

Forest City Council Minutes
May 6, 2024

Mayor Ron Holland called the meeting to order at 7:00 pm.

Present: Brad Buffington, Carly Carper, Dan Davis, Marcia Tweeten, AJ Welch, Karl Wooldridge,
Absent: Tony Mikes.

Motion by Marcia Tweeten, second by Dan Davis, to approve the following consent agenda items: 05/06/2024 Agenda, Council Minutes 04/15/2024, Library Minutes 03/20/2024, Invoices as presented, Liquor licenses: Waldorf University (Boman FAC) and Shooterz (change of ownership), Ayes: Brad Buffington, Carly Carper, Dan Davis, Marcia Tweeten, AJ Welch, Abstain Karl Wooldridge, Absent: Tony Mikes.

Motion by Brad Buffington, second by Karl Wooldridge to approve Resolution 23-24-38 Awarding contract for the 2024 Street Reconstruction Project, Ayes: Brad Buffington, Carly Carper, Dan Davis, Marcia Tweeten, AJ Welch, Karl Wooldridge, Nays: none, Absent: Tony Mikes.

Motion by Karl Wooldridge, second by Carly Carper to approve Resolution 23-24-39 Setting the date for public hearing and additional action on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,975,000 Ayes: Brad Buffington, Carly Carper, Dan Davis, Marcia Tweeten, AJ Welch, Karl Wooldridge, Nays: none, Absent: Tony Mikes.

Motion by Dan Davis, second by AJ Welch to approve Street closures for various 2024 Chamber events, carried unanimously.

Motion by Karl Wooldridge, second by Dan Davis to approve a Street closure for Immanuel Lutheran Church, carried unanimously.

Motion by Karl Wooldridge, second by Marcia Tweeten to approve a bond counsel service agreement with Dorsey's for GO borrowing at an estimated cost of \$14,000, carried unanimously.

Motion by Karl Wooldridge, second by Carly Carper to approve a supplemental agreement with Veenstra & Kimm for final construction of the 2024 Street Reconstruction Project not to exceed \$96,500.00, carried unanimously.

Motion by Karl Wooldridge, second by Carly Carper to approve pay estimate #2 to Harold K Scholz Company for SCADA Improvements and South Substation Capacitor Banks Addition in the amount of \$38,614.38, carried unanimously.

Motion by Karl Wooldridge, second by Marcia Tweeten to approve a quote from Nelson P&H for a new softener at the Light Plant, \$15,763.03, carried unanimously.

Motion by Karl Wooldridge, second by Brad Buffington to approve a quote from Nelson P&H for a new softener at the Line Shed, \$3,218.69, carried unanimously.

Motion by Marcia Tweeten, second by Karl Wooldridge to approve a quote from Blacktop Service Company for additional street patching at an estimated cost of \$23,086.20, carried unanimously.

Motion by Karl Wooldridge, second by AJ Welch to approve a quote from Brian Nettleton Excavating, \$18,250.00, for manhole replacement in the 600 block of North 8th Street, carried unanimously.

Motion by Karl Wooldridge, second by Carly Carper to approve a quote from Brian Nettleton Excavating, \$28,500.00, for waterline replacement along Riverview Drive, carried unanimously.

Motion by Karl Wooldridge, second by Marcia Tweeten to approve a quote from Brian Nettleton Excavating, \$31,250.00, for waterline replacement around 916 West M Street that services 915, 935, 945 Hale Lane, carried unanimously.

Motion by Karl Wooldridge, seconded by AJ Welch to approve a quote from Brian Nettleton Excavating, \$33,995.00, for waterline replacement on North 9th Street between O Street and Halverson Street with Alternate quote to replace two additional service lines, \$10,440.00, carried unanimously.

Motion by Karl Wooldridge, seconded by Dan Davis to approve a parklet agreement with Sweet EmmyLu's, carried unanimously.

Motion by Marcia Tweeten, seconded by Carly Carper to authorize the refund of library donations to Gail McCarthy, \$5,000 and Linda Jordahl, \$500, carried unanimously.

Following discussion on the new liquor license auto renewal process there was a motion by Brad Buffington, seconded by Dan Davis directing staff to not require Council approval of the auto renewal liquor licenses, carried unanimously.

