

CITY OF FOREST CITY, IOWA
INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS

JUNE 30, 2019

- Prepared By -

Larry Pump, CPA
117 North Jackson Street
Charles City, IA 50616-2036
Phone (641)257-4222

CITY OF FOREST CITY, IOWA

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CITY OF FOREST CITY, IOWA

OFFICIALS

<u>NAME</u>	<u>TITLE</u>	<u>TERM EXPIRES</u>
Byron Ruiter	Mayor	January 2020
Ronald Holland	Mayor Pro tem	January 2022
Brad Buffington	Council Member	January 2020
Dan Davis	Council Member	January 2020
Karl Wooldridge	Council Member	January 2020
Anthony Mikes	Council Member	January 2022
Win Pehrson	Council Member	January 2022
Dennis Zehren	Council Member	January 2022
Barbara Smith	City Administrator/Clerk	Indefinite
Steve Bakke	Attorney	Indefinite



Larry Pump, CPA
117 North Jackson Street
Charles City, IA 50616

E-mail: rlp@fiai.net

(641) 257-4222
or (641) 228-2812
Fax (641) 228-1513

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of the City Council:

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Forest City, Iowa, as of and for the year ended June 30, 2019, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Forest City as of June 30, 2019, and the respective changes in its cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.

Basis of Accounting

As discussed in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. My opinions are not modified with respect to this matter.

Other Matters

Supplementary and Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Forest City's basic financial statements. I previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the nine years ended June 30, 2018 (which are not presented herein) and expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In my opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The Other Information, Management's Discussion and Analysis, the Budgetary Comparison Information, the Schedule of the City's Proportionate Share of the Net Pension Liability and the Schedule of City Contributions on pages 4 through 8 and 31 through 38, has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated November 26, 2019 on my consideration of the City of Forest City's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Forest City's internal control over financial reporting and compliance.



Charles City, Iowa
November 26, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Forest City provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2019. I encourage readers to consider this information in conjunction with the City's financial statements, which follow.

FINANCIAL HIGHLIGHTS

Receipts of the City's governmental activities increased 23.6%, or approximately \$1,702,000 from fiscal year 2018 to fiscal year 2019. Note proceeds and other general receipts increased approximately \$2,090,000 and \$294,000, respectively. Charges for service and property tax decreased approximately \$500,000 and \$151,000, respectively.

Disbursements of the City's governmental activities increased 16.7%, or approximately \$1,219,000 in fiscal year 2019 from fiscal year 2018. Capital projects and community and economic development disbursements increased approximately \$1,464,000 and \$442,000, respectively, while public works and debt service disbursements decreased \$692,000 and \$240,000, respectively.

The City's total cash basis net position increased 50.5%, or approximately \$4,320,000 from June 30, 2018 to June 30, 2019. Of this amount, the cash basis net position of the governmental activities increased approximately \$650,000 and the cash basis net position of the business type activities increased approximately \$3,670,000.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year and the City's proportionate share of the net pension liability and related contributions.

Supplementary Information provides detailed information about the nonmajor governmental and proprietary funds and the City's indebtedness.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.

Business Type Activities include the waterworks, the sanitary sewer system, electric and storm sewer. These activities are financed primarily by user charges.

Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Tax Increment Financing, 3) the Debt Service Fund, 4) the Capital Projects Funds and 5) the Permanent Funds. The governmental fund financial statements provide a detailed view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains several Enterprise Funds to provide separate information for the Water, Sewer Rental, Electric, Landfill/Garbage and Storm Sewer Funds.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, increasing from approximately \$2,556,000 to approximately \$3,207,000. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

Changes in Cash Basis Net Position of Governmental Activities
(Expressed in Thousands)

	<u>Year ended June 30,</u>	
	<u>2019</u>	<u>2018</u>
Receipts:		
Program receipts:		
Charges for service	\$ 204	\$ 704
Operating grants, contributions and restricted interest	717	760
Capital grants, contributions and restricted interest	568	685
General receipts:		
Property tax	3,022	3,173
Local option sales tax	452	415
Unrestricted interest on investments	128	36
Note proceeds	2,327	237
Contract proceeds	1,000	1,000
Other general receipts	504	210
Total receipts	<u>\$ 8,922</u>	<u>\$ 7,220</u>
Disbursements:		
Public safety	\$ 1,393	\$ 1,366
Public works	939	1,631
Health and social services	17	17
Culture and recreation	944	726
Community and economic development	852	410
General government	211	211
Debt service	614	854
Capital projects	3,542	2,078
Total disbursements	<u>\$ 8,512</u>	<u>\$ 7,293</u>
Change in cash basis net position before transfers	\$ 410	\$ (73)
Transfers, net	<u>241</u>	<u>355</u>
Change in cash basis net position	\$ 651	\$ 282
Residual equity transfer	-	9
Cash basis net position beginning of year	<u>2,556</u>	<u>2,265</u>
Cash basis net position end of year	<u>\$ 3,207</u>	<u>\$ 2,556</u>

The City's total receipts for governmental activities increased 23.6%, or approximately \$1,702,000. The total cost of all programs and services increased approximately \$1,219,000, or 16.7%, with no new programs added this year. The significant increase in receipts was primarily the result of note proceeds received during the fiscal year.

The cost of all governmental activities this year was \$8,511,712 compared to \$7,292,896 last year. However, as shown in the Statement of Activities and Net Position on pages 9-12, the amount taxpayers ultimately financed for these activities was only \$7,022,628 because some of the cost was paid by those directly benefited from the programs (\$204,503) or by other governments and organizations which subsidized certain programs with grants, contributions and restricted interest (\$1,284,581).

The City paid for the remaining "public benefit" portion of governmental activities with property tax (some of which could only be used for certain programs) and with other receipts, such as interest, local option sales tax and miscellaneous

receipts. Overall, the City's governmental activities program receipts, including intergovernmental aid and fees for service, decreased in fiscal year 2019 from approximately \$2,149,000 to approximately \$1,489,000, principally due to a decrease in charges for service as the landfill/garbage was moved from the general fund to its own fund in the business type activities.

Changes in Cash Basis Net Position of Business Type Activities
(Expressed in Thousands)

	<u>Year ended June 30,</u>	
	<u>2019</u>	<u>2018</u>
Receipts:		
Program receipts:		
Charges for service:		
Water	\$ 725	\$ 714
Sewer	922	903
Electric	5,860	5,807
Storm sewer	154	214
Landfill/garbage	513	-
Operating grants, contributions and restricted interest	70	-
General receipts:		
Unrestricted interest on investments	85	30
Note proceeds	3,925	-
Bank loan	-	105
Other general receipts	2	10
Total receipts	<u>\$12,256</u>	<u>\$ 7,783</u>
Disbursements:		
Water	\$ 474	\$ 487
Sewer	767	683
Electric	6,539	5,097
Storm sewer	103	472
Landfill/garbage	462	-
Total disbursements	<u>\$ 8,345</u>	<u>\$ 6,739</u>
Change in cash basis net position before transfers	\$ 3,911	\$ 1,044
Transfers, net	<u>(241)</u>	<u>(355)</u>
Change in cash basis net position	\$ 3,670	\$ 689
Residual equity transfer	-	(9)
Cash basis net position beginning of year	<u>6,007</u>	<u>5,327</u>
Cash basis net position end of year	<u>\$ 9,677</u>	<u>\$ 6,007</u>

Total business type activities receipts for the fiscal year were approximately \$12,256,000 compared to approximately \$7,783,000 last year. This increase was due primarily to note proceeds received during the year. The cash balance increased by approximately \$3,670,000 from the prior year. Total disbursements for the fiscal year increased by 23.8% to a total of approximately \$8,345,000.

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Forest City completed the year, its governmental funds reported a combined fund balance of \$3,206,378, an increase of \$650,326 from last year's total of \$2,556,052. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

The General Fund cash balance increased \$423,374 from the prior year to \$2,354,138. The increase was due to transfers in of \$729,781.

The Hanson Fine Arts Center, Capital Projects Fund cash balance was (\$29,134) at June 30, 2019. This is a decrease of \$17,097 from the beginning of the year balance of (\$12,037) due to project costs incurred prior to the availability of funds.

The 2018-2020 Street Projects, Capital Projects Fund cash balance was \$458,427 at June 30, 2019. This is an increase of \$518,317 from the beginning of the year balance of (\$59,890) due to bond proceeds received.

INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

The Enterprise, Electric Fund increased \$1,026,980 from the prior year to \$3,880,674. The increase was due to bond proceeds received.

The Enterprise, Electric Reserve Fund cash balance increased by \$2,017,726 to \$2,321,309 due to transfers in during the fiscal year.

The Enterprise, Electric Capital Fund cash balance increased by \$38,756 to \$1,253,089 due to interest income received during the fiscal year.

BUDGETARY HIGHLIGHTS

Over the course of the year, the City amended its budget one time. The amendment was approved on May 6, 2019, and resulted in an increase in operating revenue of \$384,620, an increase in operating disbursements of \$559,846 and a decrease in other financing sources of \$1,184,825.

The City exceeded the amounts budgeted in the community and economic development function for the year ended June 30, 2019.

DEBT ADMINISTRATION

At June 30, 2019, the City had approximately \$12,858,000 in bonds and notes and other long-term debt outstanding, compared to approximately \$6,821,000 last year, as shown below.

Outstanding Debt at Year-End
(Expressed in Thousands)

	June 30,	
	2019	2018
General obligation notes	\$ 5,721	\$ 3,895
Revenue bonds and notes	5,055	1,665
Project note	-	135
Bank loan	62	96
Real estate contract	2,020	1,030
Total	<u>\$12,858</u>	<u>\$ 6,821</u>

Debt increased during the year as a result of new loan proceeds.

