

**REGULAR MEETING  
November 18, 2019**

The City Council of the City of Forest City, Iowa, met in regular session on November 18, 2019, at 7:00 p.m. in the Council Chambers of City Hall, 305 North Clark Street, Forest City, Iowa.

Mayor Byron Ruitter called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Mayor Ruitter announced it was the time and place for a public hearing on the Prairie View Estates Development Agreement Amendment. Since there were no written objections, nor were any oral objectors present at the meeting, the Mayor declared the meeting to be closed at 7:03 p.m.

Councilmembers present at roll call included: Buffington, Holland, Mikes, Pehrson, and Zehren. Absent: Davis, Wooldridge.

Moved by Zehren, seconded by Holland, to approve the consent agenda, as follows:

1. Agenda (11/18/19)
2. Council Minutes (11/4/19)
3. Board & Committee Minutes, as follows:
  - a. Heritage Park (11/5/19)
  - b. Airport Commission (11/12/19)
  - c. Landfill of North Iowa (10/8/19)
  - d. Boman Fine Arts Center Committee (11/14/19)
4. List of Claims
5. Class C Liquor License for Ay Jalisco, Class E Liquor License for Uptown Liquor, and Class C Liquor License for Shooterz (pending dram shop)

Motion carried unanimously.

City Administrator Barbara Smith asked the Council to approve the City of Forest City's Annual Financial Report for Fiscal Year 2019. Moved by Mikes, seconded by Buffington, to approve the FY 2019 Annual Financial Report. Motion carried unanimously.

Forest City Economic Development Director Beth Bilyeu provided an Industrial Marketing Presentation for those in attendance. The Mayor and Council thanked Ms. Bilyeu for the information presented.

Councilmember Zehren introduced Resolution No. 19-20-27, A RESOLUTION AUTHORIZING \$75,000 IN TIF FUNDS TO BE TRANSFERRED TO FOREST CITY ECONOMIC DEVELOPMENT TO BE USED FOR A FOREST CITY INDUSTRIAL, SMALL BUSINESS, AND WORKFORCE MARKETING PLAN and moved its adoption. Councilmember Pehrson seconded the motion to adopt. Roll call vote – all ayes. Whereupon the Mayor declared the resolution duly adopted.

Electric Department Supervisor Duane Kuhn asked the Council for approval to purchase a bucket truck from ABM Equipment & Supply, Hopkins, Minnesota, in the amount of \$123,702 for the Line Department. Moved by Buffington, seconded by Pehrson, to approve the purchase. Kuhn stated that lead time on this vehicle is approximately nine months after placing the order. Motion carried unanimously.

Councilmember Mikes introduced Resolution No. 19-20-28, A RESOLUTION APPROVING AMENDMENT NO. 3 TO THE AGREEMENT FOR THE PRIVATE DEVELOPMENT BETWEEN PRAIRIEVIEW LAND DEVELOPMENT, LLC AND THE CITY OF FOREST CITY, IOWA, and moved its adoption. Councilmember Holland seconded the motion to adopt. Roll call vote – all ayes. Whereupon the Mayor declared the resolution duly adopted.

Moved by Holland, seconded by Pehrson, to approve Pay Request No. 8 in the amount of \$59,945.48 to Heartland Asphalt, Inc., Mason City, Iowa, for work on the 2018 Street & Utility Improvements Project. Motion carried unanimously.

No one spoke under public forum.

The following invoices were approved for payment:

