

REGULAR MEETING
June 3, 2019

The City Council of the City of Forest City, Iowa, met in regular session on June 3, 2019, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Councilmembers present at roll call included: Buffington, Davis, Holland, Mikes, Pehrson and Wooldridge.
Absent: Zehren.

Marcia Tweeten spoke under public forum regarding committee minutes.

Beth Bilyeu presented her Forest City Economic Development report for those in attendance and highlighted working on the proposed new hotel.

Moved by Buffington, seconded by Mikes, to approve the consent agenda, as follows:

1. Agenda (6/03/19)
2. Council Minutes (5/20/19)
3. Board & Committee Minutes, as follows:
 - a. Airport Commission (5/14/19)
 - b. Heritage Park (5/21/19)
 - c. Housing Commission (5/28/19)
 - d. Chamber Director Report
 - e. Grow Forest City Director Report
4. List of Claims
5. Class C Beer Permit for Casey's General Store #1798

Motion carried unanimously.

Steve Gilbert, owner of Rural Housing 360 and a rural housing advocate, explained the Housing 360 program for those in attendance. He stated he is trying to be part of the housing shortage solution and is not asking for tax abatement. The Rural Housing 360 program focuses on helping the "workforce middle" find and build an affordable, energy efficient home. Per Mr. Gilbert, solving the housing issue takes a team effort between community, creativity, employers, local contractors, local banks and home buyers. As Forest City already has a dollar lot program in place, we have a head start in this effort. If interested, a letter of intent is needed. The Mayor and Council thanked Mr. Gilbert for the information presented.

Street Superintendent Mike O'Rourke asked the Council's consideration in purchasing a camera system for the compost site. Bids were received from River City Communications, Iowa Surveillance and Electronic Engineering. Buffington moved to approve the River City proposal in an amount not to exceed \$5,000, which was seconded by Davis. Motion failed, with only Holland voting aye. Moved by Mikes, seconded by Wooldridge, to reevaluate the River City Communications proposal. Motion carried unanimously.

Street Superintendent Mike O'Rourke asked the Council to approve Pay Estimate No. 3 in the amount of \$110,255.92 to Heartland Asphalt, Mason City, Iowa, for work on the 2018 Street & Utility Improvements Project. Moved by Wooldridge, seconded by Holland, to approve Pay Estimate No. 3. Motion carried unanimously.

Electric Department Manager Duane Kuhn asked the Council to approve Pay Estimate No. 1 in the amount of \$143,086.27 to Perrin Directional Drilling, LLC, for work on the Electric Distribution Improvements – Phase 1B Project. Moved by Holland, seconded by Wooldridge, to approve Pay Estimate No. 1. Motion carried unanimously.

Councilmember Davis introduced Resolution 18-19-71, A RESOLUTION APPOINTING THREE CITIZENS TO WORK WITH THE HOUSING COMMITTEE ON THE PROPOSED HOUSING CODE, and moved its adoption, which was seconded by Councilmember Wooldridge. Roll call vote – all ayes. Whereupon the Mayor declared Resolution 18-19-71 duly adopted. Theresa Coombs, Megan Jakoubek and Joe Farus will be on the committee, with Bethany Farus serving as alternate.

Under staff reports, Police Chief Tom Montgomery noted the Police Department will be setting a pet registration day in July. Mayor Ruitter noted there will be a Mayor Meet & Greet on Wednesday, June 19th, from 10:30 – 11:30 at the Senior Center.

The following invoices were approved for payment:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AIRGAS	CARBON DIOXIDE	72.28
TRENT ANDERSON	UNIFORM ALLOWANCE	60.91
ARROW PRINTING	ENVELOPES	197.11
BAKER & TAYLOR COMPANY	BOOKS	884.22
BEAR CREEK GOLF COURSE	GOLF MEMBERSHIP	315.85
BLUE CROSS-BLUE SHIELD	GROUP INS	2,547.70
BOMGAARS SUPPLY	MISC SUPPLIES	1,038.10
BOOKLIST	SUBSCRIPTION	99.00
CCP INDUSTRIES	PREMATEX JUMBO ROLL	209.06
CITY OF FOREST CITY	SPECIAL PICK UPS	25.12
COMPUTER SYSTEMS UNLIMITED	SERVICE	165.00
CHRISTA COSGRIFF	SUMMER READING ITEMS	385.71
CRESCENT ELECTRIC	ELECTRICAL SUPPLIES	154.40
CULVER HAHN	ELECTRICAL SUPPLIES	393.03
D & D SALES	INITIAL ISSUE/S SCHULTZ	354.00
DALE'S BODY SHOP	WINDOW GLASS REPLACEMENT	372.00
DEMCO	OFFICE SUPPLIES	286.18
DGR ENGINEERING	PHASE 1B DISTRIB IMPRV	30,943.88
DORSEY & WHITNEY, LLP	URBAN REVIT AMEND/ORDINANCE	4,000.00
EAGLE ENGRAVING, INC.	ID TAG ENGRAVING	109.40
ELECTRONIC ENGINEERING	EARPIECE	71.07
F C CHAMBER OF COMMERCE	REBATE/J SCHLOE	100.00
F C EMPLOYEE ASSN	FLOWER FUND	62.25
F C MUN UTILITIES	UTILITIES	11,330.87
FAIRBANKS MORSE	REPAIR #6 ENGINE	1,786.90
FARMER'S CO-OP ASSOC	FUEL	134.56
FARUS CONTRACTING	RENT REIMBURSE/TENANT #27	95.00
FLETCHER-REINHARDT	ELECTRICAL SUPPLIES	578.34
G & H MOTOR PARTS	PARTS	86.28
G C DISTRIBUTING	BAGS	4,023.36
CHAD GERDES	UNIFORM ALLOWANCE	200.00
GRAINGER	HARD HAT CHIN STRAPS	174.96
JESSE GROVES	UNIFORM ALLOWANCE	66.96
HACH CHEMICAL CO	CHEMICALS	775.18
HEARTLAND ASPHALT	PAY REQUEST #3	110,255.92