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$7,802,815 is significantly below its constitutional debt limit of \$11,061,146. Additional information about the City's long-term debt is presented in Note 3 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The City of Forest City's elected and appointed officials and citizens considered many factors when setting the fiscal year 2020 budget, tax rates and fees charged for various City activities. One of those factors is the economy.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Barbara Smith, City Administrator/Clerk, 305 North Clark Street, Forest City, Iowa 50436.

Basic Financial Statements

CITY OF FOREST CITY, IOWA
CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

	<u>Disbursements</u>	<u>Program Receipts</u>		
		<u>Charges For Service</u>	<u>Operating Grants, Contributions and Restricted Interest</u>	<u>Capital Grants, Contributions and Restricted Interest</u>
FUNCTIONS/PROGRAMS :				
Governmental activities:				
Public safety	\$ 1,392,754	\$ 6,314	\$ 141,090	\$ -
Public works	938,632	31,527	543,922	244,373
Health and social services	17,112	-	-	-
Culture and recreation	944,029	94,611	31,972	-
Community and economic development	852,157	-	-	-
General government	211,020	27,758	-	124,813
Debt service	614,222	44,293	-	-
Capital projects	<u>3,541,786</u>	<u>-</u>	<u>-</u>	<u>198,411</u>
Total governmental activities	<u>\$ 8,511,712</u>	<u>\$ 204,503</u>	<u>\$ 716,984</u>	<u>\$ 567,597</u>
Business type activities:				
Water	\$ 474,381	\$ 725,390	\$ 8,450	\$ -
Sewer	766,427	921,866	12,079	-
Electric	6,539,082	5,859,571	9,308	-
Storm sewer	103,370	154,432	3,637	-
Landfill/garbage	<u>462,001</u>	<u>512,795</u>	<u>36,128</u>	<u>-</u>
Total business type activities	<u>\$ 8,345,261</u>	<u>\$8,174,054</u>	<u>\$ 69,602</u>	<u>\$ -</u>
Total	<u>\$ 16,856,973</u>	<u>\$8,378,557</u>	<u>\$ 786,586</u>	<u>\$ 567,597</u>

(Continued)

**Net (Disbursements) Receipts and
Changes in Cash Basis Net Position**

Governmental Activities	Business Type Activities	Total
\$ (1,245,350)	\$ -	\$ (1,245,350)
(118,810)	-	(118,810)
(17,112)	-	(17,112)
(817,446)	-	(817,446)
(852,157)	-	(852,157)
(58,449)	-	(58,449)
(569,929)	-	(569,929)
(3,343,375)	-	(3,343,375)
\$ (7,022,628)	\$ -	\$ (7,022,628)
\$ -	\$ 259,459	\$ 259,459
-	167,518	167,518
-	(670,203)	(670,203)
-	54,699	54,699
-	86,922	86,922
\$ -	\$ (101,605)	\$ (101,605)
\$ (7,022,628)	\$ (101,605)	\$ (7,124,233)

CITY OF FOREST CITY, IOWA
CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

General Receipts and Transfers:

- Property and other city tax levied for:
 - General purposes
 - Debt service
- Tax increment financing
- Local option sales tax
- Unrestricted interest on investments
- Bond proceeds, net
- Contract proceeds
- Miscellaneous
- Transfers

Total general receipts and transfers

Change in cash basis net position

Cash basis net position beginning of year

Cash basis net position end of year

Cash Basis Net Position

Restricted:

Nonexpendable:

- Cemetery perpetual care
- Library trust

Expendable:

- Streets
- Debt service
- Other purposes

Unrestricted

Total cash basis net position

See Notes to Financial Statements.

**Net (Disbursements) Receipts and
Changes in Cash Basis Net Position**

Governmental Activities	Business Type Activities	Total
\$ 2,005,406	\$ -	\$ 2,005,406
550,256	-	550,256
465,513	-	465,513
452,437	-	452,437
127,592	85,246	212,838
2,327,080	3,925,275	6,252,355
1,000,000	-	1,000,000
503,889	2,202	506,091
<u>240,781</u>	<u>(240,781)</u>	<u>-</u>
<u>\$ 7,672,954</u>	<u>\$ 3,771,942</u>	<u>\$11,444,899</u>
\$ 650,326	\$ 3,670,337	\$ 4,320,663
<u>2,556,052</u>	<u>6,006,631</u>	<u>8,562,683</u>
<u>\$ 3,206,378</u>	<u>\$ 9,676,968</u>	<u>\$12,883,346</u>
\$ 48,005	\$ -	\$ 48,005
94,021	-	94,021
245,460	-	245,460
311,176	593,614	904,790
480,034	-	480,034
<u>2,027,682</u>	<u>9,083,354</u>	<u>11,111,036</u>
<u>\$ 3,206,378</u>	<u>\$ 9,676,968</u>	<u>\$12,883,346</u>

CITY OF FOREST CITY, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
GOVERNMENTAL FUNDS
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

	General
RECEIPTS:	
Property tax	\$ 1,385,680
Tax increment financing	-
Other city tax	9,545
Licenses and permits	13,996
Use of money and property	144,602
Intergovernmental	542,248
Charges for service	102,738
Special assessments	-
Miscellaneous	356,785
Total receipts	\$ 2,555,594
DISBURSEMENTS:	
Operating:	
Public safety	\$ 1,146,558
Public works	350,232
Health and social services	17,112
Culture and recreation	850,578
Community and economic development	306,999
General government	190,522
Debt service	-
Capital projects	-
Total disbursements	\$ 2,862,001
Excess (deficiency) of receipts over (under) disbursements	\$ (306,407)
Other financing sources (uses):	
Bond proceeds	\$ -
Bond proceed premium	-
Contract proceeds	-
Transfers in	4,101,065
Transfers out	(3,371,284)
Total other financing sources (uses)	\$ 729,781
Change in cash balances	\$ 423,374
Cash balances beginning of year	1,930,764
Cash balances end of year	\$ 2,354,138
Cash Basis Fund Balances:	
Nonspendable	\$ -
Restricted for:	
Urban renewal purposes	-
Debt service	-
Streets	-
Other purposes	-
Assigned for:	
Aquatic center	-
Caseys	-
J Street trail	-
2018-2020 street projects	-
Unassigned	2,354,138
Total cash basis fund balances	\$ 2,354,138

See Notes to Financial Statements.

Capital Projects			
Hanson Fine Arts Center	2018-2020 Street Project	Nonmajor	Total
\$ -	\$ -	\$ 1,077,798	\$ 2,463,478
-	-	491,497	491,497
-	-	509,092	518,637
-	-	-	13,996
-	-	-	144,602
198,411	-	543,922	1,284,581
-	-	-	102,738
-	-	44,293	44,293
-	-	173,570	530,355
<u>\$ 198,411</u>	<u>\$ -</u>	<u>\$ 2,840,172</u>	<u>\$ 5,594,177</u>
\$ -	\$ -	\$ 246,196	\$ 1,392,754
-	-	588,400	938,632
-	-	-	17,112
-	-	93,451	944,029
-	-	545,158	852,157
-	-	20,498	211,020
-	-	614,222	614,222
1,215,508	2,068,763	257,515	3,541,786
<u>\$ 1,215,508</u>	<u>\$ 2,068,763</u>	<u>\$ 2,365,440</u>	<u>\$ 8,511,712</u>
<u>\$ (1,017,097)</u>	<u>\$ (2,068,763)</u>	<u>\$ 474,732</u>	<u>\$ (2,917,535)</u>
\$ -	\$ 2,300,000	\$ -	\$ 2,300,000
-	27,080	-	27,080
1,000,000	-	-	1,000,000
-	260,000	855,077	5,216,142
-	-	(1,604,077)	(4,975,361)
<u>\$ 1,000,000</u>	<u>\$ 2,587,080</u>	<u>\$ (749,000)</u>	<u>\$ 3,567,861</u>
\$ (17,097)	\$ 518,317	\$ (274,268)	\$ 650,326
(12,037)	(59,890)	697,215	2,556,052
<u>\$ (29,134)</u>	<u>\$ 458,427</u>	<u>\$ 422,947</u>	<u>\$ 3,206,378</u>
\$ -	\$ -	\$ 142,026	\$ 142,026
-	-	214,323	214,323
-	-	311,176	311,176
-	-	245,460	245,460
-	-	265,711	265,711
-	-	4,151	4,151
-	-	84,330	84,330
-	-	147,074	147,074
-	458,427	-	458,427
(29,134)	-	(991,304)	1,333,700
<u>\$ (29,134)</u>	<u>\$ 458,427</u>	<u>\$ 422,947</u>	<u>\$ 3,206,378</u>

CITY OF FOREST CITY, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
PROPRIETARY FUNDS
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

	Enterprise		
	Electric	Electric Reserve	Electric Capital
Operating receipts:			
Charges for service	\$ 5,838,711	\$ -	\$ -
Miscellaneous	13,100	-	-
Total operating receipts	\$ 5,851,811	\$ -	\$ -
Operating disbursements:			
Business type activities	4,390,947	-	-
Excess of operating receipts over operating disbursements	\$ 1,460,864	\$ -	\$ -
Non-operating receipts (disbursements):			
Intergovernmental	\$ 9,308	\$ -	\$ -
Interest on investments	564	9,689	38,756
Rents	7,760	-	-
Miscellaneous	2,202	-	-
Debt service	(563,776)	-	-
Capital projects	(1,584,359)	-	-
Net non-operating receipts (disbursements)	\$ (2,128,301)	\$ 9,689	\$ 38,756
Excess (deficiency) of receipts over (under) disbursements	\$ (667,437)	\$ 9,689	\$ 38,756
Other financing sources (uses):			
Bond proceeds	\$ 3,945,000	\$ -	\$ -
Bond issue costs	(19,725)	-	-
Transfers in	57,179	2,008,037	-
Transfers out	(2,288,037)	-	-
Total other financing sources (uses)	\$ 1,694,417	\$ 2,008,037	\$ -
Change in cash balances	\$ 1,026,980	\$ 2,017,726	\$ 38,756
Cash balances beginning of year	2,853,694	303,583	1,214,333
Cash balances end of year	<u>\$ 3,880,674</u>	<u>\$ 2,321,309</u>	<u>\$ 1,253,089</u>
Cash Basis Fund Balances:			
Restricted for debt service	\$ -	\$ -	\$ -
Committed for:			
Water improvement	-	-	-
Sewer	-	-	-
Electric	-	2,321,309	1,253,089
Storm sewer	-	-	-
Unrestricted	3,880,674	-	-
Total cash basis fund balances	<u>\$ 3,880,674</u>	<u>\$ 2,321,309</u>	<u>\$ 1,253,089</u>

See Notes to Financial Statements.