Motion by Karl Wooldridge, seconded by AJ Welch to approve Daisy Huffman as the representative of the Winnebago River Watershed Management Coalition and Carly Carper as the alternate, carried unanimously.

No action was taken at this time regarding the Curbside recycling contract with Midwest Waste LLC.

Mayor Holland acknowledged the following payroll change notices: Carson Buffington, New Lineman, \$31.11/hour, Brett Geelan, step increase to \$25.13/hour and Bryon Olson, 6-month increase to, \$34.77/hour.

Motion by Aj Welch, seconded by Karl Woolridge to adjourn the meeting at 8:06 pm, carried unanimously.

Daisy Huffman, City Clerk/Administrator

Ronald Holland, Mayor

Claims REPORT 05/02/2024

VENDOR	REFERENCE	AMOUNT
ADVANCED DOOR SYSTEMS	OVERHEAD DOOR REPAIR	\$ 161.00
AFLAC	INSURANCE	\$ 792.91
AMERICAN LEGION	FLAG	\$ 40.00
ANDERSON & COMPANY PC	AUDIT SERVICES	\$ 3,500.00
ARROW PRINTING	ENVELOPES	\$ 124.50
AT & T MOBILITY	CAR COMPUTER SERVICE	\$ 288.89
BAKER & TAYLOR COMPANY	BOOKS	\$ 897.75
MARLA BETZ	CUSTODIAL	\$ 150.00
BIRDS AND BLOOMS	SUBSCRIPTION	\$ 14.98
BMC AGGREGATES LC	ROADSTONE	\$ 79.29
BOMGAARS SUPPLY	OIL/PVC PARTS/COUPLINGS	\$ 822.33
CENTRAL IA DISTRIBUTING	FIELD PAINT/ROUNDUP	\$ 1,707.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$ 57.23
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$ 57.23
COMPUTER SYSTEMS UNLIMITED	COMPUTER SERVICE	\$ 210.00
CORE & MAIN LP	MISC PARTS	\$ 3,012.00
CULVER HAHN	SWITCHES/KNOBS	\$ 1,268.72
DGR ENGINEERING	POWER PLANT BOILER REPLACEMENT	\$20,691.29
EFTPS	FED/FICA TAX	\$32,511.03
EFTPS	FED/FICA TAX	\$29,074.07
ELECTRONIC ENGINEERING	PAGER	\$ 482.95
EMC INSURANCE	INSURANCE CLAIM OVERPAYMENT	\$ 2,441.17
FARM & CITY INSURANCE	INSURANCE RENEWAL	\$310,892.00
FASTENAL	PADS/TOWELS	\$ 604.44
FEDERAL FIRE EQUIPMENT	ANNUAL EXTINGUISHER INSPECTION	\$ 384.14
FLETCHER-REINHARDT	ELECTRICAL SUPPLIES	\$ 2,416.94
FOOD & CONSUMER SAFETY BUREAU	RENEWAL APPLICATION	\$ 150.00
GIFTS SEW SWEET	EMBROIDERY	\$ 31.95
GFC LEASING - WI	COPIER LEASE	\$ 198.05
H & S AUTO PARTS	DRAG LINK	\$ 335.99
HACH CHEMICAL CO	CHEMICALS	\$ 994.08
HAROLD K SCHOLZ COMPANY	SCADA FINAL PAY ESTIMATE	\$38,614.38
HAWKINS INC	CHEMICALS	\$ 4,414.43

