

Regular Council Meeting

Monday, June 5, 2023 at 7:00 pm

Mayor Holland called the meeting to order at 7:00pm.

Present: Brad Buffington, Carly Carper, Tony Mikes, Marcia Tweeten, AJ Welch, Karl Wooldridge, Absent: Dan Davis (arrived at 7:09pm via GoToMeeting).

No Public Hearings were scheduled.

Motion by Buffington, seconded by Wooldridge to approve the following consent agendas, pending dram shop confirmation, Ayes: Buffington, Carper, Mikes, Tweeten, Welch, Wooldridge, Nays: none, Absent: Davis. a. 6/5/23 Agenda b. 5/15/23 Council Minutes c. 5/11/23 P&R Board Minutes and 4/19/23 Library Board Minutes d. Invoices; attached e. Alcohol Licenses for Sid's Gas & Groceries, Paddler's Tap (Outdoor Service Amendment) and Lucky Wife Wine Slushies (5-day license)

Councilman Dan Davis arrived via GoToMeeting.

Following discussion with Rick and Kristi Wiley regarding a proposed Parklet Agreement for Sweet Emmy Lu's located at 105 N. Clark Street, there was a motion by Wooldridge, seconded by Welch authorizing use of the Parklet until an official Parklet Agreement is presented and approved by the Council, carried unanimously.

Rick and Kristi Wiley were present to discuss the following requests, possibly placing a snow fence on the West side of Spring Valley Road near the intersection of Winnebago Way and possible improvements to the parking at Cabin Coffee. The snow fence request will be discussed at the next Street Committee meeting. The Cabin Coffee right-of-way is owned by the State and would have to be reviewed by them.

Following discussion regarding a farm lease with Heritage Park of North Iowa and Forest City Community School District, Forest City FFA Chapter for farmland in Nerem Park, there was a motion by Buffington, seconded by Carper to approve the lease as corrected, Ayes: Buffington, Carper, Mikes, Tweeten, Welch, Wooldridge, Nays: none, Abstain: Davis.

Motion by Tweeten, seconded by Carper to approve the 2nd reading of Ordinance 838 AMENDING THE CODE OF ORDINANCES OF THE CITY OF FOREST CITY, IOWA AMENDING THE FUEL AND PURCHASED POWER COST ADJUSTMENT FOR THE ELECTRIC UTILITY, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Wooldridge, Nays: none.

Motion by Wooldridge, seconded by Mikes to approve the 2nd reading of Ordinance 839 AMENDING THE CODE OF ORDINANCES OF THE CITY OF FOREST CITY, IOWA BY

AMENDING THE SEWER RENTAL RATES, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Wooldridge, Nays: none.

Motion by Wooldridge, seconded by Welch to approve a quote from Macqueen Equipment for a new Elgin Pelican Sweeper in the amount of \$275,889, carried unanimously.

Motion by Wooldridge, seconded by Carper authorizing the purchase of a 2012 304D Caterpillar mini-excavator from Adam Torkelson in the amount of \$46,000, carried unanimously.

Discussion was held regarding removal of the bump-outs in the downtown area. The Mayor Holland stated that many of the bump-outs are in bad shape and create snow removal and drainage issues. Councilwoman Tweeten would like to see the cost to repair/replace the curbs before taking any action. Street Superintendent Andrew Faber will get estimates for the next Council meeting.

The Council acknowledged a request from the VIP Too for Beer Garden noise until 2am on July 14th and 15th for Puckerbrush.

Mayor Holland acknowledged Becky Thompson's longevity increase of \$0.09/hour for a new rate of \$23.81/hour effective 6/23/2023 following 25-years of service with the City.

Mayor Holland acknowledged and thanked Valerie Monson for her 25 years of service with the City, then followed a motion by Mikes, seconded by Wooldridge to accept Ms. Monson's resignation effective June 9, 2023, carried unanimously.

Chief Montgomery, Andrew Faber, Kevin Reicks and Duane Kuhn all shared department updates. FCED Director Beth Bilyeu also gave an update. Councilwoman Tweeten acknowledged all the time Charles Tweeten has spent cleaning up Merrick Park. Many positive comments were received.

No one spoke under Public Forum.