<u>Nonmajor</u>	<u>Total</u>
\$ 2,251,056	\$ 8,089,767
43,559	56,659
<u>\$ 2,294,615</u>	<u>\$ 8,146,426</u>
<u>1,602,073</u>	<u>5,993,020</u>
<u>\$ 692,542</u>	<u>\$ 2,153,406</u>
\$ 60,294	\$ 69,602
36,237	85,246
19,868	27,628
-	2,202
(155,885)	(719,661)
<u style="padding-left: 20px;">(48,221)</u>	<u style="padding-left: 20px;">(1,632,580)</u>
<u>\$ (87,707)</u>	<u>\$ (2,167,563)</u>
<u>\$ 604,835</u>	<u>\$ (14,157)</u>
\$ -	\$ 3,945,000
-	(19,725)
1,016,747	3,081,963
<u style="padding-left: 20px;">(1,034,707)</u>	<u style="padding-left: 20px;">(3,322,744)</u>
<u>\$ (17,960)</u>	<u>\$ 3,684,494</u>
\$ 586,875	\$ 3,670,337
<u>1,635,021</u>	<u>6,006,631</u>
<u>\$ 2,221,896</u>	<u>\$ 9,676,968</u>
\$ 593,614	\$ 593,614
51,909	51,909
546,100	546,100
-	3,548,154
100,000	100,000
<u style="padding-left: 20px;">930,273</u>	<u style="padding-left: 20px;">4,810,947</u>
<u>\$ 2,221,896</u>	<u>\$ 9,676,968</u>

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(1) **Summary of Significant Accounting Policies**

The City of Forest City is a political subdivision of the State of Iowa located in Winnebago and Hancock Counties. It was first incorporated August 20, 1878 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water, sewer and electric utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Forest City has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: North Iowa Area Council of Governments, Winnebago County Assessor's Conference Board, Hancock County Assessor's Conference Board and Winnebago County E-911 Board.

B. Basis of Presentation

Government-wide Financial Statement - The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental receipts, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City, including the City's Permanent Funds.

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(1) Summary of Significant Accounting Policies - continued

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements - Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental and proprietary funds are aggregated and reported as nonmajor governmental and proprietary funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

The Hanson Fine Arts Center, Capital Projects Fund accounts for the activity of the new Fine Arts Center project.

The 2018-2020 Street Projects, Capital Projects Fund accounts for the activity of the street and utility improvement project.

The City reports the following major proprietary funds:

The Enterprise, Electric Fund accounts for the operation and maintenance of the City's electric plant.

The Enterprise, Electric Reserve Fund accounts for funds reserved for future electric improvements.

The Enterprise, Electric Capital Fund accounts for moneys reserved for future electric plant capital outlays.

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(1) **Summary of Significant Accounting Policies** - continued

C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

Restricted - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or are imposed by law through constitutional provisions or enabling legislation.

Assigned - Amounts the City Council intends to use for specific purposes.

Unassigned - All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information. During the year ended June 30, 2019, disbursements exceeded the amounts budgeted in the community and economic development function.

(2) **Cash and Pooled Investments**

The City's deposits in banks at June 30, 2019 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds.

**CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

(2) Cash and Pooled Investments - continued

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City has no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 72.

Interest rate risk - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

(3) Bonds and Notes Payable

Annual debt service requirements to maturity for general obligation notes and revenue bonds and notes are as follows:

Year Ending June 30,	General Obligation Notes		Revenue Bonds and Notes		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 709,300	\$ 147,823	\$ 570,000	\$ 142,645	\$ 1,279,300	\$ 290,468
2021	659,493	132,165	460,000	128,390	1,119,493	260,555
2022	669,689	116,543	470,000	118,162	1,139,689	234,705
2023	689,886	99,945	480,000	106,642	1,169,886	206,587
2024	720,084	82,020	495,000	94,520	1,215,084	176,540
2025-2029	2,118,484	134,347	1,330,000	333,688	3,448,484	468,035
2030-2034	108,778	5,272	1,250,000	108,378	1,358,778	113,650
2035-2036	45,178	569	-	-	45,178	569
Total	<u>\$5,720,892</u>	<u>\$ 718,684</u>	<u>\$ 5,055,000</u>	<u>\$1,032,425</u>	<u>\$10,775,892</u>	<u>\$1,751,109</u>

Revenue Bonds and Notes

The City has pledged future sewer customer receipts, net of specified operating disbursement, to repay \$1,030,000 in sewer revenue notes issued in May 2008. Proceeds from the notes provided financing for constructing improvements and extensions to the municipal sewer utility. The notes are payable solely from sewer customer net receipts and are payable through 2020. Annual principal and interest payments on the notes are expected to require less than 75% of net receipts. The total principal and interest remaining to be paid on the notes is \$119,715. For the current year, principal and interest paid and total customer net receipts were \$119,170 and \$310,005, respectively.

The City has pledged future electric customer receipts, net of specified operating disbursement, to repay \$6,275,000 in electric revenue bonds issued in October 2014 and September 2018. Proceeds from the bonds provided financing for constructing improvements to the municipal electric plant and electric grid. The bonds are payable solely from electric customer net receipts and are payable through 2033. Annual principal and interest payments on the bonds are expected to require less than 75% of net receipts. The total principal and interest remaining to be paid on the bonds is \$5,967,710. For the current year, principal and interest paid and total customer net receipts were \$562,676 and \$1,460,864, respectively.

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(3) Bonds and Notes Payable - continued

The resolutions providing for the issuance of the revenue bonds and notes include the following provisions:

- a) At the option of the City, electric revenue bonds maturing after June 1, 2021 may be called for redemption and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par plus accrued interest to date of call.
- b) At the option of the City, sewer revenue notes maturing after June 1, 2017 may be called for redemption and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par plus accrued interest to date of call.
- c) The bonds and notes will only be redeemed from the future earnings of the enterprise activities and bond holders hold a lien on the future earnings of the funds.
- d) Sufficient monthly transfers shall be made to separate electric and sewer revenue bond sinking accounts for the purpose of making the bond principal and interest payments when due.
- e) A transfer shall be made from the bond proceeds to the electric revenue bond reserve account and the sewer revenue reserve account in an amount equal to the principal and interest payments for the fiscal year. The reserve accounts are restricted for the purpose of paying principal and interest due on the revenue bonds when insufficient money is available in the revenue bond sinking account.
- f) Additional monthly transfers shall be made to an electric revenue improvement account until a specific minimum balance has been accumulated. This account is restricted for the purpose of paying for any improvement, extension or repair to the system or for note and interest payments which the other funds might be unable to make.

The City approved \$2,000,000 of General Obligation Urban Renewal Loan Agreement Anticipation Project Notes at 2.75% interest per annum for the Forest City Performing Arts Project. As of June 30, 2019 the outstanding balance was paid off.

Real Estate Contracts

On February 11, 2011, the City of Forest City acquired the local 18 hole golf course known as Bear Creek Run Golf Club for \$250,000. The terms of the purchase were \$150,000 down payment with the balance of \$100,000 payable in annual installments of \$10,000 per annum. These payments are then assigned to Bear Creek Run Golf Club, Inc. for purposes of management of the golf course. The golf course contract is non-interest bearing with the final payment due February 11, 2021. The contract balance at June 30, 2019 was \$20,000.

On April 9, 2018 and August 15, 2018, the City of Forest City entered into two loan agreements for the construction of a new fine arts center in the amount not to exceed \$2,000,000. The loans are non-interest bearing with annual installments of \$115,385 per annum with final payment due July 1, 2027. The loan balances at June 30, 2019 are \$2,000,000.

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(3) **Bonds and Notes Payable** - continued

Bank Loan Agreement

On March 22, 2018, the City entered into a loan agreement with a local bank for \$104,500 to finance the purchase of a street sweeper. The loan bears an interest rate of 2.50% per annum and was to be repaid within three years. During the year ended June 30, 2019, payments of \$34,173 were made on the loan. The balance at June 30, 2019 was \$61,923.

(4) **Pension Plan**

Plan Description - IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by the Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at PO Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code Chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits - A Regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier based on years of service.
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

Protection occupation members may retire at normal retirement age, which is generally age 55 and may retire any time after reaching age 50 with 22 or more years of covered employment.

The formula used to calculate a protection occupation member's monthly IPERS benefit includes:

- 60% of average salary after completion of 22 years of service, plus an additional 1.5% of average salary for more than 22 years of service but not more than 30 years of service.
- The member's highest three-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month the member receives benefits before the member's earliest normal

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(4) Pension Plan - continued

retirement age. For service earned on or after July 1, 2012, the reduction is 50% for each month the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits - A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions - Contribution rates are established by IPERS following the annual actuarial valuation which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2019, pursuant to the required rate, Regular members contributed 6.29% of covered payroll and the City contributed 9.44% of covered payroll, for a total rate of 15.73%. Protection occupation members contributed 6.81% of covered payroll and the City contributed 10.21% of covered payroll, for a total rate of 17.02%.

