

**Forest City Council Minutes**  
**February 5, 2024**

Mayor Ron Holland called the meeting to order at 7:00 pm.

Present: Brad Buffington, Carly Carper, Tony Mikes, AJ Welch, Marcia Tweeten, Dan Davis present via GoToMeeting, Absent: Karl Woolridge.

Motion by Marcia Tweeten, seconded by Carly Carper to approve the following consent agenda items: 02/05/2024 agenda 01/15/2024 Regular Council Meeting Minutes, 01/09/2024 Airport Commission Minutes, 01/18/2024 Parks & Rec Minutes, 02/05/2024 Invoices as presented, 01/31/2024 Dollar General Liquor License, Tax Abatement Applications: Ponderosa Storage & Rental at 136 S 4th St, Dennis & Beverly Steffensen at 405 8th St, Randall Larson at 105 Cattail Dr, Shawn Torgerson at 606 Hwy 9, carried unanimously.

Scott Minders gave a update on the Coffey Trail Grant funding and donations will be used for this project , Motion by Brad Buffington, second by AJ Welch to approve Resolution 23-24-25 Authorizing the City of Forest City to submit an Iowa Regional Transportation Alternatives program (TA) Set- aside Application to the North Iowa Area Council of Governments (NIACOG, RPA 2) for the Tim Coffey Trail- Phase 2C Project, Ayes: Brad Buffington, Carly Carper, Tony Mikes, AJ Welch, Marcia Tweeten, Dan Davis, Nays: None, Absent: Karl Woolridge.

Motion by Tony Mikes, seconded by Marcia Tweeten to approve Mayoral appointment of Valerie Faugstad to Library Board, carried unanimously.

Motion by Tony Mikes, seconded by Brad Buffington to dispose of the pile of bricks East of the old grocery store building, carried unanimously.

Motion by AJ Welch, seconded by Carly Carper to accept resignation of Aaron Kelso, carried unanimously.

Mayor Holland acknowledged the following payroll change notices: Cesar Baez step increase to \$33.74\hour, Keegan Carpenter step increase to \$33.74\hour, Lance Heimer increased to \$29.58\hour due to completion of grade 1 licenses.

Motion by Brad Buffington, seconded by Carly Carper to adjourn the meeting at 7:38 pm, carried unanimously.

**CLAIMS REPORT 02/05/24**

VENDOR	REFERENCE	AMOUNT
ABM EQUIPMENT	VACUUM BREAKER FOR #123	258.25
AFLAC	INSURANCE	980.18
AT & T MOBILITY	CAR COMPUTER SERVICE	288.89
BAKER & TAYLOR COMPANY	BOOKS	721.11
MARLA BETZ	CUSTODIAL	150
BOMGAARS SUPPLY	IMPACT WRENCH/MITER SAW STAND	1,120.40
BOOKS BY THE BUSHEL LLC	SUMMER READING PRIZES	200.66
BORDER STATES ELECTRIC	LED LIGHT FIXTURES	2,397.87
CENTRAL IA DISTRIBUTING	CLEANING SUPPLIES	74
CENTRAL IOWA WATER, INC.	WATER TESTING	375
CENTRAL LOCK & KEY	PURE ACCESS CLOUD ANNUAL FEE	400
CHRISTOPHERSON HYDRAULICS, LLC	HYDRAULIC CYLINDER REPAIR #128	540
CHRYSLER OF FOREST CITY	REPAIR 2017 RAM	969.38
COLLECTION SERVICE CENTER	CHILD SUPPORT	57.23
CONTINENTAL RESEARCH	ROLL PADS	207.97
CORE & MAIN LP	MISC PARTS	839.14
CRYTEEL	SEAL KIT #172	140
DAIRYLAND POWER CO-OP	DEC 2023 INTEREST CHARGES	448.4
DAKOTA SUPPLY GROUP	WATER METER PARTS	494.09
DECKER'S SPORTING GOODS	BASKETBALLS	319.96
MICHAELA DEHRKOOP	DANCE CHAPERONE	75
DEMCO INC.	OFFICE SUPPLIES	659.42
DGR ENGINEERING	PHASE 1D DIST IMPROVEMENTS	1,996.00
DITCH-WITCH OF MINN & IOWA	SHOCK MOUNTS	192.39
EFTPS	FED/FICA TAX	30,120.74
ELECTRONIC ENGINEERING	DOCKING STATION FOR CAR #25	1,384.95
ELLE DECOR	SUBSCRIPTION	37.42
ENCORE ENERGY	NATURAL GAS BOILER	5,660.03
FARM & CITY INSURANCE	ADD '23 CAT TRACK LOADER	126
FASTENAL	BENCH RACK/DIVIDERS/CLEANER	200.89
FC CHAMBER OF COMMERCE	REBATE/S BELL	210
FC FORD	DRIVER SIDE MIRROR	435.13
FC MUNI UTILITIES	UTILITIES	11,855.46
FIRE SERVICE TRAINING BUREAU	FIRE FIGHTER 1/N DETERMANN	100
FIVE STAR SHOP SERVICE	PLOW BOLTS	56.25
GENERAL TRAFFIC CONTROLS, INC.	SERVICE CALL	900
GLOCK PROFESSIONAL, INC.	ARMORERS COURSE/M WUBBEN	250
GOOD HOUSEKEEPING	SUBSCRIPTION	37.42
GFC LEASING - WI	COPIER LEASE	173.01
H & S AUTO PARTS	SANDPAPER	174.83
STEVE HALL	DANCE CHAPERONE	75
HANCOCK CO COOPERATIVE OIL	BULK DIESEL OIL	761.75
HAWKINS INC	CHEMICALS	20
HERMEL WHOLESale	WATER	71.75
HOLLAND CONTRACTING	VAC TRAILER TIRE	175
HOUSE BEAUTIFUL	SUBSCRIPTION	32.62
STATE HYGIENIC LABORATORY	TESTING	93.5
IA DEPT OF NATURAL RESOURCES	WATER CERTIFICATION/L HEIMER	60
IA DEPT OF PUBLIC SAFETY	IA SYSTEM TERMINAL BILLING	600
IA LIBRARY ASSOC	MEMBERSHIP/C COSGRIFF	110
IA ONE CALL	SERVICES	51.5
IA WITHHOLDING	STATE TAX	9,144.19
INTERSTATE ALL BATTERY CENTER	BATTERIES	51.95
IPERS	IPERS - PROTECT	39,655.02
IPRA	CPO TRAINING/T ESPELAND	720
J & J MACHINING	STOCK METAL	188.74
J.D. POWER	SUBSCRIPTION	303