| <b>CLAIMS REPORT</b>           |                             |               |
|--------------------------------|-----------------------------|---------------|
| <b>VENDOR</b>                  | <b>REFERENCE</b>            | <b>AMOUNT</b> |
| ADVANCED DOOR SYSTEMS          | LINE SHED DOOR REPAIR       | 631.20        |
| ADVANCED SYSTEMS               | MAINTENANCE                 | 52.66         |
| AXON ENTERPRISE, INC.          | TRAINING CARTRIDGES         | 732.00        |
| BERGLAND & CRAM                | CONSTRUCTION ADMIN          | 1,237.50      |
| BLACK HILLS ENERGY             | GAS FOR HEAT                | 1,594.59      |
| BLUE CROSS-BLUE SHIELD         | GROUP INS PAYABLE           | 2,795.88      |
| BMC AGGREGATES LC              | ROADSTONE                   | 50.02         |
| CANON FINANCIAL SERVICES       | LEASE PAYMENT               | 148.66        |
| CENTRAL IA DISTRIBUTING        | MISC SUPPLIES               | 422.80        |
| COLLECTION SERVICE CENTER      | CHILD SUPPORT               | 314.30        |
| CONTINENTAL RESEARCH           | TEFLA PENT/PADS             | 436.99        |
| CREATIVE PRODUCT SOURCING      | DARE SUPPLIES               | 56.65         |
| CROWN PRODUCTS, INC.- KANSAS   | FILTERS                     | 522.27        |
| DAIRYLAND POWER CO-OP          | PURCHASED ENERGY            | 142,421.51    |
| DIGITAL ALLY                   | MIRROR ASSEMBLY             | 395.00        |
| DOLLAR GENERAL-REGIONS 410526  | MISC SUPPLIES               | 12.00         |
| EFTPS                          | FED/FICA TAX                | 23,950.59     |
| ELLIOTT EQUIPMENT              | 2007 Sterking Acterra       | 48,500.00     |
| ELLIOTT EQUIPMENT              | SWITCH ASSEMBLY             | 96.66         |
| ENCORE ENERGY                  | UTILITIES                   | 1,697.90      |
| F C CHAMBER OF COMMERCE        | REBATE/L HAGEN              | 200.00        |
| FASTENAL                       | MISC PARTS/SUPPLIES         | 168.25        |
| FLETCHER-REINHARDT             | ELECTRICAL SUPPLIES         | 1,960.45      |
| FOREST CITY FORD               | LUBE/OIL/FILTER             | 59.65         |
| FOREST CITY HOMES              | RENT REIMBURSE/TENANT #31   | 162.50        |
| FOREST CITY VET CLINIC         | CANINE SUPPLIES             | 98.82         |
| G & H MOTOR PARTS              | PARTS                       | 3,155.99      |
| GIFTS SEW SWEET                | D PRICE/UNIFORM ALLOWANCE   | 60.85         |
| GWORKS                         | ANNUAL LICENSE              | 5,558.71      |
| H & S AUTO PARTS               | BLOWER MOTOR ASSEMBLY       | 109.50        |
| HEARTLAND ASPHALT              | PAY REQUEST #8              | 59,945.48     |
| HMR SUPPLIES                   | COVER PLATE FLANGES         | 282.06        |
| SIMMERING-CORY/IA CODIFICATION | OCT 2019 SUPPLEMENT         | 562.00        |
| IOWA DEPT OF NATURAL RESOURCES | CERTIFICATION/M HAUGEN      | 80.00         |
| IOWA PRISON IND                | NO PARKING SIGNS            | 197.67        |
| K I O W                        | WATER FLUSHING              | 319.14        |
| KAISER AUTO REPAIR             | REPLACE STRUTS              | 494.12        |
| LANDFILL OF NORTH IOWA         | LANDFILL CHARGES            | 5,539.00      |
| LUX LIVING, LLC                | FIRST HALF RENTAL REHAB PMT | 3,500.00      |
| LYLE'S SALES & SERVICE         | GATOR BLADES                | 47.70         |
| MANUFACTURER'S INSURANCE AGY   | INSURANCE                   | 3,333.75      |
| MASON CITY RECYCLING           | RECYCLING CHARGES           | 981.60        |
| NATHAN MAYLAND                 | REFUND/BUILDING PERMIT      | 25.00         |
| MCMASTER CARR                  | GASKET PUNCH SET            | 625.80        |