The City's contributions to IPERS for the year ended June 30, 2019 totaled \$251,107.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2019, the City reported a liability of \$1,524,008 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2018, the City's proportion was 0.215347%, which was a decrease of 0.004638% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$268,574, \$547,607 and \$355,770, respectively.

There were no non-employer contributing entities to IPERS.

**CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

(4) **Pension Plan** - continued

Actuarial Assumptions - The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Rate of inflation (effective June 30, 2017)	2.60% per annum.
Rates of salary increase (effective June 30, 2017)	3.25 to 16.25% average, including inflation. Rates vary by membership group.
Long-term investment rate of return (effective June 30, 2017)	7.00% compounded annually, net of investment expense, including inflation.
Wage growth (effective June 30, 2017)	3.25% per annum, based on 2.60% inflation and 0.65% real wage inflation.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an economic assumption study dated March 24, 2017 and a demographic assumption study dated June 28, 2018.

Mortality rates used in the 2018 valuation were based on the RP-2014 Employee and Healthy Annuitant Tables with MP-2017 generational adjustments.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	22.0%	6.01%
International equity	15.0	6.48
Global smart beta equity	3.0	6.23
Core plus fixed income	27.0	1.97
Public credit	3.5	3.93
Public real assets	7.0	2.91
Cash	1.0	(0.25)
Private equity	11.0	10.81
Private real assets	7.5	4.14
Private credit	<u>3.0</u>	3.11
Total	<u>100.0%</u>	

**CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

(4) Pension Plan - continued

Discount Rate - The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.00%) or 1% higher (8.00%) than the current rate.

	1% Decrease (6.00%)	Discount Rate (7.00%)	1% Increase (8.00%)
City's proportionate share of the net pension liability	\$2,997,428	\$1,524,008	\$ 288,643

IPERS' Fiduciary Net Position - Detailed information about IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

(5) Other Postemployment Benefits (OPEB)

Plan Description - The City operates a single-employer health benefit plan which provides medical/prescription drug benefits for employees, retirees and their spouses. Group insurance benefits are established under Iowa Code Chapter 509A.13. The City currently finances the benefit plan on pay-as-you-go basis. For the year ended June 30, 2019, the City contributed \$419,011 and plan members eligible for benefits contributed \$71,601 to the plan. At June 30, 2019, no assets have been accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

OPEB Benefits - Individuals who are employed by the City of Forest City and are eligible to participate in the group health plan are eligible to continue healthcare benefits upon retirement. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees, which results in an implicit rate subsidy.

Retired participants must be age 55 or older at retirement, with the exception of special service participants who must be age 50 with 22 years of service. At June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	3
Active employees	43
Total	46

**CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

(6) Compensated Absences

City employees accumulate a limited amount of earned but unused vacation, comp and personal leave hours for subsequent use or for payment upon termination, retirement or death at rates dependent on years of service. However, sick leave may be accumulated but is forfeited if not used. Certain employees are allowed to accumulate vested compensatory time off for overtime at one and one-half times the hours worked. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation, comp and personal leave payable to employees at June 30, 2019, primarily relating to the General Fund, is as follows:

<u>Type of Benefit</u>	<u>Amount</u>
Vacation	\$ 200,626
Compensatory time	47,514
Personal	5,771
Total	<u>\$ 253,911</u>

This liability has been computed based on rates of pay in effect at June 30, 2019.

(7) Risk Management

The City is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

(8) Economic Development

On July 1, 2009, the City loaned \$15,000 to Hansen Hardware. The loan proceeds were used to operate a hardware business in Forest City. The loan bears interest at 3%. Hansen Hardware is obligated to repay the City in monthly installments of \$270 beginning July 1, 2011. The loan balance at June 30, 2019 was \$5,125.

On July 1, 2009, the City loaned \$15,000 to Tora Buffington. The loan proceeds were used to start up and operate a book store in Forest City. The loan bears interest at 3%. Tora Buffington is obligated to repay the City in monthly installments of \$270 beginning July 1, 2011. The loan balance at June 30, 2019 was \$1,944.

On May 1, 2010, the City loaned \$15,000 to Standard Exchange. The loan proceeds were used to start up and operate a business in Forest City. The loan bears interest at 3%. Standard Exchange is obligated to repay the City in monthly installments of \$270 beginning July 1, 2012. The loan balance at June 30, 2019 was \$12,559.

On May 1, 2017, the City loaned \$56,500 to Bear Creek Run Golf Course. The loan proceeds were used to buy mowers. The loan bears interest at 2.50%. Bear Creek Run Golf Course is obligated to repay the City in bi-monthly installments of \$1,003 beginning May 1, 2017. The loan balance at June 30, 2019 was \$29,635.

**CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

(9) Forgivable Loan

On August 31, 2004, the City loaned \$52,000 to CDI, Inc. The loan proceeds were used to operate a painting facility in Forest City. The amount loaned by the City is forgivable and had a balance of \$52,000 at June 30, 2019.

(10) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2019 is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
General	Special Revenue:	
	Road Use Tax	\$ 326,500
	Emergency	35,000
	Local Option Sales Tax	450,000
	Hotel/Motel	24,000
		<u>\$ 835,500</u>
	Enterprise:	
	Water	\$ 20,000
	Water Reserve	412,329
	Sewer Rental	378,438
	Electric	2,288,037
	Landfill/Garbage	66,761
	Storm Sewer	100,000
		<u>\$3,265,565</u>
Special Revenue:	General	\$ 326,500
Road Use Tax		
Debt Service	Special Revenue:	
	Tax Increment Financing	\$ 207,985
Capital Projects:	Special Revenue:	
TIF - Dollar General	Tax Increment Financing	\$ 12,560
TIF - Mayes Education	Tax ncrement Financing	67,694
TIF - Street Shed	Tax Increment Financing	120,338
2018-2020 Street Project	Tax Increment Financing	260,000
Caseys Store	Local Option Sales Tax	100,000
J Street Trail	General	20,000
		<u>\$ 580,592</u>
Enterprise:	General	\$ 412,329
Water	General	338,438
Sewer Reserve	Enterprise:	
Electric	Water	57,179
Electric Reserve	General	2,008,037
Landfill/Garbage	General	165,980
Storm Sewer Reserve	General	100,000
		<u>\$3,081,963</u>
Total		<u>\$8,298,105</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

**CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

(11) Deficit Balances

At June 30, 2019, The City had deficit balances as follows:

Capital Projects, Westtown Place	\$ 300,310
Capital Projects, Hansen Fine Arts Center	29,134
Capital Projects, TIF - Dollar General	18,840
Capital Projects, TIF - Mayes Education	83,662
Capital Projects, Motel Project	431,649
Capital Projects, Library	156,843
Enterprise, Sewer Rental	3,627

These deficits will be eliminated upon future receipts.

(12) Golf Course Management Agreement

On February 11, 2011, the City entered into a management agreement with Bear Creek Run Golf Club, Inc. (Manager) for the purpose of managing the City owned 18 hole golf course. This ten year agreement that runs through March 31, 2021 stipulates that the Manager has the exclusive privilege and obligation to operate the Golf Course, including, but not limited to, maintenance, memberships, cart rentals, restaurant and banquet facilities, merchandise and special events. The City receives no payment for this agreement.

(13) Commitments

At June 30, 2019, the following construction commitments had been made:

<u>Project</u>	<u>Total Contract</u>	<u>Costs Incurred to Date</u>
Apron Expansion	\$ 488,727	\$ 470,224
Runway Improvement	196,526	173,353
Electric Improvement	372,394	364,394
Electric Meter Cutover	45,397	43,127
2018 Street and Utility	3,231,626	1,956,778
Electric Distribution Improvements	550,259	215,612
Electric Meter Cutover	33,297	-
Total	<u>\$4,918,226</u>	<u>\$3,223,488</u>

(14) Development Agreements

The City has entered into a development agreement with Westtown Place, LLC (developer) for new construction with a minimum assessed value of \$1,500,000. The City agreed to pay the developer an amount not to exceed \$668,450 subject to annual appropriation by the City Council. The agreement requires up to twelve annual payments, provided the developer is in compliance with the terms of the agreement. During the year ended June 30, 2019, the City rebated no property tax to the developer. At June 30, 2019, the remaining balance to be paid on the agreement was \$668,450.

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(14) Development Agreements - continued

The City has entered into a development agreement with Prairie View Subdivision (developer) for new housing. The City agreed to pay the developer an amount not to exceed \$435,805 subject to annual appropriation by the City Council. The agreement requires up to fifteen annual payments, provided the developer is in compliance with the terms of the agreement. During the year ended June 30, 2019, the City rebated \$45,904 of incremental property tax to the developer. At June 30, 2019, the remaining balance to be paid on the agreement was \$121,835.

The City has entered into a development agreement with Prairie View Subdivision (developer) for new low to moderate income housing. The City agreed to pay the developer an amount not to exceed \$513,922 subject to annual appropriation by the City Council. The agreement requires up to fifteen annual payments, provided the developer is in compliance with the terms of the agreement. During the year ended June 30, 2019, the City rebated \$26,272 of incremental property tax to the developer. At June 30, 2019, the remaining balance to be paid on the agreement was zero.

The City has entered into a development agreement with Mayes Education (developer) for job retention and creation and enrollment retention with a minimum assessed value of \$5,850,000. The City agreed to pay the developer an amount not to exceed \$3,005,079 subject to annual appropriation by the City Council. The agreement requires up to ten annual payments, provided the developer is in compliance with the terms of the agreement. During the year ended June 30, 2019, the City rebated \$272,417 of incremental property tax to the developer. At June 30, 2019, the remaining balance to be paid on the agreement was \$193,934.

