



Forest City

PARKS & RECREATION

MINUTES

**PARKS & RECREATION BOARD
REGULAR MONTHLY MEETING
Monday, April 10, 2023, 5:30PM
Civic Auditorium Office**

CALL TO ORDER

Called to order by Missy Reynolds. Board Members present: Maurie Tomke, Mike Johnson, Tom Clarey. Also present were: Rec Superintendent, Sue Edmondson, Park Superintendent, Todd Espeland. Absent: Linda Keifer (called for election).

ADDITIONS OR CORRECTIONS TO AGENDA

None

APPROVAL OF MINUTES FROM LAST MEETING

Motion made by Maurie Tomke. Second by Missy Reynolds. Motion carried.

APPROVAL OF INVOICES

Motion made by Missy Reynolds. Second by Maurie Tomke. Motion carried.

NEW BUSINESS

Election of Board Chairperson

Missy Reynolds nominated Mike Johnson. Second by Maurie Tomke. All in favor. Motion carried.

Requesting Approval for Purchase of Pitching Mound

- Current mound at Pammel Park is in need of replacement
- Funds are in the budget
- No vote needed, Todd will purchase
- Todd is going to look into resurfacing the old mound

Requesting Approval for Purchase of Exmark Zero Turn Mower

- Four quotes provided
- Delivery dates are into next Spring
- Todd decided to keep front mount to use for winter work
- \$30,000 in Capital planning budget
- No vote needed as it is already in budget

Grant Writing

- North Iowa Council for Governments
 - Resource to use for grant writing
- Signage
 - Todd meeting with Norma tomorrow to finish up some things that were requested
- Summer Brochure
 - Printing in Buffalo Center

OLD BUSINESS

Rec Report, Sue

- Alumni Tournament went very well
 - 25 people in Spot Shot contest
 - 3 championship games were livestreamed by KLOW
- Baseball and Softball sign-ups are complete
 - (8) T-Ball Teams, (1) 1st/2nd Girls, (3) 1st/2nd Boys, (1) 3rd Girls, (1) 3rd Boys, (2) 4th/5th Girls, (2) 4th/5th Boys, (2) 6th/7th Girls, (2) 6th/7th Boys
 - Deadline was March 24
 - Sue will work on getting shirts ordered
- Lifeguards
 - Suits ordered for all guards
 - Shirts will be ordered later this week for boys and girls baseball and softball
 - Upcoming meetings
 - April 23 for pool concessions and front desk workers at 4:30 p.m. and 5:30 for baseball and softball coaches
 - T-Shirts and sweatshirts ordered later this week for guards, concession, and front desk workers
- Swim Team Schedule is done
 - Conference meet will be in Cherokee

Park Report, Todd

- Still waiting to hear back from US Fish and Wildlife
- Back to working on trees one day each week
- Collaborative tree plant is scheduled for May 10 with rain make up May 17
- Opened up Clarks Woods Park last week
 - Worked the roads
 - Needing to have rock added this year
- Working on parking in dog park
 - Looking into quotes for sidewalk as well
 - Play features will be installed soon
- Volunteers
 - Getting lots of requests
 - Needs snow pile areas cleaned up
 - Painting
 - Clean up sticks on disc golf course
- Dump station will be open next week
- Hiring out the cleaning of restrooms in the parks again
- Campground should be opened up by end of April
- Summer Staffing
 - One adult committed
 - One student committed

ESPN Fund

- \$37,262.87

Other Old Business

- Next month meeting Wednesday, May 10 at 5:30pm

ADJOURN

Motion by Missy Reynolds. Second by Maurie Tomke. Motion carried.