

Forest City Regular Council Meeting
December 18, 2023

Mayor Ron Holland called the meeting to order at 7:00pm.

Present: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, absent: none.

Motion by Marcia Tweeten, seconded by Carly Carper to approve the following consent agenda items: 12/18/23 council agenda, 12/4/23 council minutes, 11/7/23 Heritage Park Board minutes, 12/12/23 Airport Commission minutes, invoices as submitted, Forest City Education Foundation 14-day liquor license and tax abatement requests for: FCWF Housing LLC at 205 E K St, 225 E K St, 409 Secor St and Thomas/Kimberly Oulman at 105 N Golf Course Road, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch, Nays: none, Abstain: Karl Wooldridge.

Motion by Karl Wooldridge, seconded by Brad Buffing to approve a Fireworks Permit for the Forest City Education Foundation Gala on 12/31/23 and waive the noise ordinance for the event, carried unanimously.

Following discussion on the purchase of a new Police K9, there was a motion by Karl Wooldridge, seconded by Tony Mikes to approve the purchase of the K9 from Tree Town Kennels in the amount of \$13,500 once the contract has been reviewed by the City Attorney, carried unanimously.

Motion by Brad Buffington, seconded by Carly Carper to approve the Airport 5-year Capital Improvement Program (CIP), carried unanimously.

Following a review of four quotes received for a track loader, there was a motion by Brad Buffington, seconded by Karl Wooldridge to accept the quote from Ziegler CAT in the amount of \$83,667.82 for the unit along with a brush cutter for \$9,000, carried unanimously.

Motion by Marcia Tweeten seconded by AJ Welch to approve the KIOW Custom Radio Marketing Program for 2024, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch, Nays: none, Abstain: Karl Wooldridge.

Following a review of gWorks software update, there was a motion by Tony Mikes, seconded by Carly Carper to approve the ordering documents to upgrade to gWorks CORE Annual Subscription for \$13,000 with credit being applied for the fee already paid, carried unanimously.

Motion by Karl Wooldridge, seconded by Dan Davis to approve the 1st reading of Ordinance 844 Amending City Code 69.11 Parking Limited to Fifteen Minutes, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

Motion by Brad Buffington, seconded by Carly Carper to waive the 2nd and 3rd readings of Ordinance 844 Amending City Code 69.11 Parking Limited to Fifteen Minutes, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

Motion by Karl Wooldridge, seconded by Carly Carper to pass and adopt Ordinance 844 Amending City Code 69.11 Parking Limited to Fifteen Minutes, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

Motion by Tony Mikes, seconded by Marcia Tweeten to approve Resolution 23-24-23 Amending Job Descriptions for Deputy City Clerk and Administrative Clerk, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

Motion by Karl Wooldridge, seconded by Carly Carper to approve Resolution 23-24-24 Approving Participation in a Winnebago River Watershed Management Coalition Agreement, Ayes: Brad Buffington, Carly Carper, Dan Davis, Tony Mikes, Marcia Tweeten, AJ Welch and Karl Wooldridge, Nays: none.

Motion by Karl Wooldridge, seconded by Carly Carper to adjourn the meeting at 8:07pm, carried unanimously.

CLAIMS REPORT 12/18/23

VENDOR	REFERENCE	AMOUNT
AFLAC	INSURANCE	967.52
ARAMARK	RUG SERVICE	93.93
AT & T MOBILITY	CAR COMPUTER SERVICE	288.89
ATLANTIC BOTTLING COMPANY	POP MACHINE POP	82.27
BLACK HILLS ENERGY	GAS FOR HEAT	3,100.09
BMC AGGREGATES LC	ROADSTONE	539.65
C.H. MCGUINNESS CO., INC.	BOILER CHECK	611.25
CEMSTONE CONCRETE MATERIALS	CONCRETE	516.00
CENTRAL IA DISTRIBUTING	MISC SUPPLIES	278.00
CENTRAL IA DISTRIBUTING	GLOVES/TOWELS/GARBAGE BAGS	916.00
CENTRAL IA DISTRIBUTING	OFFICE SUPPLIES	164.00
CITY OF FOREST CITY	RURAL RTN/S ADES #4	460.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	57.23
COMPUTER SYSTEMS UNLIMITED	COMPUTER SERVICE	60.00
CORE & MAIN LP	PLUG/PIPE/PROBE	304.00
CRITICAL HIRE, PLC	MMPI-2 FOLLOW UP EVALUATION	120.00
DAIRYLAND POWER CO-OP	PURCHASED ENERGY	286,112.45
DIAMOND VOGEL	PAINT	213.96
DISPLAY SALES	CHRISTMAS LIGHT SOCKETS	92.50
DOUG'S SMALL ENGINE SERVICE	LABOR ON WARRENTY PART	94.50
EDDY'S GLASS & DOOR	NEW DOORS LABOR & MATERIAL	9,350.00
EFTPS	FED/FICA TAX	40,818.96
ELECTRONIC ENGINEERING	BATTERY	447.89
ELLIOTT EQUIPMENT	SEAL KIT	131.97
ENCORE ENERGY	NATURAL GAS BOILER	3,953.12
FARMER'S CO-OP ASSOC	FUEL	7,100.04
FARMER'S CO-OP ASSOC	FUEL	273.17
FC CHAMBER OF COMMERCE	HOTEL-MOTEL TAX	21,083.31
FC ECON DEV CORP	HOTEL-MOTEL TAX	7,027.77
FC FAMILY DENISTRY	RETURN LIBRARY PLEDGE	10,000.00
FC FORD	SUPER DUTY F-250	47,738.64

