 436,943.95
670	Landfill/Garbage	\$ 38,019.50
740	Storm Sewer	\$ 11,694.54
	TOTAL ALL FUNDS	\$ 830,053.95
	February 2019 Net Salaries	\$ 139,145.71
	March 2019 Net Salaries	\$ 145,785.80

Moved by Mikes, seconded by Buffington, to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

ATTEST:

Valerie Monson, Deputy Clerk

Byron Ruiter, Mayor