

Forest City Council Meeting  
December 4, 2023

Mayor Holland called the meeting to order at 7:00pm.

Present: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Absent: none.

Motion by Karl Wooldridge, seconded by Carly Carper to approve the following Consent Agenda items: 12/4/23 regular council agenda, 11/20/23 council minutes, invoices as submitted, carried unanimously.

Oaths of Office were given to the following recently elected officials: Mayor Ron Holland, Council: Brad Buffington, Carly Carper, Dan Davis, Karl Wooldridge and Park Commissioner Tom Clarey.

John Robbins, Senior Planner with NIACOG, gave a presentation regarding updating the City Comprehensive Plan. No action was taken at this time.

Motion by Karl Wooldridge, seconded by Tony Mikes to approve resolution 23-24-21 Amending the Employee Policy Handbook for Sick Leave Accrual, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

Motion by Karl Wooldridge, seconded by Dan Davis to approve resolution 23-24-22 Amending the Employee Policy Handbook for Vacation Accrual, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

CA Huffman gave an update on the Agreement with Calhoun-Burns for a Bridge Overload Rating Analysis. No action was taken at this time.

Following an update from Councilman Tony Mikes regarding the Library project, there was a motion by Dan Davis, seconded by AJ Welch to authorize staff to refund the funds that were donated towards the Library Building Project by Win/Carol Pehrson, \$2,000 and Laila Buck with Forest City Family Dentistry, \$10,000, carried unanimously.

CA Huffman reminded the Council that the first council meeting in January will be held Tuesday, January 2, 2024 due to the holiday.

Mayor Holland acknowledged the payroll change notice for Robin Nelson as a Library new hire at \$12.44/ hour.

Motion by Karl Wooldridge, seconded by Dan Davis to adjourn the meeting at 7:57pm, carried unanimously.

**CLAIMS REPORT 12/4/23**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCESS SYSTEMS	QUARTERLY CHARGES	1,456.59
AHLERS & COONEY PC	LABOR & EMPLOYMENT SERVICES	114.00
B & B TRANSFORMER	TRANSFORMER	26,702.00
MARLA BETZ	CUSTODIAL	125.00
BMC AGGREGATES LC	ROADSTONE	156.39

BOMGAARS SUPPLY	PRESSURE WASHER	2,220.23
CENTRAL IA DISTRIBUTING	CLEANING SUPPLIES	158.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	57.23
COMPUTER SYSTEMS UNLIMITED	ADD NEW EMPLOYEE/MOVE COMPUTER	600.00
CONTINENTAL RESEARCH	AERO SPRAY STATION	253.40
CORE & MAIN LP	PVC PIPE	448.00
CRESCENT ELECTRIC	LIGHT BULBS	48.13
DES MOINES STAMP MFG	STAMPER INK PADS	16.05
DGR ENGINEERING	MISC ELEC ENGINEERING SERVICES	488.00
EFTPS	FED/FICA TAX	35,470.24
F C CHAMBER OF COMMERCE	ENERGY REBATE	100.00
F C MUN UTILITIES	UTILITIES	12,143.89
FERGUSON ENTERPRISES LLC #3326	DYE TABLETS	185.75
FIVE STAR SHOP SERVICE	MISC PARTS	295.50
FOREST CITY FORD	BATTERY	234.97
GALLS LLC	OLSON INITIAL UNIFORM ISSUE	606.30
GFC LEASING - WI	LEASE PAYMENT	71.64
H & S AUTO PARTS	OIL	42.22
TJ HAAS	UNIFORM ALLOWANCE	172.49
HEARTLAND ASPHALT	HOT MIX	1,800.75
HOLLAND CONTRACTING	TIRE FOR #151	1,401.37
HUBER SUPPLY CO.	TANK/SPOOL WIRE	86.27
IA ONE CALL	SERVICES	43.30
IA WITHHOLDING	STATE TAX	8,734.69
IMPRINTS LABEL & DECAL	GOLF CART/PARKING PERMITS	415.00
IPERS	IPERS - REGULAR	39,007.30
J & M WORKS LLC	CRACK SEALING	7,477.85
KIESLER'S POLICE SUPPLY	HANDGUN/HOLSTER REPLACEMENT	2,749.36
LYLE'S SALES & SERVICE	CHAINS/CHAIN SHARPENING	123.01
MALEK'S LAWN & TREE SERVICE	STUMP REMOVAL	360.00
MC2, INC.	LAMPS/SEAL KITS	11,833.76
MCMASTER CARR	MOUNTING PLATES & WHEELS	244.82
MENARDS	PIPE & FITTINGS	130.68
METERING & TECHNOLOGY SOLUTION	METERS	1,085.93
N I A C O G	TRANSIT BUS SERVICE	500.76
NELSON PLUMBING & HEAT	NEW FURANCE AT WATER PLANT	3,051.44
RESCO	BOX BASES	1,720.56
ROGNES BROTHERS	VALVE REPLACEMENT O & 8TH	12,245.00
SANDRY FIRE SUPPLY	HELMET FRONT	63.15
STREICHER'S	UNIFORM ITEMS	140.00
T'S CUSTOMS	K9 SQUAD DETAILING	175.00
EUROFINS ENVIRONMENT TESTING	TESTING	1,267.95
TRUCK SPECIALTIES	AIR VALVE	121.99
U P S	UPS CHARGES	59.96
UMB BANK, N.A.	INTEREST PAYMENT	86,907.50
VALIC	DEF COMP- 457	210.00
VEENSTRA & KIMM	2024 STREET RECON PROJECT	9,276.00
VERIZON	PHONE SERVICE	16.44
ZIEGLER, INC.	PARTS	2,044.91
Accounts Payable Total		275,460.77
Payroll Checks		123,060.89
<b>***** REPORT TOTAL *****</b>		<b>398,521.66</b>
GENERAL		129,652.13
DRUG FORFEITURE		2,749.36
ROAD USE		21,470.85
DEBT SERVICE		39,647.50
CAPITAL PROJECTS		9,379.76
WATER		25,825.63

SEWER	35,603.97
ELECTRIC	117,967.93
SANITATION	12,848.53
TRANSIT	2,603.38
STORM WATER	772.62
<b>TOTAL FUNDS</b>	<b>398,521.66</b>

ATTEST:

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Daisy Huffman, City Clerk/Administrator

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Ronald Holland, Mayor