



Regular Council Meeting

Minutes

Tuesday, January 3, 2023, at 7:00 pm

MEETING LOCATION

CITY HALL COUNCIL CHAMBERS, 305 NORTH CLARK STREET, FOREST CITY, IA

1. CALL TO ORDER

Minutes:

The meeting was called to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Minutes: Councilmembers present at roll call included: Buffington, Carper, Mikes, Tweeten, Welch, Wooldridge. Councilmember Davis was present via telecom. Absent: None.

4. APPROVAL OF THE CONSENT AGENDA

Minutes: Moved by Wooldridge, seconded by Tweeten, to approve the consent agenda. Motion carried unanimously.

a. Agenda

b. Approve Council Minutes - 12/19/22

c. Accept Board & Committee Minutes - Oakland Cemetery

d. Approve Invoices

e. Approve Licenses & Permits - Approve Class E Retail Alcohol License (LE) for Hy-Vee

5. BUSINESS

a. Set a Date for Fiscal Year 2024 Budget Workshop

Minutes: City Administrator Daisy Huffman asked the Council for input regarding setting a date/time for the Fiscal Year 2024 Budget Workshop. The Workshop will be held January 30, 2023, at 6:30 p.m. in the Council Chambers of City Hall, Forest City, Iowa.

b. Resolution 22-23-28 Approving 2023 City & Mayor Appointments and Council Committees

Minutes: Councilmember Buffington introduced Resolution 22-23-28, a Resolution Approving 2023 City & Mayor Appointments and Council Committees and moved its adoption. Councilmember Welch seconded the motion to adopt. The roll was called, and the vote was Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Wooldridge. Nays: None. Absent: None. Whereupon the Mayor declared the resolution duly adopted.

c. Resolution 22-23-29 Establishing Strategic Priority Goals

Minutes: Councilmember Wooldridge introduced Resolution 22-23-29, A Resolution Establishing Strategic Priority Goals and moved its adoption. Councilmember Davis seconded the motion to adopt. The roll was called, and the vote was Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Wooldridge. Nays: None. Absent: None. Whereupon the Mayor declared the resolution duly adopted.

d. Discuss Golf Course Infrastructure Financing Options

Minutes: The Mayor and Council discussed Bear Creek Golf Course Infrastructure Financing Options. Consensus was for a maximum annual allocation of \$50,000 for 10 years. Yearly review and approval will be required. CA Huffman will move forward finalizing the Golf Course Management Agreement.

6. STAFF REPORTS

7. PUBLIC FORUM

Minutes: Eva Rosas updated the Mayor and Council on her Trap, Neuter, Return (TNR) Program, which is going very well. She asked the Council for assistance in seeking a temporary location to receive donations (blankets, pet food, etc.), until a permanent location is established. Eva also noted their motto SMILE, which is Spiritually Motivated Individuals Loving Every Day. The Mayor and Council wished Eva well in her endeavors.

8. ADJOURNMENT

Minutes: Moved by Wooldridge, seconded by Welch, to adjourn the meeting at 7:42 p.m. Motion carried unanimously.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AGVANTAGE FS	BULK 15W40 OIL	1,894.13
AMERICAN FAMILY LIFE	INSURANCE	890.30
TRENT ANDERSON	UNIFORM ALLOWANCE	51.33
BMC AGGREGATES LC	ROADSTONE	637.09
BOMGAARS SUPPLY	COFFEE MAKER	733.10
BROWN SUPPLY	METER COUPLINGS	304.00
CITY OF FOREST CITY	PROJECT SHARE/J HOLLAND	300.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	57.23
COMPUTER SYSTEMS UNLIMITED	COMPUTER SERVICE	60.00
CONTINENTAL RESEARCH	BLUE THUNDER	249.72
CORE & MAIN LP	PARTS	283.29
CHRISTA COSGRIFF	REIMBUSE OPEN HOUSE SUPPLIES	288.02
CREATIVE PRODUCT SOURCING	DARE SHIRTS	61.60
CULVER HAHN	LENS FOR RECESSED LIGHTS	93.60
EDDY'S GLASS & DOOR	SERVICE CALL	192.75
EFTPS	FED/FICA TAX	26,854.38
ELECTRONIC ENGINEERING	PAGER	913.70
ELLE DECOR	SUBSCRIPTION	37.42
F C CHAMBER OF COMMERCE	REBATE/T OULMAN	50.00
F C CHAMBER OF COMMERCE	WELLNESS BUCKS	525.00
F C EMPLOYEE ASSN	FLOWER FUND	45.00
F C LIBRARY	LIBRARY DONATE	24.50
F C MUN UTILITIES	UTILITIES	12,816.38
FARM & HOME PUBLISHERS	WINNEBAGO/HANCOCK CO. BOOKS	130.00
GIFTS SEW SWEET	EMBROIDERY	30.00
GORDON FLESCH COMPANY, INC.	LEASE PAYMENT	355.53
JESSE GROVES	UNIFORM ALLOWANCE	48.78
HAWKINS INC	CHEMICALS	20.00
HMR SUPPLIES	V-PLOW REPAIR	700.00
HOUSE BEAUTIFUL	SUBSCRIPTION	32.07
IA HISTORY JOURNAL	SUBSCRIPTION	18.95
IA LIBRARY ASSOC	MEMBERSHIP/C COSGRIFF	115.00
IPERS	IPERS - PROTECT	35,227.29
IRISH HOSPITAL APARTMENTS, LLC	APARTMENT REHAB	54,100.00
K.C. NIELSEN, LTD.	SHEAR BOLT	38.50

LOLAS PLANTS & GIFTS	POINSETTIAS	780.79
MCMASTER CARR	BARREL VENT & FAUCET	133.72
METLIFE - GROUP BENEFITS	INSURANCE	5,068.57
MIDWEST WHEEL COMPANIES	BRAKE CHAMBER/CLEVIS KIT	160.68
MPLS-ST PAUL	SUBSCRIPTION	23.95
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	406.13
ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	89.46
OLD HOUSE JOURNAL	SUBSCRIPTION	24.00
QUILL CORPORATION	OFFICE SUPPLIES	425.90
QUILL CORPORATION	OFFICE SUPPLIES	26.38
TASTE OF HOME	SUBSCRIPTION	16.03
TREAS, ST OF IOWA	STATE TAXES	8,885.00
TWEETEN STUMP REMOVAL	STUMP REMOVAL	140.00
U P S	UPS CHARGES	33.29
VALIC	DEF COMP- 457	585.00
Accounts Payable Total		154,977.56
Payroll Checks		80,418.69
***** REPORT TOTAL *****		<u>235,396.25</u>
GENERAL		68,969.73
ROAD USE		18,638.22
EMPLOYEE BENEFITS		3,497.76
LOW/MOD INCOME		54,100.00
CAPITAL PROJECTS		143.49
WATER		13,925.30
SEWER		22,475.91
ELECTRIC		40,053.40
SANITATION		11,379.64
TRANSIT		2,180.94
STORM WATER		31.86
TOTAL FUNDS		<u>235,396.25</u>

ATTEST:

Daisy Huffman, City Clerk/Administrator

Ronald Holland, Mayor

Contact: Daisy Huffman, City Clerk/Administrator (administrator@forestcityia.com 16415853574) |
Minutes published on 01/05/2023, adopted on 01/05/2023