(15) Tax Abatements

Governmental Accounting Standards Board Statement No. 77 defines tax abatements as a reduction in tax revenues that results from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax receipts to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into that contributes to economic development or otherwise benefits the governments or the citizens of those governments.

City Tax Abatements

The City provides tax abatements for urban renewal and economic development projects with tax increment financing as provided for in Chapters 15A and 403 of the Code of Iowa. For these types of projects, the City enters into agreements with developers which require the City, after developers meet the terms of the agreements, to rebate a portion of the property tax paid by the developers, to pay the developers an economic development grant or pay the developers a predetermined dollar amount. No other commitments were made by the City as part of these agreements.

For the year ended June 30, 2019, the City did not abate any property tax under the urban renewal and economic development projects.

CITY OF FOREST CITY, IOWA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

(15) **Tax Abatements** - continued

Tax Abatement of Other Entities

Property tax revenues of the City were reduced by the following amounts for the year ended June 30, 2019 under agreements entered into by the following entity:

<u>Entity</u>	<u>Tax Abatement Program</u>	<u>Amount of Tax Abated</u>
---------------	------------------------------	-----------------------------

None

(16) **Subsequent Events**

On September 16, 2019, the City approved pool repairs not to exceed \$100,000. The City also awarded the library roof replacement to Mid-West Roofing in the amount of \$182,433.

On October 7, 2019, the City approved the purchase of a garbage truck in the amount of \$48,500 from Elliot Equipment.

(17) **Prospective Accounting Change**

Governmental Accounting Standards Board has issued Statement No. 84, Fiduciary Activities. This statement will be implemented for the fiscal year ending June 30, 2020. The revised requirements of this statement will enhance the consistency and comparability of fiduciary activity reporting by state and local governments by establishing specific criteria for identifying fiduciary activities and clarifying whether and how business-type activities should report their fiduciary activities.

Other Information

CITY OF FOREST CITY, IOWA
 BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS,
 AND CHANGES IN BALANCES -
 BUDGET AND ACTUAL (CASH BASIS) - ALL
 GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS
 OTHER INFORMATION
 YEAR ENDED JUNE 30, 2019

	<u>Governmental Funds Actual</u>	<u>Proprietary Funds Actual</u>	<u>Less Funds Not Required To Be Budgeted</u>
RECEIPTS:			
Property tax	\$ 2,463,478	\$ -	\$ -
Tax increment financing	491,497	-	-
Other city tax	518,637	-	-
Licenses and permits	13,996	-	-
Use of money and property	144,602	112,874	-
Intergovernmental	1,284,581	69,602	-
Charges for service	102,738	8,146,426	-
Special assessments	44,293	-	-
Miscellaneous	530,355	2,202	-
Total receipts	<u>\$ 5,594,177</u>	<u>\$ 8,331,104</u>	<u>\$ -</u>
DISBURSEMENTS:			
Public safety	\$ 1,392,754	\$ -	\$ -
Public works	938,632	-	-
Health and social services	17,112	-	-
Culture and recreation	944,029	-	-
Community and economic development	852,157	-	-
General government	211,020	-	-
Debt service	614,222	-	-
Capital projects	3,541,786	-	-
Business type activities	-	8,345,261	-
Total disbursements	<u>\$ 8,511,712</u>	<u>\$ 8,345,261</u>	<u>\$ -</u>
Excess (deficiency) of receipts over (under) disbursements	\$ (2,917,535)	\$ (14,157)	\$ -
Other financing sources, net	<u>3,567,861</u>	<u>3,684,494</u>	<u>-</u>
Excess of receipts and other financing sources over disbursements and other financing uses	\$ 650,326	\$ 3,670,337	\$ -
Balances beginning of year	<u>2,556,052</u>	<u>6,006,631</u>	<u>-</u>
Balances end of year	<u>\$ 3,206,378</u>	<u>\$ 9,676,968</u>	<u>\$ -</u>

See Accompanying Independent Auditor's Report.

<u>Total</u>	<u>Budgeted Amounts</u>		<u>Final to Total Variance</u>
	<u>Original</u>	<u>Final</u>	
\$ 2,463,478	\$ 2,346,578	\$ 2,346,578	\$ 116,900
491,497	490,560	490,560	937
518,637	516,925	516,925	1,712
13,996	8,200	8,200	5,796
257,476	50,750	127,106	130,370
1,354,183	1,214,028	1,269,898	84,285
8,249,164	8,526,350	8,577,694	(328,530)
44,293	50,000	50,000	(5,707)
532,557	427,200	628,250	(95,693)
<u>\$ 13,925,281</u>	<u>\$13,630,591</u>	<u>\$14,015,211</u>	<u>\$ (89,930)</u>
\$ 1,392,754	\$ 1,487,505	\$ 1,575,720	\$ 182,966
938,632	1,012,787	1,075,487	136,855
17,112	17,250	17,250	138
944,029	876,180	1,005,671	61,642
852,157	581,471	727,355	(124,802)
211,020	234,120	244,200	33,180
614,222	535,738	648,724	34,502
3,541,786	5,400,000	4,466,171	924,385
8,345,261	9,795,319	10,739,638	2,394,377
<u>\$ 16,856,973</u>	<u>\$19,940,370</u>	<u>\$20,500,216</u>	<u>\$ 3,643,243</u>
\$ (2,931,692)	\$ (6,309,779)	\$ (6,485,005)	\$ 3,553,313
<u>7,252,355</u>	<u>8,504,370</u>	<u>7,319,545</u>	<u>(67,190)</u>
\$ 4,320,663	\$ 2,194,591	\$ 834,540	\$ 3,486,123
<u>8,562,683</u>	<u>7,768,870</u>	<u>7,768,870</u>	<u>793,813</u>
<u>\$ 12,883,346</u>	<u>\$ 9,963,461</u>	<u>\$ 8,603,410</u>	<u>\$ 4,279,936</u>

CITY OF FOREST CITY, IOWA
NOTES TO OTHER INFORMATION - BUDGETARY REPORTING
JUNE 30, 2019

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, the Capital Projects Funds, the Permanent Funds and the Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$559,846. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2019, disbursements exceeded the amounts budgeted in the community and economic development function.

CITY OF FOREST CITY, IOWA
 SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
 FOR THE LAST FIVE YEARS * (IN THOUSANDS)

OTHER INFORMATION

	2019	2018
City's proportion of the net pension liability	0.215347%	0.219985%
City's proportionate share of the net pension liability	\$ 1,524	\$ 1,627
City's covered payroll	\$ 2,753	\$ 2,652
City's proportionate share of the net pension liability as a percentage of its covered payroll	55.36%	61.35%
IPERS' net position as a percentage of the total pension liability	83.62%	82.21%

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

See Accompanying Independent Auditor's Report.

<u>2017</u>	<u>2016</u>	<u>2015</u>
0.213822%	0.214477%	0.216269%
\$ 1,524	\$ 1,135	\$ 833
\$ 2,470	\$ 2,330	\$ 2,310
61.70%	38.71%	36.06%
81.82%	85.19%	87.61%

CITY OF FOREST CITY, IOWA
SCHEDULE OF CITY CONTRIBUTIONS

IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
FOR THE LAST FIVE YEARS (IN THOUSANDS)

OTHER INFORMATION

	<u>2019</u>	<u>2018</u>
Statutorily required contribution	\$ 251	\$ 228
Contributions in relation to the statutorily required contribution	<u>(251)</u>	<u>(228)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>
City's covered payroll	\$ 2,753	\$ 2,652
Contributions as a percentage of covered payroll	9.12%	8.60%

See Accompanying Independent Auditor's Report.

<u>2017</u>	<u>2016</u>	<u>2015</u>
\$ 227	\$ 214	\$ 214
<u>(227)</u>	<u>(214)</u>	<u>(214)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 2,470	\$ 2,330	\$ 2,310
9.19%	9.18%	9.26%

CITY OF FOREST CITY, IOWA
NOTES TO OTHER INFORMATION – PENSION LIABILITY
YEAR ENDED JUNE 30, 2019

Changes of benefit terms:

Legislation enacted in 2010 modified benefit terms for Regular members. The definition of final average salary changed from the highest three to the highest five years of covered wages. The vesting requirement changed from four years of service to seven years. The early retirement reduction increased from 3% per year measured from the member's first unreduced retirement age to a 6% reduction for each year of retirement before age 65.

Changes of assumptions:

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested Regular member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%.
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%.
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Reduced retirement rates for sheriffs and deputies between the ages of 55 and 64.
- Moved from an open 30-year amortization period to a closed 30-year amortization period for the UAL (unfunded actuarial liability) beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20-year period.

The 2010 valuation implemented the following refinements as a result of a quadrennial experience study:

- Adjusted retiree mortality assumptions.
- Modified retirement rates to reflect fewer retirements.
- Lowered disability rates at most ages.
- Lowered employment termination rates.
- Generally increased the probability of terminating members receiving a deferred retirement benefit.
- Modified salary increase assumptions based on various service duration.