Motion by Wooldridge, seconded by Welch to adjourn the meeting at 8:19pm, carried unanimously.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	QUARTERLY CHARGES	1,419.57
AHLERS & COONEY PC	LABOR & EMPLOYMENT SERVICES	1,182.50
HELEN AKKERMANN	REIMBURSE CEMETERY FLOWERS	161.30
AFLAC	INSURANCE	890.30
AMERICAN HISTORY	SUBSCRIPTION	41.95

TRENT ANDERSON	REIMBURSE SAFETY GEAR	98.44
BAKER & TAYLOR COMPANY	BOOKS	876.64
BMC AGGREGATES LC	EROSION STONE	66.89
BOMGAARS SUPPLY	PRESSURE WASHER/SUPPLIES	1,811.84
C & D OIL SERVICES	USED OIL FILTERS	60.00
CEMSTONE CONCRETE MATERIALS	8 YARDS CONCRETE	1,400.00
CENTRAL AUTOMOTIVE REPAIR	BALL JOINT/TIE ROD	543.41
CENTRAL IA DISTRIBUTING	GARBAGE BAGS	400.00
CENTRAL IA DISTRIBUTING	CLEANING SUPPLIES	127.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	57.23
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CHRISTA COSGRIFF	MEAL/MILEAGE REIMBURSEMENT	69.35
DAKOTA SUPPLY GROUP	FIRE HYDRANT	3,922.55
DGR ENGINEERING	MISC ELEC ENGINEERING SERVICES	3,599.00
EFTPS	FED/FICA TAX	25,347.47
EFTPS	FED/FICA TAX	25,475.97
ELECTRONIC ENGINEERING	PAGERS	207.95
ENVIRONMENTAL RESOURCE ASSOC	CHEMICALS	613.34
F C CHAMBER OF COMMERCE	REBATE/S NERDIG	100.00
F C CHAMBER OF COMMERCE	WELLNESS BUCKS	600.00
F C CHAMBER OF COMMERCE	HOTEL-MOTEL TAX	13,078.12
F C ECON DEVEL CORP	HOTEL-MOTEL TAX	4,359.37
F C EMPLOYEE ASSN	FLOWER FUND	44.00
F C LIBRARY	LIBRARY DONATE	20.00
F C MUN UTILITIES	UTILITIES	12,646.44
ANDREW FABER	UNIFORM ALLOWANCE	124.02
FARMER'S CO-OP ASSOC	FUEL	369.13
FASTENAL	GLOVES/GLASS CLEANER/TOWELS	142.93
FEDERAL FIRE EQUIPMENT	ANNUAL EXTINGUISHER INSPECTION	112.00
TERRY FLICK	TOOLS	192.07
FOREST CITY FORD	LUBE/OIL/FILTER/TIRE ROTATION	111.01
G & H MOTOR PARTS	BELT & FILTERS	685.17
G C DISTRIBUTING	GARBAGE BAGS	5,610.00
GARNER LUMBER & SUPPLY	SCREWS	105.00
CHAD GERDES	REIMBURSE SAFETY GEAR	42.79
GIFTS SEW SWEET	UNIFORM ALLOWANCE	290.00
GFC LEASING - WI	LEASE PAYMENT	71.64
H & S AUTO PARTS	PARTS	31.81
THRESEA HALLETT	REIMBURSE CRAFT ITEMS	7.47
STEVE HAUGEN	UNIFORM ALLOWANCE	95.89
HAWKINS INC	CHEMICALS	20.00
HEARTLAND ASPHALT	COLD MIX	1,667.35
LANCE HEIMER	UNIFORM ALLOWANCE	145.48
HOLLAND CONTRACTING	TIRES	440.00
STATE HYGIENIC LABORATORY	TESTING	291.00
IA ASSN OF MUN UTIL	PROGRAM & FEES/LANG & HAAS	2,400.00
IA DEPT OF NATURAL RESOURCES	CERTIFICATION RENEWALS	600.00
IA ONE CALL	SERVICES	59.40
IPERS	IPERS - PROTECT	33,756.49
IRBY	ELECTRICAL SUPPLIES	581.03
ANDREA JOHNSON	REFUND PROGRAM FEES	50.00
KEN KAISER RESTORATION CO.	TUCK POINT WORK	46,300.00
LAKE MILLS GRAPHIC	SUBSCRIPTION	45.00
MASON CITY RED POWER	REPAIR 2390 CASE TRACTOR	4,604.83
MASON CITY TIRE SERVICE	REPLACED OUTSIDE DUAL	407.44
MATT PARROTT & SONS	CAMPING ENVELOPES	1,363.25
MC2, INC.	UV BALLAST	1,294.42
KELSIE McKIBBEN	TOBACCO COMPLIANCE CHECK	100.00

