



Regular Council Meeting

Minutes

Monday, June 19, 2023 at 7:00 pm

MEETING LOCATION

CITY HALL COUNCIL CHAMBERS, 305 NORTH CLARK STREET, FOREST CITY, IA

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Council Meeting Protocol

During tonight's meeting, the following protocol steps will be followed for each agenda item:

1. All public microphones will be muted to allow discussion by the City Council.
2. The Council will make and second a motion on the item, but no vote will be taken.
3. All citizens who contacted the City Administrator prior to the meeting to request permission to speak to the item will be called upon one at a time to allow them the opportunity to speak.
4. The remaining public will be unmuted to allow them to speak to the item.
5. After the Council has heard from all citizens wishing to speak, the Council will vote on the item. If any member of the Council is attending the meeting electronically, I will ask for a roll call vote to accurately record each Councilmember's vote.

1. CALL TO ORDER

Minutes:

Mayor Holland called the meeting to order at 7:00pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Minutes:

Present: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Absent: Wooldridge.

4. PUBLIC HEARING

Minutes:

No public hearings were held.

5. APPROVAL OF THE CONSENT AGENDA

Minutes:

Motion by Tweeten, seconded by Davis to approve the following consent agenda items: 6/19/23 Council Agenda, 6/5/23 Council Minutes, 5/2/23 Heritage Park Board minutes, invoices as submitted, Cigarette Permits (Bear Creek Run Golf Club Inc, Casey's #1798, Casey's #3476, Dollar General #2398, Family Dollar #33566, Hy-Vee Food Store, Kwik Stare #940, Sid's Gas & Groceries, Uptown Liquor) and Forest City Hospitality Alcohol License, carried unanimously.

- a. Agenda
- b. Approve Council Minutes - 6-5-2023
- c. Accept Board & Committee Minutes, Heritage Park
- d. Approve Invoices
- e. Approve Licenses & Permits - Approve Cigarette Permits, Forest City Hospitality (Cobblestone Inn & Suites) Class C Retail Alcohol License

6. BUSINESS

- a. 3rd Reading of Ordinance No. 838 Amending the Fuel and Purchased Power Cost Adjustment for the Electric Utility

Minutes:

Motion by Davis, seconded by Mikes to approve the 3rd reading, pass and adopt Ordinance #838 Amending the Fuel and Purchased Power Cost Adjustment for the Electric Utility, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Absent: Wooldridge.

- b. 3rd Reading of Ordinance No. 839 Amending the Sewer Rental Rates.

Minutes:

Motion by Mikes, seconded by Welch to approve the 3rd reading, pass and adopt Ordinance #839 Amending the Sewer Rental Rates, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Absent: Wooldridge.

- c. Resolution No. 22-23-43 Approving the Farm Lease on Real Estate Located in the Nerem Industrial Subdivisio

Minutes:

Motion by Davis, seconded by Carper to approve Resolution 22-23-43 Approving the Farm Lease on Real Estate located in the Nerem Industrial Subdivision, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Absent: Wooldridge.

- d. Resolution No. 22-23-44 A Resolution Supporting Landfill of North Iowa Recycling Examination Process

Minutes:

Motion by Buffington, seconded by Carper to approve Resolution #22-23-44 Supporting the Landfill of North Iowa Recycling Examination Process, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Absent: Wooldridge.

- e. WHKS Service Agreement for I Street Sanitary Sewer Improvements

Minutes:

Motion by Davis, seconded by Welch to approve an Engineering Service Agreement with WHKS for work on the I Street Sanitary Sewer Improvements Project in the amount of \$7,200.00, carried unanimously.

f. Approve a Parklet Agreement for Emmy Lu's at 105 North Clark Street

Minutes:

Motion by Davis, seconded by Mikes to approve a Parklet Agreement with Sweet EmmyLu's at 105 N Clark, contingent upon improving the barriers, carried unanimously.

g. Discuss and Approve a Parklet Agreement for The Green Axe at 111 North Clark Street

Minutes:

Motion by Buffington, seconded by Carper to approve a Parklet Agreement with the Green Axe at 111 N Clark, carried unanimously.

h. Emerald Ash Borer (EAB) Update

Minutes:

Street Superintendent Andrew Faber gave an update on the Emerald Ash Borer since the 2022 Ash tree treatment. Mr. Faber reported that no trees that were treated in 2022 have been removed.

i. Discuss possible removal of bump outs in Downtown District

Minutes:

Discussion was held regarding removing some of the bump-outs in the Downtown Business Area. Adjacent property owners are to be contacted prior to removal. Motion by Davis, seconded by Welch to move forward with removing the bump-outs at 145 N Clark and 150 N Clark, Ayes: Buffington, Carper, Davis, Tweeten, Welch, Nays: Mikes, Absent: Wooldridge.

j. Resolution No. 22-23-45 Amending the Employee Policy Handbook for Longevity Pay

Minutes:

No action was taken regarding changes to Longevity Pay.

k. Resolution No. 22-23-46 Employee Wage Rates

Minutes:

Following a recommendation from the Personnel/Finance Committee, there was a motion by Mikes, seconded by Davis to approve Resolution 22-23-46 FY24 Employee Wage Rates, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Absent: Wooldridge.

7. STAFF REPORTS

8. PUBLIC FORUM

9. ADJOURNMENT

Minutes:

Motion by Buffington, seconded by Carper to adjourn the meeting at 7:53pm, carried unanimously.

Contact: Daisy Huffman, City Clerk/Administrator (administrator@forestcityia.com 16415853574) | Minutes published on 06/29/2023, adopted on 06/20/2023