HEARTLAND ASPHALT	COLD MIX	\$ 805.20
HERMEL WHOLESAL	WATER	\$ 63.78
HOLIDAY INN DES MOINES AIRPORT	LODGING IMFOA CONF/D HUFFMAN	\$ 253.44
HOLLAND CONTRACTING	WHEEL ALIGNMENT	\$ 200.00
RONALD HOLLAND	APRIL TRANSIT GARAGE RENT	\$ 200.00
STATE HYGIENIC LABORATORY	TESTING	\$ 93.50
IA ASSN OF MUN UTIL	SAFETY TRAINING APR-JUNE 2024	\$ 5,463.96
DEPT OF INSPECTIONS & APPEALS	BOILER INSPECTION	\$ 80.00
IA DEPT OF TRANSPORTATION	PAINT	\$ 1,306.06
IA STATE UNIVERSITY	MPI/M JUVELAND	\$ 416.00
IA WITHHOLDING	STATE TAXES	\$ 9,832.09
IPERS	IPERS - PROTECT	\$39,696.05
IRBY	TESTING	\$ 808.52
	HARDWARE/SOFTWARE	
ITRON, INC.	MAINTENANCE	\$ 4,390.52
LINDA JORDAHL	COOKIE REIMBURSEMENT	\$ 44.68
LINDA JORDAHL	RETURN LIBRARY PLEDGE	\$ 500.00
SONI KEGLER	REIMBURSEMENT	\$ 4.95
LAKE MILLS GRAPHIC	ADV/LEGAL PUBLICATIONS	\$ 457.43
GAIL MCCARTHY	RETURN LIBRARY PLEDGE	\$ 5,000.00
MENARDS	SHELVING UNIT	\$ 693.68
MESSENGER, LLC	MEMORIAL MARKERS	\$ 24.35
METERING & TECHNOLOGY SOLUTION	ELECTRIC METERS	\$ 632.09
MICHAEL TODD INDUSTRIAL SUPPLY	GUTTER BROOM	\$ 327.20
MIDWEST BREATHING AIR, LLC	ANNUAL AIR TEST	\$ 895.21
N I A C C	CONF/THOMPSON & GERDES	\$ 130.00
NAPA-FOREST CITY	TIE RODS/BALL JOINTS/UJOINT	\$ 2,442.95
NEXT GENERATION	MONTHLY BACKUP	\$ 11.85
NO IA MEDIA GROUP	GRAIN BIN GUIDELINES	\$ 894.53
NORTH CENTRAL LABS	CHEMICALS	\$ 655.95
	SERVICE AGREEMENT/METER	
PITNEY BOWES	RENTAL	\$ 456.12
JAYCEE PLATH	TOBACCO COMPLIANCE CHECK	\$ 100.00
PROVENZANO FAMILY CONSTRUCTION	PAINT/REPAIR MEETING AREA	\$ 1,243.24
QUILL CORPORATION	CHAIRS	\$ 238.37
QUILL CORPORATION	OFFICE SUPPLIES	\$ 129.97
RIHM MOTOR CO.	WIPER CAB KNOB	\$ 6.19
RIVER CITY COMMUNICATIONS	REPLACE BACK UP BATTERY	\$ 310.00
SIEGRIST JONES LIPPS & BAKKE	CONSUL/PROF FEES	\$ 2,920.00
STREICHER'S	UNIFORM ITEMS	\$ 204.96
T-MOBILE	PHONE SERVICE	\$ 457.24
EUROFINS ENVIRONMENT TESTING	TESTING	\$ 760.77
THE LEADER	SUBSCRIPTION	\$ 59.00
TRUCK SPECIALTIES	RELAY VALVE	\$ 96.68
U P S	UPS CHARGES	\$ 89.37
US POST OFFICE	2 ROLLS OF STAMPS	\$ 136.00
USA BLUE BOOK	CURB BOX KEY	\$ 72.37
VALIC	DEF COMP- 457	\$ 110.00

VALIC	DEF COMP- 457	\$ 110.00
VEENSTRA & KIMM	2024 STREET RECON PROJECT	\$ 6,493.20
VERIZON	PHONE SERVICE	\$ 16.44
	WWTP IMPROVEMENTS FINAL	
WHKS & CO.	DESIGN	\$ 121,262.30
ZIEGLER, INC.	HYDRAULIC HOSE	\$ 82.61
Accounts Payable Total		\$ 669,099.56
Payroll Checks		\$ 185,439.35
***** REPORT TOTAL *****		\$ 854,538.91
GENERAL		\$ 258,319.74
ROAD USE		\$44,565.51
EMPLOYEE BENEFITS		\$46,226.03
CAPITAL PROJECTS		\$12,315.70
WATER		\$56,766.79
SEWER		\$185,945.41
ELECTRIC		202,897.17
SANITATION		\$41,717.98
TRANSIT		\$ 5,407.34
STORM WATER		\$ 377.24
TOTAL FUNDS		\$854,538.91