Supplementary Information

CITY OF FOREST CITY, IOWA
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
NONMAJOR GOVERNMENTAL FUNDS
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

	<u>Special</u>				
	<u>Road Use Tax</u>	<u>Employee Benefits</u>	<u>Emergency</u>	<u>Local Option Sales Tax</u>	<u>Hotel Motel Tax</u>
RECEIPTS:					
Property tax	\$ -	\$ 490,836	\$ 36,706	\$ -	\$ -
Tax increment financing	-	-	-	-	-
Other city tax	-	-	-	452,437	56,655
Intergovernmental	543,922	-	-	-	-
Special assessments	-	-	-	-	-
Miscellaneous	8,314	-	-	-	-
Total receipts	<u>\$ 552,236</u>	<u>\$ 490,836</u>	<u>\$ 36,706</u>	<u>\$ 452,437</u>	<u>\$ 56,655</u>
DISBURSEMENTS:					
Operating:					
Public safety	\$ -	\$ 246,196	\$ -	\$ -	\$ -
Public works	511,196	77,204	-	-	-
Culture and recreation	-	93,451	-	-	-
Community and economic development	-	-	-	-	45,324
General government	-	20,498	-	-	-
Debt service	-	-	-	-	-
Capital projects	-	-	-	-	-
Total disbursements	<u>\$ 511,196</u>	<u>\$ 437,349</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,324</u>
Excess (deficiency) of receipts over (under) disbursements	<u>\$ 41,040</u>	<u>\$ 53,487</u>	<u>\$ 36,706</u>	<u>\$ 452,437</u>	<u>\$ 11,331</u>
Other financing sources(uses):					
Transfers in	\$ 326,500	\$ -	\$ -	\$ -	\$ -
Transfers out	(326,500)	-	(35,000)	(550,000)	(24,000)
Total other financing sources(uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (35,000)</u>	<u>\$ (550,000)</u>	<u>\$ (24,000)</u>
Change in cash balances	\$ 41,040	\$ 53,487	\$ 1,706	\$ (97,563)	\$ (12,669)
Cash balances beginning of year	204,420	69,519	664	147,572	41,790
Cash balances end of year	<u>\$ 245,460</u>	<u>\$ 123,006</u>	<u>\$ 2,370</u>	<u>\$ 50,009</u>	<u>\$ 29,121</u>
Cash Basis Fund Balances:					
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted for other purpose	245,460	123,006	2,370	50,009	29,121
Assigned for capital projects	-	-	-	-	-
Unassigned	-	-	-	-	-
Total cash basis fund balances	<u>\$ 245,460</u>	<u>\$ 123,006</u>	<u>\$ 2,370</u>	<u>\$ 50,009</u>	<u>\$ 29,121</u>

(continued)

Revenue					Capital Projects			
Tax Increment Financing	Low Moderate Income	ED/RLF	CDBG	Debt Service	Westtown Place	Aquatic Center	TIF - Dollar General	TIF- Mayes Education
\$ -	\$ -	\$ -	\$ -	\$550,256	\$ -	\$ -	\$ -	\$ -
465,513	25,984	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	44,293	-	-	-	-
-	-	-	-	12,690	12,690	-	-	-
<u>\$ 465,513</u>	<u>\$ 25,984</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$607,239</u>	<u>\$ 12,690</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
455,918	43,301	-	615	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	614,222	-	-	-	-
-	-	-	-	-	-	-	-	-
<u>\$ 455,918</u>	<u>\$ 43,301</u>	<u>\$ -</u>	<u>\$ 615</u>	<u>\$614,222</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 9,595	\$ (17,317)	\$ -	\$ (615)	\$ (6,983)	\$ 12,690	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$207,985	\$ -	\$ -	\$ 12,560	\$ 67,694
(668,577)	-	-	-	-	-	-	-	-
<u>\$ (668,577)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$207,985</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,560</u>	<u>\$ 67,694</u>
\$ (658,982)	\$ (17,317)	\$ -	\$ (615)	\$201,002	\$ 12,690	\$ -	\$ 12,560	\$ 67,694
659,754	230,868	52,500	9,320	110,174	(313,000)	4,151	(31,400)	(151,356)
<u>\$ 772</u>	<u>\$213,551</u>	<u>\$52,500</u>	<u>\$ 8,705</u>	<u>\$311,176</u>	<u>\$ (300,310)</u>	<u>\$ 4,151</u>	<u>\$ (18,840)</u>	<u>\$ (83,662)</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
772	213,551	52,500	8,705	311,176	-	-	-	-
-	-	-	-	-	-	4,151	-	-
-	-	-	-	-	(300,310)	-	(18,840)	(83,662)
<u>\$ 772</u>	<u>\$213,551</u>	<u>\$52,500</u>	<u>\$ 8,705</u>	<u>\$311,176</u>	<u>\$ (300,310)</u>	<u>\$ 4,151</u>	<u>\$ (18,840)</u>	<u>\$ (83,662)</u>

CITY OF FOREST CITY, IOWA
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
NONMAJOR GOVERNMENTAL FUNDS
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

	<u>Capital Projects</u>				
	<u>TIF- Street Shed</u>	<u>Motel Project</u>	<u>Library</u>	<u>Caseys Store</u>	<u>J Street Trail</u>
RECEIPTS:					
Property tax	\$ -	\$ -	\$ -	\$ -	\$ -
Tax increment financing	-	-	-	-	-
Other city tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Special assessments	-	-	-	-	-
Miscellaneous	-	7,672	2,344	-	129,860
Total receipts	<u>\$ -</u>	<u>\$ 7,672</u>	<u>\$ 2,344</u>	<u>\$ -</u>	<u>\$ 129,860</u>
DISBURSEMENTS:					
Operating:					
Public safety	\$ -	\$ -	\$ -	\$ -	\$ -
Public works	-	-	-	-	-
Culture and recreation	-	-	-	-	-
Community and economic development	-	-	-	-	-
General government	-	-	-	-	-
Debt service	-	-	-	-	-
Capital projects	-	79,872	159,187	15,670	2,786
Total disbursements	<u>\$ -</u>	<u>\$ 79,872</u>	<u>\$ 159,187</u>	<u>\$ 15,670</u>	<u>\$ 2,786</u>
Excess (deficiency) of receipts over (under) disbursements	<u>\$ -</u>	<u>\$ (72,200)</u>	<u>\$ (156,843)</u>	<u>\$ (15,670)</u>	<u>\$ 127,074</u>
Other financing sources(uses):					
Transfers in	\$ 120,338	\$ -	\$ -	\$ 100,000	\$ 20,000
Transfers out	-	-	-	-	-
Total other financing sources(uses)	<u>\$ 120,338</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 20,000</u>
Change in cash balances	\$ 120,338	\$ (72,200)	\$ (156,843)	\$ 84,330	\$ 147,074
Cash balances beginning of year	<u>(120,338)</u>	<u>(359,449)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash balances end of year	<u>\$ -</u>	<u>\$ (431,649)</u>	<u>\$ (156,843)</u>	<u>\$ 84,330</u>	<u>\$ 147,074</u>
Cash Basis Fund Balances:					
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted for other purpose	-	-	-	-	-
Assigned for capital projects	-	-	-	84,330	147,074
Unassigned	-	(431,649)	(156,843)	-	-
Total cash basis fund balances	<u>\$ -</u>	<u>\$ (431,649)</u>	<u>\$ (156,843)</u>	<u>\$ 84,330</u>	<u>\$ 147,074</u>

See Accompanying Independent Auditor's Report.

<u>Permanent</u>		
<u>Cemetery Perpetual Care</u>	<u>Library Trust</u>	<u>Total</u>
\$ -	\$ -	\$ 1,077,798
-	-	491,497
-	-	509,092
-	-	543,922
-	-	44,293
-	-	173,570
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,840,172</u>
\$ -	\$ -	\$ 246,196
-	-	588,400
-	-	93,451
-	-	545,158
-	-	20,498
-	-	614,222
-	-	257,515
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,365,440</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 474,732</u>
\$ -	\$ -	\$ 855,077
<u>-</u>	<u>-</u>	<u>(1,604,077)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ (749,000)</u>
\$ -	\$ -	\$ (274,268)
<u>48,005</u>	<u>94,021</u>	<u>697,215</u>
<u>\$ 48,005</u>	<u>\$ 94,021</u>	<u>\$ 422,947</u>
\$ 48,005	\$ 94,021	\$ 142,026
-	-	1,036,670
-	-	235,555
<u>-</u>	<u>-</u>	<u>(991,304)</u>
<u>\$ 48,005</u>	<u>\$ 94,021</u>	<u>\$ 422,947</u>

CITY OF FOREST CITY, IOWA
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
NONMAJOR PROPRIETARY FUNDS
AS OF AND FOR THE YEAR ENDED JUNE 30, 2019

	Enterprise			
	Water	Water Sinking	Water Improvement	Sewer Rental
Operating receipts:				
Charges for service	\$ 691,261	\$ -	\$ -	\$ 908,487
Miscellaneous	14,261	-	-	13,379
Total operating receipts	<u>\$ 705,522</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 921,866</u>
Operating disbursements:				
Business type activities	<u>461,056</u>	<u>-</u>	<u>-</u>	<u>611,861</u>
Excess of operating receipts over operating disbursements	<u>\$ 244,466</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 310,005</u>
Non-operating receipts (disbursements):				
Intergovernmental	\$ 8,450	\$ -	\$ -	\$ 12,079
Interest on investments	9,767	3,850	1,597	110
Rents	19,868	-	-	-
Debt service	-	-	-	(119,670)
Capital projects	<u>(13,325)</u>	<u>-</u>	<u>-</u>	<u>(34,896)</u>
Net non-operating receipts (disbursements)	<u>\$ 24,760</u>	<u>\$ 3,850</u>	<u>\$ 1,597</u>	<u>\$ (142,377)</u>
Excess of receipts over disbursements	<u>\$ 269,226</u>	<u>\$ 3,850</u>	<u>\$ 1,597</u>	<u>\$ 167,628</u>
Other financing sources(uses):				
Transfers in	\$ 412,329	\$ -	\$ -	\$ -
Transfers out	<u>(489,508)</u>	<u>-</u>	<u>-</u>	<u>(378,438)</u>
Total other financing sources(uses)	<u>\$ (77,179)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (378,438)</u>
Change in cash balances	\$ 192,047	\$ 3,850	\$ 1,597	\$ (210,810)
Cash balances beginning of year	<u>527,861</u>	<u>120,748</u>	<u>50,312</u>	<u>207,183</u>
Cash balances end of year	<u>\$ 719,908</u>	<u>\$124,598</u>	<u>\$ 51,909</u>	<u>\$ (3,627)</u>
Cash Basis Fund Balances:				
Restricted for debt service	\$ -	\$124,598	\$ -	\$ -
Committed for:				
Water improvement	-	-	51,909	-
Sewer	-	-	-	-
Storm sewer	-	-	-	-
Unrestricted	<u>719,908</u>	<u>-</u>	<u>-</u>	<u>(3,627)</u>
Total cash basis fund balances	<u>\$ 719,908</u>	<u>\$124,598</u>	<u>\$ 51,909</u>	<u>\$ (3,627)</u>

See Accompanying Independent Auditor's Report.

