



Forest City

PARKS & RECREATION

MINUTES
PARKS & RECREATION BOARD
REGULAR MONTHLY MEETING
Monday, November 10, 2025, 5:30 PM
City Hall Council Chambers

Joint Meeting of the Forest City Parks and Recreation Department and the Forest City City Council

CALL TO ORDER

Called to order by Ron Holland. Board Members present: Mike Johnson, Linda Keifer, Kelli Welp, Sam Jefson. Also present were: Rec Superintendent, Sue Edmondson, Park Superintendent, Todd Espeland, City Clerk Betty Burress and City Council Members: Tony Mikes, Ron Holland, Dan Davis, Karl Wooldridge, Carley Carper, Marcia Tweeten. Absent: Tom Clarey.

APPROVAL OF MINUTES FROM LAST MEETING

Motion made by Keifer. Second by Jefson. Motion carried.

APPROVAL OF INVOICES

Motion made by Jefson. Second by Keifer. Motion carried.

NEW BUSINESS

- **Double Doors at Civic Auditorium**
 - Doors are hard to open and drafty
 - Sue talked to Chad at Eddy's to see what could be done
 - Proposal to replace doors with labor and one-year parts and labor warranty for \$12,619
 - Per Betty another quote is needed since it is over \$10,000

OLD BUSINESS

Mini Golf Course

- Engineering company for Harris Miniature Golf Course Inc wanted more information than Todd was able to provide
 - Todd spoke to Scott Meinders
 - Scott provided a link to be sent to Donde and Wanda Hill
- Desired location is SE from Aquatic Center parking lot

Rec Report, Sue

- Girls 4th-8th grade traveling basketball league going on now with 20 teams
- Boys league information will go out end of November
- Mark Pleva, Nelson's, Mayor Holland met with Sue last week and developed a plan for repairing the pool
- Mark will also be back in the Spring to repaint
 - Paint from last year was a bad batch
- Elementary Christmas Pary coming up December 20th

Parks Report, Todd

- All restrooms and buildings have been winterized and closed up
 - No trespassing signs were hung
 - Boman Park restrooms were broke in same day as winterized
 - A week later they were broke into again
 - Todd had Eddy's down there for a quote on handle hardware for Boman Park and Pammel Park
 - Working on leaves
 - Donated swingset and picnic table have arrived
 - Will be placed in old playground by pond in Pammel Park
 - Aerator has been tested and working well
 - Plan to continue on with buckthorn management

ESPN Fund

- \$41,391.34

Other Old Business

- Continuation of Personnel
 - Decision was made to keep structure as it is today for the Park and Rec Personnel
 - Position will be opened up for interested candidates
 - Discussion of projected salary
 - Question about partnering with YMCA
 - There has been discussion but nothing has been solidified
 - Request to start conversations with the YMCA sooner than later to make sure there is no overlap
 - Discussion of how City code reads regarding Parks and Recreation
 - Potential for codes to be updated and/or verbiage to be added for better description
 - Discussion of job duties
 - Request for job descriptions and org chart before next Monday
 - Council will make a recommendation to Park and Rec Board
 - Suggestion made for Brett to attend Park and Rec meetings as well

ADJOURN

Motion by Jefson. Second by Keifer. Motion carried.