HERMEL WHOLESAL	WATER	32.09
HMR SUPPLIES	STEEL COVER	88.72
HOTSY EQUIPMENT	PARTS/LABOR	337.04
HYGIENIC LAB ACCTS RECEIVABLE	ASBESTOS TESTING	220.00
IA DIVISION OF LABOR SERVICES	BOILER INSPECTION	40.00
INTERSTATE ALL BATTERY CENTER	BATTERIES	11.70
INTERSTATE MOTOR TRUCKS	AIR CONTROL VALVE	126.30
IOWA FIRE CHIEFS' ASSOCIATION	ANNUAL DUES	50.00
IOWA ONE CALL	SERVICES	121.70
IRBY	PROJECT TRANSFORMERS	3,216.42
LAKE MILLS GRAPHIC	SUBSCRIPTION	43.00
LAKESIDE CONSTRUCTION	HYDROSEEDING	2,500.00
LEVI LECKRONE	UNIFORM ALLOWANCE	178.64
LINCOLN NATIONAL LIFE INS CO	GROUP INS PAYABLE	1,957.29
LUBE-TECH & PATNERS, LLC	ENGINE OIL	1,989.18
LUBRICATION ENGINEERS, INC,	ENGINE #6 TURBO OIL	185.92
MANUFACTURER'S BANK	RENT REIMBURSE/TENANT #29	187.50
MASON CITY RECYCLING	RECYCLING CHARGES	3,988.20
MCMASTER CARR	MISC PARTS	4,135.56
MERCY CLINICS	PRE-EMPLOYMENT DRUG PHYSICAL	494.00
METLIFE - GROUP BENEFITS	GROUP INS PAYABLE	214.64
MIDWEST BREATHING AIR, LLC	ANNUAL TESTING	774.69
MY-LOR. INC.	ID TAG	11.76
NELSON PLUMBING & HEAT	BOILER RELIEF VALVE	129.89
NORTH CENTRAL LABS	CHEMICALS	269.82
NORTH CENTRAL SALES & SERVICE	DUMP TRUCK TOW/REPAIR	1,388.54
NORTH IA LUMBER & DESIGN	LUMBER	35.40
PERRIN DIRECTIONAL DRILLING	ELEC IMPROVEMENTS PHASE 1B	143,086.27
PETTY CASH	POOL/CONCESSION START UP	400.00
POWER DYNAMICS	PIPE SEALS	734.02
POWER LINE SUPPLY	PROJECT MATERIALS	875.96
QUILL CORPORATION	OFFICE SUPPLIES	383.94
QUILL CORPORATION	OFFICE SUPPLIES	73.77
DALE RAYHONS	UNIFORM ALLOWANCE	213.90
RESCO	PROJECT SUPPLIES	6,583.85
RICK BURRESS	ABATEMENT MOWING	75.00
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	25.00
SCHNEBLY'S 66" "	PARTS/SERVICE #172	100.92
SHERWIN-WILLIAMS CO.	TRAFFIC PAINT	5,034.45
STATE PUBLIC DEFENDER'S OFFICE	LEGAL FEES	300.00
TEST AMERICA LABORATORIES	TESTING	987.00
THOMPSON PUBLIC LIBRARY	TRUSTEE TRAINING	16.81
U P S	UPS CHARGES	90.08
USA BLUE BOOK	CURB BOX REPAIR	113.34
UTILITY EQUIP CO	BACK FLOW REGULATOR	171.00
VALIC	DEF COMP- 457	475.00
VERIZON	CELL SERVICE	36.86
VERIZON	CELL SERVICE	36.86
VERIZON	PHONE SERVICE	828.33
VERIZON	CELL SERVICE	36.82
WEAVER'S LEATHER STORE, INC.	BOOTS/R EIDEN	178.95
WESCO RECEIVABLES CORP.	ELECTRICAL SUPPLIES	9,115.32
WINNEBAGO COUNTY SHERIFF	SERVICE FEE/#19-000212	44.00
Y M C A	YMCA	259.00
TOTAL ACCOUNTS PAYABLE		365,359.05
PAYROLL CHECKS		75,950.97
**** PAID TOTAL ****		441,310.02
***** REPORT TOTAL *****		441,310.02

Moved by Wooldridge, seconded by Davis, to adjourn the meeting at 8:29 p.m. Motion carried unanimously.

ATTEST:

Barbara Smith, City Administrator

Byron Ruitter, Mayor