<u>Sewer Sinking</u>	<u>Sewer Reserve</u>	<u>Electric Sinking</u>	<u>Landfill/ Garbage</u>	<u>Storm Sewer</u>	<u>Storm Sewer Reserve</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ 510,090	\$ 141,218	\$ -	\$ 2,251,056
-	-	-	2,705	13,214	-	43,559
\$ -	\$ -	\$ -	\$ 512,795	\$ 154,432	\$ -	\$ 2,294,615
-	-	-	462,001	67,155	-	1,602,073
\$ -	\$ -	\$ -	\$ 50,794	\$ 87,277	\$ -	\$ 692,542
\$ -	\$ -	\$ -	\$ 36,128	\$ 3,637	\$ -	\$ 60,294
4,809	6,415	9,689	-	-	-	36,237
-	-	-	-	-	-	19,868
-	-	-	-	(36,215)	-	(155,885)
-	-	-	-	-	-	(48,221)
\$ 4,809	\$ 6,415	\$ 9,689	\$ 36,128	\$ (32,578)	\$ -	\$ (87,707)
\$ 4,809	\$ 6,415	\$ 9,689	\$ 86,922	\$ 54,699	\$ -	\$ 604,835
\$ -	\$ 338,438	\$ -	\$ 165,980	\$ -	\$ 100,000	\$ 1,016,747
-	-	-	(66,761)	(100,000)	-	(1,034,707)
\$ -	\$ 338,438	\$ -	\$ 99,219	\$ (100,000)	\$ 100,000	\$ (17,960)
\$ 4,809	\$ 344,853	\$ 9,689	\$ 186,141	\$ (45,301)	\$ 100,000	\$ 586,875
150,935	201,247	303,583	-	73,152	-	1,635,021
\$ 155,744	\$ 546,100	\$ 313,272	\$ 186,141	\$ 27,851	\$ 100,000	\$ 2,221,896
\$ 155,744	\$ -	\$ 313,272	\$ -	\$ -	\$ -	\$ 593,614
-	-	-	-	-	-	51,909
-	546,100	-	-	-	-	546,100
-	-	-	-	-	100,000	100,000
-	-	-	186,141	27,851	-	930,273
\$ 155,744	\$ 546,100	\$ 313,272	\$ 186,141	\$ 27,851	\$ 100,000	\$ 2,221,896

CITY OF FOREST CITY, IOWA
SCHEDULE OF INDEBTEDNESS
YEAR ENDED JUNE 30, 2019

<u>Obligation</u>	<u>Date of Issue</u>	<u>Interest Rates</u>	<u>Amount Originally Issued</u>
General Obligation Notes:			
Essential Corporate Purpose	09-04-13	2.00 - 3.40%	\$2,300,000
Essential Corporate Purpose	07-21-15	0.50 - 2.45	1,445,000
Essential Corporate Purpose	09-21-15	1.50 - 3.00	1,200,000
General Obligation Urban Renewal	11-01-16	1.00	751,000
Essential Corporate Purpose	09-04-18	3.00	2,300,000
Revenue Bonds and Notes:			
Sewer	05-01-08	2.80 - 4.10%	\$1,030,000
Electric	10-01-14	2.00 - 2.65	2,330,000
Electric	09-04-18	2.10 - 3.50	3,945,000
Bank loan:			
Street Sweeper	03-22-18	2.50%	\$ 104,500
Real Estate Contract:			
Golf Course	02-11-11	0.00%	\$ 100,000
WCTA Fine Arts	04-09-18	0.00	1,000,000
Heartland Power Fine Arts	08-15-18	0.00	1,000,000
Anticipatory Project Note:			
Fine Arts Center	Various	2.75%	\$ 135,001
Total indebtedness			

See Accompanying Independent Auditor's Report.

<u>Balance Beginning of Year</u>	<u>Issued During Year</u>	<u>Redeemed During Year</u>	<u>Balance End of Year</u>	<u>Interest Paid</u>	<u>Interest Due and Unpaid</u>
\$ 1,475,000	\$ -	\$ 210,000	\$ 1,265,000	\$ 39,135	\$ -
1,070,000	-	130,000	940,000	20,260	-
975,000	-	115,000	860,000	24,043	-
375,000	-	19,108	355,892	3,702	-
-	<u>2,300,000</u>	-	<u>2,300,000</u>	<u>51,175</u>	-
<u>\$ 3,895,000</u>	<u>\$2,300,000</u>	<u>\$ 474,108</u>	<u>\$ 5,720,892</u>	<u>\$ 138,315</u>	<u>\$ -</u>
\$ 225,000	\$ -	\$ 110,000	\$ 115,000	\$ 9,170	\$ -
1,440,000	-	230,000	1,210,000	33,358	-
-	<u>3,945,000</u>	<u>215,000</u>	<u>3,730,000</u>	<u>84,318</u>	-
<u>\$ 1,665,000</u>	<u>\$3,945,000</u>	<u>\$ 555,000</u>	<u>\$ 5,055,000</u>	<u>\$ 126,846</u>	<u>\$ -</u>
\$ 96,096	\$ -	\$ 34,173	\$ 61,923	\$ 2,041	\$ -
\$ 30,000	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -
1,000,000	-	-	1,000,000	-	-
-	<u>1,000,000</u>	-	<u>1,000,000</u>	-	-
<u>\$ 1,030,000</u>	<u>\$1,000,000</u>	<u>\$ 10,000</u>	<u>\$ 2,020,000</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 135,001	\$ -	\$ 135,001	\$ -	\$ 1,551	\$ -
<u>\$ 6,821,097</u>	<u>\$7,245,000</u>	<u>\$1,208,282</u>	<u>\$12,857,815</u>	<u>\$ 268,753</u>	<u>\$ -</u>

CITY OF FOREST CITY, IOWA
 BOND AND NOTE MATURITIES
 JUNE 30, 2019

G E N E R A L O B L I G A T I O N				
Year Ending June 30,	Essential Corporate Purpose Issued September 4, 2013		Essential Corporate Purpose Issued July 21, 2015	
	Interest		Interest	
	Rates	Amount	Rates	Amount
	2020	2.00%	\$ 215,000	1.45%
2021	2.30	160,000	1.60	125,000
2022	2.60	160,000	1.80	130,000
2023	2.75	170,000	2.00	135,000
2024	3.10	180,000	2.15	140,000
2025	3.20	190,000	2.30	140,000
2026	3.40	190,000	2.45	145,000
2027		-		-
2028		-		-
2029		-		-
2030		-		-
2031		-		-
2032		-		-
2033		-		-
2034		-		-
2035		-		-
2036		-		-
Total		<u>\$1,265,000</u>		<u>\$ 940,000</u>

R E V E N U E B O N D S				
Year Ending June 30,	Sewer Issued May 1, 2008		Electric Issued October 1, 2014	
	Interest		Interest	
	Rates	Amount	Rates	Amount
	2020	4.10%	\$ 115,000	2.00%
2021		-	2.15	235,000
2022		-	2.50	240,000
2023		-	2.55	245,000
2024		-		255,000
2025		-		-
2026		-		-
2027		-		-
2028		-		-
2029		-		-
2030		-		-
2031		-		-
2032		-		-
2033		-		-
Total		<u>\$ 115,000</u>		<u>\$1,210,000</u>

See Accompanying Independent Auditor's Report.

