



# Regular Council Meeting

## Minutes

Tuesday, September 5, 2023 at 7:00 pm

**6:00 p.m. Tour and Update of Forest City Airport, 1842 330th Street**

### MEETING LOCATION

CITY HALL COUNCIL CHAMBERS, 305 NORTH CLARK STREET, FOREST CITY, IA

### ACCESS MEETING THROUGH GOTOMEETING

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### Council Meeting Protocol

During tonight's meeting, the following protocol steps will be followed for each agenda item:

1. All public microphones will be muted to allow discussion by the City Council.
2. The Council will make and second a motion on the item, but no vote will be taken.
3. All citizens who contacted the City Administrator prior to the meeting to request permission to speak to the item will be called upon one at a time to allow them the opportunity to speak.
4. The remaining public will be unmuted to allow them to speak to the item.
5. After the Council has heard from all citizens wishing to speak, the Council will vote on the item. If any member of the Council is attending the meeting electronically, I will ask for a roll call vote to accurately record each Councilmember's vote.

#### 1. CALL TO ORDER

**Minutes:**

Mayor Holland called the meeting to order at 7:00pm.

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL

**Minutes:**

Present: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch,

Absent: Karl Wooldridge (arrived at 7:50pm)

#### 4. APPROVAL OF THE CONSENT AGENDA

**Minutes:**

Motion by Buffington, seconded by Tweeten to approve the following Consent Agenda items:  
9/5/23 Agenda, 8/21/23 Regular Council Meeting Minutes, Invoices as presented, Tax Abatement Requests from: Michael/Jeanine O'Rourke @ 145 Woodland Drive, Scott Bell & Daisy Huffman @ 645 North 11th Street, Frank/Melissa Erdman @ 114 Cathedral Oaks Rd, carried unanimously.

- a. **Agenda**
- b. **Approve Council Minutes - 8/21/2023**
- c. **Approve Invoices**
- d. **Approve Tax Abatement Applications - Michael & Jeanine O'Rourke, Scott Bell & Daisy Huffman, Frank & Melissa Erdman**

#### 5. BUSINESS

a. **Forest City Enhancement Committee Update**

**Minutes:**

Following an update from Scott Meinders of the Forest City Enhancement Committee, regarding proposed projects in the Tim Coffey Park area, there was a motion by Buffington, seconded by Mikes authorizing the Enhancement Committee to move forward with hiring an engineering for the proposed project, carried unanimously.

b. **Discuss Parking Concerns around G and 7th**

**Minutes:**

Following concerns received from citizens around the G and 7th Street intersection and discussion from the Council, Mayor Holland would like to see the Street Committee meet to discuss options.

c. **Discuss and Approve a quote for a Street Department Pickup**

**Minutes:**

Motion by Welch, seconded by Carper to approve the quote from Forest City Ford for a 2024 F250 for the Street Department, \$47,738.64, carried unanimously.

d. **Discuss and Approve a quote for a Storage Container for the Electric Department**

**Minutes:**

Motion by Buffington, seconded by Tweeten to approve a quote from Any Way You Want It Storage for a storage container for the Electric Department, \$3,500, carried unanimously.

e. **Resolution 23-24-9 Annual Transfers for FY23**

**Minutes:**

Councilman Wooldridge arrived.

Motion by Buffington, seconded by Carper to approve Resolution 23-24-9 Annual Transfers for FY2023, Ayes: Buffington, Carper, Davis, Mikes, Tweeten, Welch, Wooldridge, Nays: none.

f. **Review and Approve FY23 Financials**

**Minutes:**

Following a review of the the FY 2023 financials by CA Huffman, there was a motion by Mikes, seconded by Tweeten to accept the FY2023 financials, carried unanimously.

**6. STAFF REPORTS**

**7. PUBLIC FORUM**

**8. ADJOURNMENT**

**Minutes:**

Motion by Wooldridge, seconded by Welch to adjourn the meeting at 8:29pm, carried unanimously.