|                                |                             |            |
|--------------------------------|-----------------------------|------------|
| MENARDS                        | MISC SUPPLIES               | 13.79      |
| MERCHANT JOB TRAINING & SAFETY | BOOK 2 - L LECKRONE         | 550.00     |
| MERCY CLINICS                  | PRE-EMPLOY PHYSICAL         | 77.00      |
| MIDWEST WHEEL COMPANIES        | AIR FITTING                 | 11.56      |
| MOSAIC                         | RENT REIMBURSE/TENANT #38   | 250.00     |
| N I A C O G                    | TRANSIT OPERATION           | 3,501.93   |
| NELSON PLUMBING & HEAT         | HVAC/VISITORS CENTER        | 7,715.43   |
| NEW YORK LIFE                  | GROUP INS PAYABLE           | 350.12     |
| NEXT GENERATION                | SYSTEM SUPPORT              | 197.92     |
| NO IA MEDIA GROUP              | ADV/LEGAL PUBLICATIONS      | 1,324.90   |
| NO IA PLUMBING, HEATING & ELEC | SERVICE CALL                | 70.00      |
| NO IA PLUMBING, HEATING & ELEC | FURNANCE INSTALL            | 10,255.55  |
| NORTH IA LUMBER & DESIGN       | STREET LIGHTING             | 706.18     |
| OLD DOMINION BRUSH             | SWEEPER BROOM               | 470.88     |
| PAYROLLFORMS.COM               | TIME & PAY FORMS            | 113.90     |
| PESTICIDE BUREAU - IDALS       | APPLICATOR LICENSE          | 25.00      |
| PRAIRIE ENERGY CO-OP           | UTILITIES                   | 122.08     |
| QUILL CORPORATION              | OFFICE SUPPLIES             | 194.38     |
| REJUVENATION PROPERTIES LLC    | RENT REIMBURSE/TENANT #37   | 200.00     |
| RIHM KENWORTH                  | SWITCHES                    | 20.74      |
| RIVER CITY COMMUNICATIONS      | MONTHLY SECURITY            | 45.00      |
| STETSON BUILDING PRODUCTS LLC  | CURING BLANKET              | 249.88     |
| STREICHER'S                    | UNIFORMS                    | 4.00       |
| TASC                           | FLEX PRE-TAX                | 803.32     |
| DICK TRIMBLE                   | SERVICES                    | 3,922.42   |
| UMMEG                          | FOREST CITY SOLAR PROJECT   | 37,078.53  |
| UMMEG-RUGBY                    | RUGBY FARM                  | 33,381.31  |
| UNITY POINT CLINIC             | DRUG SCREENS                | 84.00      |
| USA BLUE BOOK                  | COUPLINGS                   | 156.49     |
| VERMEER SALES & SERVICE INC.   | HOSE/HANDLE                 | 910.00     |
| WCTA                           | SERVICES                    | 1,545.41   |
| WESCO RECEIVABLES CORP.        | END CAPS                    | 216.57     |
| WHEELER WORLD                  | SERVICE WORK                | 28,896.08  |
| WINNEBAGO COUNTY EXTENSION     | TRAINING EXPENSE/T ESPELAND | 35.00      |
| YOHNCO                         | CONCRETE/N GOLF COURSE      | 1,014.00   |
| **** PAID TOTAL ****           |                             | 448,050.59 |
| **** REPORT TOTAL ****         |                             | 448,050.59 |

### FUND RECAP:

| FUND DESCRIPTION        | CLAIMS            |
|-------------------------|-------------------|
| GENERAL                 | 39,962.04         |
| ROAD USE                | 4,621.65          |
| LOW/MOD INCOME          | 4,112.50          |
| 2018-20 STREET PROJECTS | 59,945.48         |
| LIBRARY                 | 1,271.25          |
| CASEY'S                 | 7,715.43          |
| WATER                   | 4,360.89          |
| SEWER                   | 4,587.23          |
| ELECTRIC                | 262,130.42        |
| LANDFILL/GARBAGE        | 58,872.82         |
| STORM WATER             | 470.88            |
| TOTALS                  | <u>448,050.59</u> |

Moved by Zehren, seconded by Mikes, to adjourn the meeting at 7:54 p.m. Motion carried unanimously.

ATTEST:

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Barbara Smith, City Administrator

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Byron Ruiter, Mayor