Essential Corporate Purpose Issued September 21, 2015		Urban Renewal Issued November 1, 2016		Essential Corporate Purpose Issued September 4, 2018		Total
Interest		Interest		Interest		
Rates	Amount	Rates	Amount	Rates	Amount	
2.00%	\$ 115,000	1.00%	\$ 19,300	3.00%	\$ 235,000	\$ 709,300
2.25	120,000	1.00	19,493	3.00	235,000	659,493
2.25	120,000	1.00	19,689	3.00	240,000	669,689
2.50	120,000	1.00	19,886	3.00	245,000	689,886
2.75	125,000	1.00	20,084	3.00	255,000	720,084
2.85	130,000	1.00	20,286	3.00	260,000	740,286
3.00	130,000	1.00	20,489	3.00	270,000	755,489
-	-	1.00	20,695	3.00	275,000	295,695
-	-	1.00	20,902	3.00	285,000	305,902
-	-	1.00	21,112	-	-	21,112
-	-	1.00	21,323	-	-	21,323
-	-	1.00	21,538	-	-	21,538
-	-	1.00	21,754	-	-	21,754
-	-	1.00	21,972	-	-	21,972
-	-	1.00	22,191	-	-	22,191
-	-	1.00	22,413	-	-	22,413
-	-	1.00	22,765	-	-	22,765
	<u>\$ 860,000</u>		<u>\$ 355,892</u>		<u>\$2,300,000</u>	<u>\$5,720,892</u>

AND NOTES

Electric Issued September 4, 2018 Interest		
Rates	Amount	Total
2.10%	\$ 220,000	\$ 570,000
2.10	225,000	460,000
2.10	230,000	470,000
2.10	235,000	480,000
2.10	240,000	495,000
2.10	250,000	250,000
2.10	255,000	255,000
2.10	265,000	265,000
2.10	275,000	275,000
2.10	285,000	285,000
2.10	295,000	295,000
2.10	310,000	310,000
2.10	315,000	315,000
2.10	330,000	330,000
	<u>\$3,730,000</u>	<u>\$ 5,055,000</u>

CITY OF FOREST CITY, IOWA
SCHEDULE OF RECEIPTS BY SOURCE AND DISBURSEMENTS BY FUNCTION -
ALL GOVERNMENTAL FUNDS
FOR THE LAST TEN YEARS

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Receipts:				
Property tax	\$2,463,478	\$2,498,549	\$2,317,202	\$2,166,005
Tax increment financing	491,497	618,192	652,813	551,912
Other city tax	518,637	470,316	441,876	415,194
Licenses and permits	13,996	12,716	12,444	9,256
Use of money and property	122,885	57,812	24,902	44,165
Intergovernmental	1,284,581	1,444,643	921,652	1,249,091
Charges for service	102,738	610,186	571,112	557,217
Special assessments	44,293	56,985	61,518	65,502
Miscellaneous	<u>530,355</u>	<u>211,064</u>	<u>175,567</u>	<u>397,733</u>
Total	<u>\$5,572,460</u>	<u>\$5,980,463</u>	<u>\$5,179,086</u>	<u>\$5,456,075</u>
Disbursements:				
Operating:				
Public safety	\$1,392,754	\$1,366,002	\$1,406,053	\$1,629,297
Public works	938,632	1,631,102	976,106	1,348,719
Health and social services	17,112	16,738	17,225	17,253
Culture and recreation	944,029	725,482	937,392	818,601
Community and economic development	852,157	409,922	811,907	1,177,808
General government	211,020	210,932	475,004	302,858
Debt service	614,222	854,348	859,743	3,117,853
Capital projects	<u>3,541,786</u>	<u>2,078,370</u>	<u>1,037,831</u>	<u>75,478</u>
Total	<u>\$8,511,712</u>	<u>\$7,292,896</u>	<u>\$6,521,261</u>	<u>\$8,487,867</u>

See Accompanying Independent Auditor's Report.

<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
\$2,273,373	\$1,958,300	\$1,926,282	\$1,853,479	\$1,803,228	\$1,805,951
402,674	504,054	511,596	529,341	354,685	293,081
456,982	425,235	418,410	400,659	385,194	345,447
8,915	9,982	7,395	7,670	8,122	6,359
26,389	19,157	19,411	23,259	32,614	64,016
1,303,871	639,717	695,071	700,411	1,199,910	998,243
524,467	504,566	484,158	497,937	494,186	459,376
89,163	877,514	114,279	153,610	99,990	33,748
1,565,086	132,723	190,791	485,805	233,085	308,069
<u>\$6,650,920</u>	<u>\$5,071,248</u>	<u>\$4,367,393</u>	<u>\$4,652,171</u>	<u>\$4,611,014</u>	<u>\$4,314,290</u>
\$3,927,111	\$1,513,973	\$1,226,621	\$1,526,479	\$1,076,840	\$1,207,657
1,876,976	1,125,455	1,369,665	1,306,080	1,262,928	1,107,648
17,656	17,130	14,644	17,037	17,622	17,234
800,298	690,924	662,552	722,427	851,228	701,727
833,984	617,488	702,580	371,083	1,069,562	1,154,998
269,248	259,247	246,942	225,828	228,016	236,969
875,699	729,224	628,876	628,974	627,831	625,551
13,704	8,661	15,332	10,051	114,216	1,552,282
<u>\$8,614,676</u>	<u>\$4,962,102</u>	<u>\$4,867,212</u>	<u>\$4,807,959</u>	<u>\$5,248,243</u>	<u>\$6,604,066</u>



Larry Pump, CPA
117 North Jackson Street
Charles City, IA 50616

E-mail: rlp@fiai.net

(641) 257-4222
or (641) 228-2812
Fax (641) 228-1513

INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and
Members of the City Council:

I have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Forest City, Iowa, as of and for the year ended June 30, 2019, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements, and have issued my report thereon dated November 26, 2019. My report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the City of Forest City's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Forest City's internal control. Accordingly, I do not express an opinion on the effectiveness of the City of Forest City's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying Schedule of Findings, I identified deficiencies in internal control I consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Forest City's financial statements will not be prevented or detected and corrected on a timely basis. I consider the deficiencies in internal control described in the accompanying Schedule of Findings as items (A), (B) and (C) to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. There were no deficiencies described in the accompanying Schedule of Findings that I consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Forest City's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance or other matters which are required to be reported under Government Auditing Standards. However, I noted certain immaterial instances of non-compliance or other matters which are described in the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2019 are based exclusively on knowledge obtained from procedures performed during my audit of the financial statements of the City. Since my audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The City of Forest City's Responses to the Findings

The City of Forest City's responses to the findings identified in my audit are described in the accompanying Schedule of Findings. The City of Forest City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

I would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Forest City during the course of my audit. Should you have any questions concerning any of the above matters, I shall be pleased to discuss them with you at your convenience.



Charles City, Iowa
November 26, 2019

CITY OF FOREST CITY, IOWA
Schedule of Findings
Year Ended June 30, 2019

Findings Related to the Financial Statements:

INTERNAL CONTROL DEFICIENCIES:

(A) Countersignature of Checks

Criteria - Management is responsible for establishing and maintaining control over disbursements. Dual signatures help prevent losses from improper disbursements.

Condition - The City requires checks to be signed by two authorized individuals. I noted a check with only one authorized signature.

Cause - Procedures have not been established to ensure checks have dual signatures.

Effect - Inadequate procedures could adversely affect the City's ability to detect and correct misstatements on a timely basis.

Recommendation - Checks should be prepared and signed by one individual and then the supporting documentation should be made available along with the check to a second independent individual for review and countersignature.

Response - We will follow procedures for two signatures on all checks.

Conclusion - Response accepted.

(B) Bank Reconciliations

Criteria - An effective internal control system provides for internal controls related to reconciling monthly financial reports to all bank accounts and investments.

Condition - Reconciliations of book balances to the bank accounts by fund were not prepared during the audit period.

Cause - City policies do not require and procedures have not been established to ensure bank and investment account balances are reconciled monthly to the book balances recorded on the accounting system.

Effect - Lack of performing a comparison of book balances with the bank reconciliation balances could result in undetected errors or unauthorized activities.

Recommendation - To improve financial accountability and control, a monthly reconciliation by fund of the book and bank balances should be prepared by the City. Any differences should be investigated and resolved in a timely manner.

Response - We will begin performing monthly reconciliations.

Conclusion - Response accepted.

CITY OF FOREST CITY, IOWA
Schedule of Findings
Year Ended June 30, 2019

Findings Related to the Financial Statements: - continued

(C) Posting of Financial Transactions

Criteria - A deficiency in internal control over financial reporting exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements of the financial statements on a timely basis. Properly designed policies and procedures and implementation of the policies and procedures are an integral part of ensuring the reliability and accuracy of the City's financial statements.

Condition - Not all receipts and disbursements were recorded in the general ledger and other entries were posted improperly.

Cause - City policies do not require and procedures have not been established to provide for an independent review of receipts and disbursements to ensure the City's financial statements are accurate.

Effect - Lack of City policies and procedures resulted in City employees not detecting the errors in the normal course of performing their assigned functions.

Recommendation - The City should establish procedures to ensure all receipts and disbursements are properly recorded and reported in the City's general ledger.

Response - We will review this in the future to avoid errors to general ledger postings.

Conclusion - Response accepted.

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

Other Findings Related to Required Statutory Reporting:

(1) Certified Budget - Disbursements during the year ended June 30, 2019 exceeded the amounts budgeted in the community and economic development function. Chapter 384.18 of the Code of Iowa states, in part, "Public monies may not be expended or encumbered except under an annual or continuing appropriation."

Recommendation - The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa.

Response - The budget will be amended in the future, if applicable, in accordance with the Code of Iowa.

Conclusion - Response accepted.

(2) Questionable Disbursements - No disbursements I believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.

CITY OF FOREST CITY, IOWA
Schedule of Findings
Year Ended June 30, 2019

Other Findings Related to Required Statutory Reporting: - continued

- (3) Travel Expense - No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- (4) Business Transactions - No business transactions between the City and City officials or employees were noted.
- (5) Bond Coverage - Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- (6) City Council Minutes - No transactions were found that I believe should have been approved in the Council minutes but were not.
- (7) Deposits and Investments - No instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy were noted.
- (8) Revenue Bonds - No instances of non-compliance with the revenue bond resolutions were noted.
- (9) Annual Urban Renewal Report - The annual urban renewal report was properly approved and certified to the Iowa Department of Management on or before December 1.
- (10) Financial Condition - At June 30, 2019 the City had deficit balances as follows:

Capital Projects, Westown Place	\$ 300,310
Capital Projects, Hanson Fine Arts Center	29,134
Capital Projects, TIF - Dollar General	18,840
Capital Projects, TIF - Mayes Education	83,662
Capital Projects, Motel Project	431,649
Capital Projects, Library	156,843
Enterprise, Sewer Rental	3,627

Recommendation - The City should investigate alternatives to eliminate these deficits in order to return these funds to a sound financial position.

Response - These accounts will be monitored in the future.

Conclusion - Response accepted.