JED'S LIGHTS & SOUNDS	VALENTINES DANCE	450
LANDFILL OF NORTH IOWA	ANNUAL MEMBERSHIP DUES	5,784.75
MCMASTER CARR	CASTERS	136.57
MENARDS	BLACK PIPE & FITTINGS	387.83
MICROBAC LABORATORIES, INC.	BRIDGE CHEMICALS	68
MID-WEST ROOFING	PATCH HOLES IN ROOF	386.86
MTI DISTRIBUTING INC	PROCORE 648S/TURF GUARD	35,386.11
NAPA-FOREST CITY	HYDRAULIC HOSES	2,250.65
NELSON PLUMBING & HEAT	INSTALL EXIT SIGNS/LABOR	1,530.94
NO IA MEDIA GROUP	.	286.92
NORTH CENTRAL INTERNATIONAL	TRANSMISSION FLUID	159.48
NORTH CENTRAL SALES & SERVICE	CYLINDER REBUILD FOR #172	823.35
NORTHERN SAFETY CO.	FILTER/COVER REPLACEMENTS	149.43
PITNEY BOWES	POSTAGE METER RENTAL	209.04
PRAIRIE ENERGY CO-OP	UTILITIES	148.18
QUILL CORPORATION	OFFICE SUPPLIES	43.98
QUILL CORPORATION	PRINTER INK	336.68
RIHM MOTOR CO.	RELAY VALVE	77.81
RIVER CITY COMMUNICATIONS	MONTHLY SECURITY	73
BRANDON SCHMIDT	REIMBURSE SAFETY CLOTHING	141.02
KATIE SCHMIDT	DANCE CHAPERONE	75
SHORT ELLIOTT HENDRICKSON, INC	J STREET RECONSTRUCTION	2,019.00
SISCO	JANUARY 15TH CLAIMS	5,581.35
SOAKSY LLC	CAR WASH	8.5
T-MOBILE	PHONE SERVICE	243.23
T-MOBILE	PHONE SERVICE	214.07
EUROFINS ENVIRONMENT TESTING	TESTING	1,014.36
U P S	UPS CHARGES	88.01
US POST OFFICE	UTILITY BILL POSTAGE	2,500.00
VALIC	DEF COMP- 457	210
VEENSTRA & KIMM	2024 STREET RECON PROJECT	13,914.00
VERIZON	PHONE SERVICE	16.44
WHKS & CO.	WWTP IMPROVEMENTS FINAL DESIGN	31,779.90
WEBWISE SOLUTIONS INC.	DOMAIN FEE	60
ZIEGLER, INC.	HYDRAULIC FLUID/FILTERS	267.23
Accounts Payable Total		224,563.18
Payroll Checks		90,169.46
<b>***** REPORT TOTAL *****</b>		<b>314,732.64</b>
GENERAL		123,617.54
ROAD USE		15,739.86
EMPLOYEE BENEFITS		4,590.80
CAPITAL PROJECTS		16,417.19
WATER		16,061.50
SEWER		54,461.04
ELECTRIC		60,215.24
SANITATION		21,485.52
TRANSIT		2,131.09
STORM WATER		12.86
<b>TOTAL FUNDS</b>		<b>314,732.64</b>

ATTEST:

\_\_\_\_\_  
Daisy Huffman, City Clerk/Administrator

\_\_\_\_\_  
Ronald Holland, Mayor