FC FORD	MUD FLAPS/FLOOR MATS	288.85
FC FORD	LUBE/OIL/FILTER	65.00
FLETCHER-REINHARDT	ELECTRICAL SUPPLIES	1,536.94
FUN EXPRESS, LLC	PROGRAM SUPPLIES	38.07
GALLS LLC	UNIFORM ITEMS	110.58
GALLS LLC	BOOTS	128.79
THE GALLERY COLLECTION	CHRISTMAS CARDS	176.16
GORDON FLESCH COMPANY, INC.	LEASE PAYMENT/USAGE CHARGES	412.97
GFC LEASING - WI	LEASE PAYMENT	98.00
GFC LEASING - WI	COLOR USAGE CHARGES	572.92
GIS WORKSHOP LLC dba GWORKS	YEAR END TAX FORMS	235.29
H & S AUTO PARTS	OIL & FILTER	108.95
HANCOCK CO AUDITOR	CITY/SCHOOL ELECTION	661.82
HERMEL WHOLESALE	WATER	55.81
HMR SUPPLIES	MATERIAL/CUTTING LABOR	240.25
HOLLAND CONTRACTING	TIRES	747.00
HY-VEE ACCOUNTS RECEIVABLE	PAPER TOWELS/KLEENEX	42.98
HY-VEE ACCOUNTS RECEIVABLE	BATHROOM SUPPLIES	26.48
STATE HYGIENIC LABORATORY	TESTING	308.50
IA CODIFICATION	NOV 2023 SUPPLEMENT	203.00
IA LAW ENFORCEMENT ACADEMY	MMPI-2/SCHAUMBERG & OLSON	650.00
IA WITHHOLDING	STATE TAX	6,350.55
INTOXIMETERS	DRY GAS TANK	125.00
IPERS	IPERS - PROTECT	24,752.40
JED'S LIGHTS & SOUNDS	MIDDLE SCHOOL CHRISTMAS PARTY	450.00
K I O W	HOLIDAY GARBAGE PICK UP	323.00
LAKE MILLS GRAPHIC	ADV/LEGAL PUBLICATIONS	875.53
LANDFILL OF NORTH IOWA	LANDFILL FEES	5,639.32
LYLE'S SALES & SERVICE	CHAINS	66.76
MANUFACTURER'S INSURANCE AGY	INSURANCE	2,882.00
MASON CITY RECYCLING	RECYCLING FEES	615.60
MASON CITY TIRE	TIRE REPLACEMENT #180	359.81
MATT PARROTT & SONS	WORK ORDERS	849.60
McCLURE ENGINEERING CO.	REHAB RUNWAY 15/33	2,882.50
MCMASTER CARR	MISC PARTS	485.31
MENARDS	PIPE & NIPPLES	198.73
MOTOROLA SOLUTIONS, INC.	BODY CAMERA CHARGER	95.00
NAPA-FOREST CITY	WASHER FLUID/OIL/FILTERS	480.28
NELSON PLUMBING & HEAT	WINTERIZE AQUATIC CENTER	902.57
NELSON PLUMBING & HEAT	VFD CONTROLLER/PARTS/LABOR	11,351.38
NETTLETON EXCAVATING, INC.	RAISE MANHOLE/LICHTSINN PROP	2,110.00
NEXT GENERATION	MONTHLY BACKUP	23.70
NORTH CENTRAL INTERNATIONAL	STEERING BOX FOR #174	749.30
WIN PEHRSON	RETURN LIBRARY PLEDGE	2,000.00
PLEVA MECHANICAL INC.	TILE	437.57
PRAIRIE ENERGY CO-OP	UTILITIES	92.93
PRESTO-X	SERVICES	60.91
QUADIENT LEASING USA, INC.	FOLDING MACHINE LEASE	954.18
QUILL CORPORATION	PRINTER INK	40.99
RHODE ISLAND NOVELTY	REC DANCE ITEMS	434.28
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	47.00
SANDRY FIRE SUPPLY	ANNUAL SERVICE/FLOW TESTING	1,632.46
STANARD & ASSOCIATES	PD APPLICANT TESTING	96.00
SUNDE SERVICES, LLC	WEED CONTROL	60.00
T & R ELECTRIC	ELECTRICAL SUPPLIES	1,720.00
T-MOBILE	PHONE SERVICE	978.26
DICK TRIMBLE	SERVICES	4,167.00
UMMEG	RUGBY FARM	26,694.16

UNITY POINT CLINIC	DRUG SCREEN	168.00
US POST OFFICE	PO BOX RENT	70.00
VALIC	DEF COMP- 457	210.00
VAN WERT COMPANY	WATER METER	947.11
VANDER HAAGS	POWER STEERING RESEVOIR	71.99
VERMEER SALES & SERVICE INC.	POWER WASH HOSE	742.00
VISA	BOOKS	3,800.48
WHKS & CO.	WWTP IMPROVEMENTS FINAL DESIGN	23,990.58
WCTA	SERVICES	2,084.48
WEX BANK	FUEL	516.30
WHEELER WORLD	FILTER ASSEMBLY/FILTERS	8,557.00
WINN CO AUDITOR	CITY/SCHOOL ELECTION	2,298.98
WINN CO SECONDARY ROADS	TRAFFIC PAINT	3,556.00
Accounts Payable Total		598,702.47

Payroll Checks	110,838.15
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***** REPORT TOTAL *****	709,540.62
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GENERAL	120,880.94
ROAD USE	69,262.79
EMPLOYEE BENEFITS	748.79
HOTEL/MOTEL FUND	28,111.08
CAPITAL PROJECTS	12,043.23
WATER	29,905.87
SEWER	45,545.63
ELECTRIC	376,503.55
SANITATION	23,011.72
TRANSIT	2,604.41
STORM WATER	922.61
TOTAL FUNDS	709,540.62

ATTEST:

Daisy Huffman, City Clerk/Administrator

Ronald Holland, Mayor