MENARDS	MISC SUPPLIES	679.03
METLIFE - GROUP BENEFITS	INSURANCE	5,435.04
MINNESOTA VALLEY TESTING LAB	TESTING	28.60
MTI DISTRIBUTING INC	OUTCROSS TRACTION MACHINE	59,000.00
NELSON PLUMBING & HEAT	EXHAUST VENT/TOILET REPAIR	251.95
NEXT GENERATION	REMOTE SUPPORT	66.85
NO IA MEDIA GROUP	ADV/LEGAL PUBLICATIONS	508.86
NO IA MERCY CLINICS	PRE EMPLOYMENT PHYSICAL	77.00
ODP BUSINESS SOLUTIONS LLC	INK	197.87
OTIS ELEVATOR	ANNUAL MAINTENANCE SERVICE	746.40
PETTY CASH	AQUATIC CENTER-PETTY CASH	300.00
PRESTO-X	SERVICES	55.37
QUADIENT LEASING USA, INC.	FOLDING MACHINE LEASE	954.18
QUILL CORPORATION	OFFICE SUPPLIES	131.20
QUILL CORPORATION	OFFICE SUPPLIES	232.28
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	26.00
SISCO	FLEX SPENDING	449.54
SISCO	MAY 22ND CLAIMS	33.56
SISCO	MONTHLY PREMIUM	41,073.14
SISCO	MAY 26TH CLAIMS	2,317.24
SPEER FINANCIAL, INC.	SERVICES	545.00
STREICHER'S	BOOTS	128.88
EUROFINS ENVIRONMENT TESTING	TESTING	1,081.50
THE LEADER	SUBSCRIPTION	59.00
TOP DEAD CENTER LLC	BED MAT/BACK RACK/STROBE LIGHT	812.85
TREAS, ST OF IOWA	STATE TAXES	7,570.51
U P S	UPS CHARGES	126.06
UMB BANK, N.A.	PRINCIPAL PAYMENT	181,397.50
UMB BANK, N.A.	PRINCIPAL PAYMENT	141,241.25
UMB BANK, N.A.	PRINCIPAL PAYMENT	281,818.75
UMB BANK, N.A.	PRINCIPAL PAYMENT	268,850.00
UMB BANK, N.A.	PRINCIPAL PAYMENT	127,021.25
UMB BANK, N.A.	PRINCIPAL PAYMENT	251,502.50
US POST OFFICE	2 ROLLS OF STAMPS	126.00
US POST OFFICE	MAIL BACK DUTY WEAPON	17.20
VALIC	DEF COMP- 457	210.00
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VERIZON	PHONE SERVICE	32.88
WHKS & CO.	WWTP IMPROVEMENTS FINAL DESIGN	30,503.93
CASSANDRA WILLIAMS	REFUND FINALED ACCOUNT	18.88
Accounts Payable Total		1,607,232.53
Payroll Checks		155,340.81
***** REPORT TOTAL *****		1,762,573.34
GENERAL		176,627.91
ROAD USE		23,157.38
EMPLOYEE BENEFITS		26,233.85
HOTEL/MOTEL FUND		17,437.49
DEBT SERVICE		718,510.00
CAPITAL PROJECTS		123.53
WATER		29,246.65
SEWER		75,360.26
ELECTRIC		664,121.97
SANITATION		27,165.90
TRANSIT		4,091.91
STORM WATER		102.26
INTERNAL FUND - FLEX		394.23
TOTAL FUNDS		1,762,573.34

ATTEST:

Daisy Huffman, City Clerk/Administrator

Ronald Holland, Mayor